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EXECUTIVE COMMITTEE
TUESDAY, 14 JUNE 2022

A MEETING of the EXECUTIVE COMMITTEE will be held VIA MS TEAMS on TUESDAY, 14

JUNE 2022 at 10.00 am.

All attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days.

J. J. WILKINSON,
Clerk to the Council,

7 June 2022

BUSINESS		
1.	**Apologies for Absence**	
2.	**Order of Business**	
3.	**Declarations of Interest**	
4.	**Minute** (Pages 3 - 4) Minute of Meeting held on 22 March 2022 to be approved and signed by the Chairman. (Copy attached.)	2 mins
5.	**2021/22 Unaudited Revenue Outturn** (Pages 5 - 38) Consider report by Director, Finance and Corporate Governance. (Copy attached.)	10 mins
6.	**Capital Financial Plan 2021/22 - Final Unaudited Outturn** (Pages 39 - 70) Consider report by Director, Finance and Corporate Governance. (Copy attached.)	10 mins
7.	**Balances at 31 March 2022** (Pages 71 - 82) Consider report by Director, Finance and Corporate Governance. (Copy attached.)	10 mins
8.	**Corporate Debts - Write-Offs in 2021/22** (Pages 83 - 88) Consider report by Director, Finance and Corporate Governance. (Copy attached.)	10 mins
9.	**Our Plan and Your Part in it: Scottish Borders Council's Corporate Performance and Improvement Report Quarter 4 & Annual Report 2021/22** (Pages 89 - 166)	20 mins

	Consider report by Director – People, Performance & Change. (Copy attached.)	
10.	**Strategic Housing Investment Plan Progress for 2021-2022** (Pages 167 - 174) Consider report by Director Infrastructure and Environment. (Copy attached.)	15 mins
11.	**Wheelchair Accessible Housing Delivery 2021/2022** (Pages 175 - 180) Consider report by Director Infrastructure and Environment. (Copy attached.)	10 mins
12.	**Any Other Items Previously Circulated**	
13.	**Any Other Items which the Chairman Decides are Urgent**	
14.	**Private Business** Before proceeding with the private business, the following motion should be approved:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."	
15.	**Minute** (Pages 181 - 182) Private Minute of the meeting held on 22 March to be approved for signature by the Chairman. (Copy attached.)	2 mins
16.	**Proposed Inflationary Lift for Care at Home Providers** (Pages 183 - 186) Consider report by Director Strategic Commissioning and Partnerships. (Copy attached.)	15 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**

2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors E. Jardine (Chairman), C. Cochrane, L. Douglas, J. Greenwell, C. Hamilton, S. Hamilton, J. Linehan, S. Mountford, D. Parker, J. Pirone, E. Robson, M. Rowley, R. Tatler, E. Thornton-Nicol and T. Weatherston

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SCOTTISH BORDERS COUNCIL
EXECUTIVE COMMITTEE

MINUTES of Meeting of the EXECUTIVE COMMITTEE held via MS Teams on Tuesday, 22nd March, 2022 at 10.00 am

Present:- Councillors M. Rowley (Chairman), S. Aitchison, G. Edgar, C. Hamilton, S. Hamilton, S. Haslam, E. Jardine, J. Linehan, S. Mountford, R. Tatler, G. Turnbull and T. Weatherston.

In Attendance:- Chief Executive, Director Education and Lifelong Learning, Director Infrastructure & Environment, Financial Services Manager, Democratic Services Team Leader, Democratic Services Officer (D. Hall)

1. **MINUTE**

There had been circulated copies of the Minute of the meeting held on 1 March 2022.

DECISION
APPROVED for signature by the Chairman.

2. **FINAL REVENUE VIREMENTS AND EARMARKED BALANCES 2021/22**

With reference to paragraph 2 of the Minute of the meeting held on 8 February 2022 there had been a report circulated by the Director, Finance & Corporate Governance seeking approval for the final 2021/22 budget virements and approval to carry forward identified earmarked budgets to 2022/23. The monitoring of the General Fund Revenue Budget at the end of January 2022 had identified the final virements and earmarked balances for 2021/22. Those included routine virements in Appendix 1 to the report and earmarked balances in Appendix 2 to the report, where it had been identified that budget was required to be carried forward to support expenditure in 2022/23. The Financial Services Manager, Ms Suzy Douglas, outlined the report and answered questions from Members. In response to a question regarding Financial Insecurity funding, Ms Douglas explained that the funding referred to related to measures to help support families and communities facing financial hardship as a result of Covid-19, and confirmed that once the funding had been fully allocated the funding stream would be exhausted. Regarding the carry forward of funding for respite and social care, Ms Douglas explained that a significant carry forward was outlined in the report from winter planning. Further resources had also been allocated in the budget agreed for 2022/23, with a further £13m expected from the Scottish Government that was required to be spent on social work.

DECISION
AGREED to:-

(a) approve the virements in Appendix 1 to the report;

(b) approve the earmarked balances in Appendix 2 to the report; and

(c) delegate authority for the remainder of the financial year to allow the Director, Finance & Corporate Governance to approve any year-end budget adjustments required between now and the financial year end in consultation with the Executive Member for Finance.

3. **PRIVATE BUSINESS**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure

of exempt information as defined in Paragraphs 1 and 2 of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

4. **PURCHASE OF LAND AT EASTER LANGLEE, GALASHIELS**
A report by the Director, Infrastructure and Environment was noted.

The meeting concluded at 10.30 am

2021/22 UNAUDITED REVENUE OUTTURN

Report by Director, Finance & Corporate Governance

EXECUTIVE COMMITTEE

14 June 2022

1 PURPOSE AND SUMMARY

1.1 This report provides the Executive Committee with a statement comparing final revenue outturn expenditure and income for 2021/22 with the final approved budget for the year along with explanations for significant variances.

1.2 A net, unaudited outturn underspend of £1.427m was achieved in the 2021/22 revenue budget. The £1.427m net underspend (less than 0.5% of final approved budget) was delivered following a number of earmarked balances being carried forward from 2021/22 into 2022/23. In total, these amount to £37.189m and relate to a number of initiatives across the Council and specifically include £9.465m of carry forward into the Council's COVID-19 reserve and £1.599m of carry forward by schools under the Devolved School Management scheme (DSM). Council services have delivered an underspend position whilst delivering significant financial plan savings totalling £9.301m. A high level summary of the outturn position in each Service is detailed from section 3.16 of this report.

1.3 The Council's finances and operating model have continued to be affected by the COVID-19 emergency situation during 2021/22 as well as unprecedented market conditions and inflationary pressures, pressures from pay award and staff recruitment and retention challenges.

1.4 The Council has administered £73.9m of funding which has been passed to over 5,770 businesses through a variety of business grants. The COVID-19 reserve was utilised during 2021/22 to maintain public services utilising further specific support from Scottish Government to support individuals and businesses during the pandemic. The challenging operating environment has included significant recruitment and retention issues across the Council which have contributed to the year end underspend position but in doing so have resulted in capacity issues with a number of teams experiencing recruitment issues in filling vacant positions.

1.5 During 2021/22 detailed revenue monitoring reports were reviewed by the Strategic Leadership Team (SLT) allowing proactive corporate management action to be taken during the year where required. In line with Financial Regulations quarterly monitoring reports were approved by the Executive Committee, authorising the necessary adjustments to the budget throughout the year.

1.6 As previously reported, there has been an impact on the delivery of approved Financial Plan savings during 2021/22, mainly as a result of the COVID-19 response and recovery phase with slippage experienced in the

delivery of planned savings. The level of savings required by the financial plan, totalled £9.301m, in 2021/22. An analysis of delivery of savings is provided in Appendix 3. The outturn position shows that £3.489m (37%) savings were delivered permanently in line with approved plans, £1.932m (21%) were delivered in 21/22 with no requirement for the savings to be delivered from 2022/23, with the remaining £3.880m (42%) delivered on a temporary basis through alternative savings.

2 RECOMMENDATIONS

2.1 **It is recommended that the Executive Committee:-**

(a) Agrees the content of this report and notes the favourable outturn position for 2021/22 prior to Statutory Audit;

(b) Notes that this draft unaudited outturn position will inform the budgetary control process during 2022/22 and inform the financial planning process for future years;

(c) Approves the sums earmarked under delegated authority by the Director, Finance & Corporate Governance as well as adjustments to previously approved earmarked balances as shown in Appendix 1; and

(d) Notes the range of pressures associated with the current operating environment will be reported through the monitoring process during 2022/23.

3 FINAL OUTTURN STATEMENT

3.1 This report provides a statement comparing final revenue outturn expenditure and income for 2021/22 with the final approved budget for the year along with explanations for significant variances.

3.2 A net, unaudited outturn underspend of £1.427m was achieved in the 2021/22 revenue budget. The £1.427m net underspend (less than 0.5% of final approved budget) was delivered following a number of earmarked balances being carried forward from 2021/22 into 2022/23. In total, these amount to £37.189m and relate to a number of initiatives across the Council and specifically include £9.465m of carry forward into the Council's COVID-19 reserve and £1.599m of carry forward by schools under the Devolved School Management scheme (DSM). Council services have delivered an underspend position whilst delivering significant financial plan savings totalling £9.301m.

3.3 During 2021/22 detailed revenue monitoring reports were reviewed by SLT, allowing proactive corporate management action to be taken during the year where required. In line with Financial Regulations quarterly monitoring reports were approved by the Executive Committee, authorising the necessary adjustments to the budget throughout the year.

3.4 **External influences – COVID-19, market conditions and inflation and nationally agreed pay awards**

The Council's finances and operating model have continued to be affected by the COVID-19 emergency situation during 2021/22. The challenging operating environment has included significant recruitment and retention issues across the Council which have contributed to the year end underspend position but in doing so have resulted in capacity issues with a number of teams experiencing recruitment issues in filling vacant positions. The Council has utilised the COVID-19 reserve during 2021/22 to maintain public services and has received further specific support from Scottish Government to support individuals and businesses during the pandemic. The Council has administered over £73.9m of funding which has been passed to over 5,770 businesses through a variety of business grants.

3.5 The Scottish Government continued their twin track approach to providing funding for the costs of COVID-19 in 2021/22 by separating Health and Social Care activities delivered by the Integration Joint Board (IJB) out from impacts on other Council Services. The Council worked proactively with NHS Borders on the joint cost collection exercise for Health & Social Care costs associated with COVID-19 and received £3.846m through the Local Mobilisation Plan (LMP).

3.6 The funding received by Scottish Government in 2021/22 along with unspent sums carried forward from 2020/21 were deployed to cover financial impacts identified during 2021/22. The balance of funding not required in 2021/22 has been earmarked into 2022/23 into the COVID-19 reserve to support further financial impacts. The COVID reserve, which was created during 2020/21, and totalled £15.682m at the end of 2020/21 has been partly deployed through the revenue budget in 2021/22 and now totals £9.465m.

3.7 In summary as shown in the table below, £9.652m was received from the Scottish Government during 2021/22 which coupled with the COVID-19 reserve of £15.682m, the budget provided through the financial plan of £1.682m and IJB funding of £4.626m gave total COVID resources of

£31.642m in 2021/22. £22.177m of this funding has been spent in 2021/22 with the balance of £9.465m being carried forward into 2022/23 through the COVID-19 reserve. Elements of the carry forward have already been committed in 2022/23 with the remainder available to help the Council address the ongoing impacts of COVID-19 during the next financial year. Full details of projected impacts and funding available in 2022/23 will be provided through the first 2022/23 monitoring report to the Executive Committee based on June 2022 month end.

Confirmed Covid-19 funding – 2021/22	**£m**
Funding provided by Scottish Government during 2021/22	9.652
Reserve carried forward from 2020/21 underspend	15.682
2021/22 Financial Plan	1.682
IJB funding through Local Mobilisation Plan	4.626
Total COVID-19 funding	**31.642**

3.8 The outturn position now confirms additional expenditure and impacts on income associated with COVID-19 in 2021/22 of £22.177m as shown below.

Budget Pressure	**£m**	**Comment**
Additional costs	8.932	These additional costs include additional costs such as PPE, cleaning materials and additional homecare costs and also includes the distribution of additional Scottish Government funding such as that to support families and those facing financial hardship.
Education recovery	3.767	Specific Scottish Government funding to support education recovery
IJB Local Mobilisation Plan (LMP)	4.626	Funding from Scottish Government through the LMP based on commitment to fund COVID-19 costs
Delays in delivery of financial plan savings	2.040	The emergency response has reduced management capacity to drive forward change in some cases along with the current operating models making change very challenging which has resulted in delays in delivery.
Loss of budgeted income	0.444	Income from fees & charges has been impacted during 2021/22 in services such as planning fee income, schools meals and waste income.
Service Pressures	2.368	Net service pressures in 2021/22.
Total pressures	**22.177**	

3.9 The funding of the 2021/22 COVID-19 costs is detailed below:

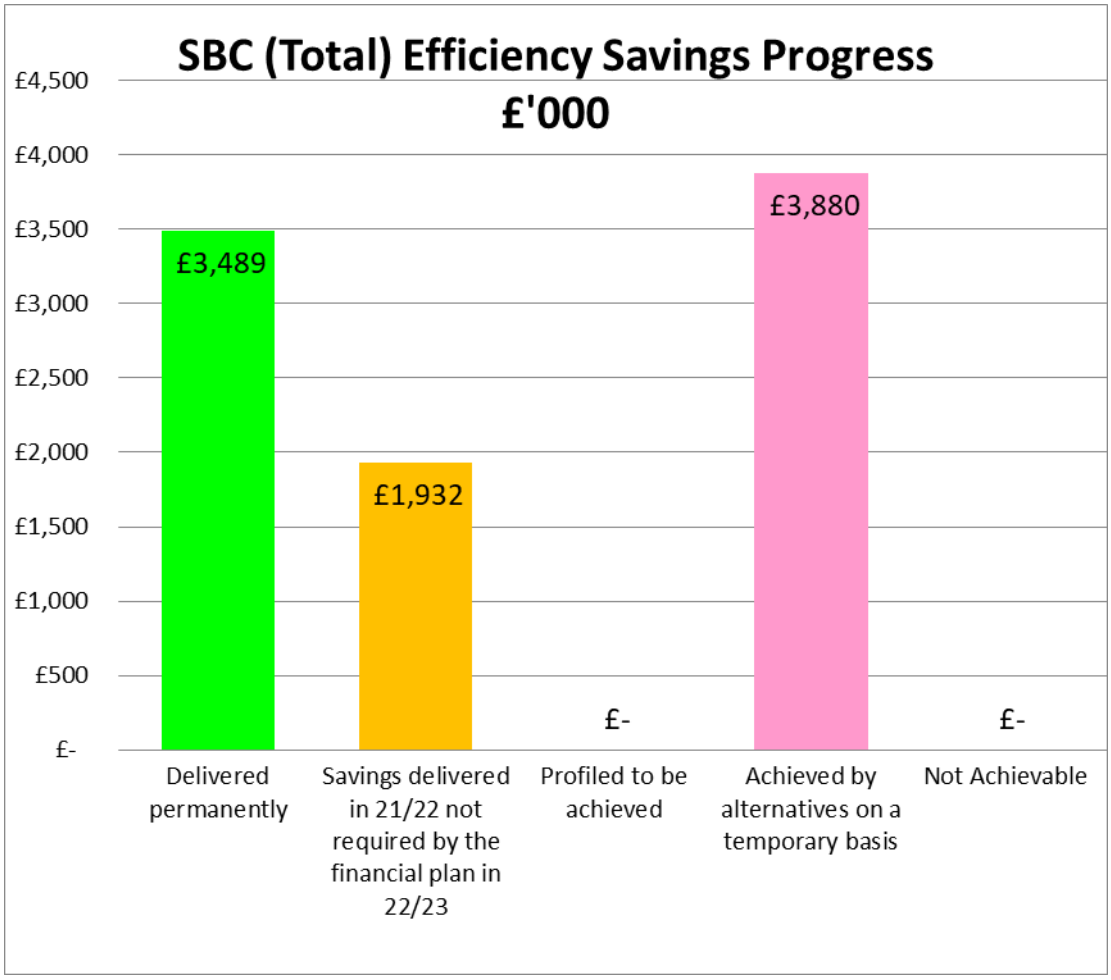
Funding	£m	Comment
Scottish Government funding (SG) provided in 2021/22	12.102	Scottish Government funding provided in 2021/22.
Education recovery	3.767	Specific Scottish Government funding to support education recovery.
Integration Joint Board (IJB) funding provided through Local Mobilisation Plan (LMP)	4.626	Confirmed funding from Scottish Government for IJB pressures from COVID-19 reflecting final Local Mobilisation Plan (LMP) claim.
COVID-19 funding provided through 2021/22 Financial Plan	1.682	Council funding provided through the 2021/22 financial plan for COVID-19 response and recovery.
Total funding required in 2021/22	**22.177**	

3.10 Unprecedented market conditions and inflationary pressures have impacted both the Council and its key contractors during 2021/22. Associated pressures have been funded in the overall 2021/22 outturn position. These pressures are continuing into 2022/23 with support from the Council being requested by contractors in these challenging market conditions.

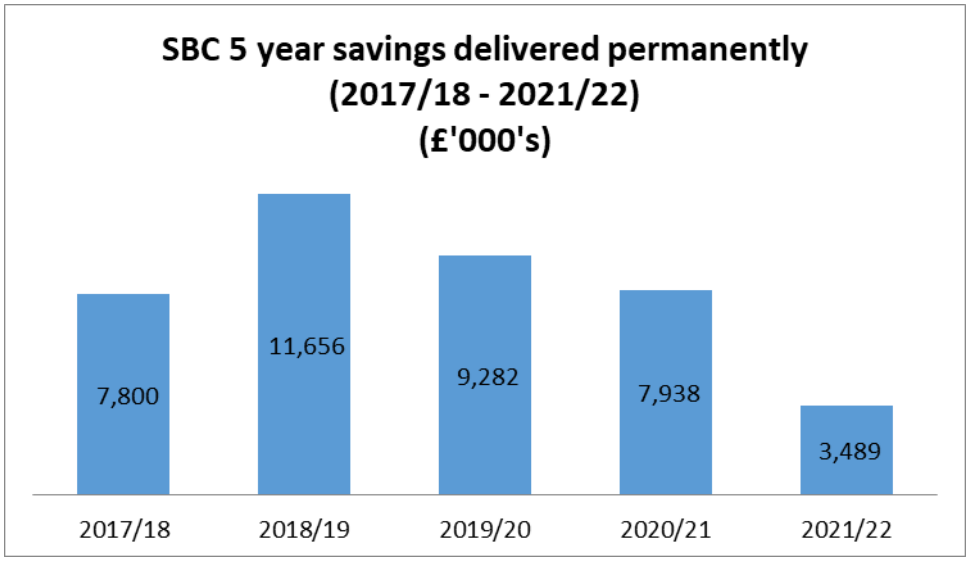
3.11 An agreement for pay award for all staffing groups was reached for 2021/22, this has been fully funded in year and has been provided for permanently in the base budget from 2022/23. Pay award negotiations for 2022/23 continue and therefore continue to present a risk to the revenue budget in the next financial year. An assumed 2% pay award across all staff groups was budgeted for, any deviation from this level of increase will result in financial implications which will require to be addressed through the in-year monitoring process.

3.12 The outturn position for 2021/22 provides the basis to inform 2022/23 forecasting. The 2021/22 outturn information will be used to inform and influence the monitoring of the 2022/23 revenue budget and the 2023/24 financial planning process.

3.13 As previously reported, there has been an impact on the delivery of approved Financial Plan savings during 2021/22, mainly as a result of the COVID-19 response and recovery phase. The savings required by the financial plan, totalling £9.301m, were delivered in full in 2021/22 despite slippage in permanent savings plans. An analysis of delivery of savings is provided in Appendix 3. The outturn position shows that £3.489m (37%) savings were delivered permanently in line with approved plans, £1.932m (21%) were delivered in 21/22 with no requirement for the savings to be delivered from 2022/23, with the remaining £3.880m (42%) delivered on a temporary basis through alternative savings.



3.14 Particular emphasis is being placed by the SLT, during the early part of 2022/23, on the permanent delivery of savings delivered temporarily in 2021/22. The graph below highlights the continuing scale of savings being delivered within the Council on an ongoing basis with a further £9.301m being delivered in 2021/22, £3.5m permanently. £7.9m of savings were delivered on a permanent basis in 2020/21, £9.3m in 2019/20, £11.7m in 2018/19 and £7.8m in 2017/18. This demonstrates the scale of change undertaken within the Council over the last 5 years with permanent savings delivered since 2017/18 totalling £40.165m. Since 2013/14 the Council has achieved permanent, recurring savings of £66m.



3.15 A high level summary of the outturn position in each Council service is shown below. The detailed outturn statement for the 2021/22 revenue budget is shown in Appendix 1.

3.16 **Corporate**

Favourable £0.650m

A corporate underspend has been achieved following confirmation of Scottish Joint Council (SJC) and Chief Officer 2021/22 pay award, paid in January 2022. The budget required to fund this pay increase was less than had been anticipated, resulting in a corporate year end benefit.

3.17 **Assets & Infrastructure**

Adverse £0.484m

Infrastructure & Environment has delivered a net adverse position of £0.484m. Planning services income receipts have been higher than anticipated earlier in the year and therefore are contributing to the £0.174m being returned to the COVID-19 reserve. During 2021/22 the service have responded to emergency flooding and storm events with costs in excess of £0.400m, the milder than average winter experienced has allowed the service to manage some of these costs within existing budgets. In addition there have been costs of £0.302m for leachate disposal from the landfill site, due to underspends across other Council areas this adverse position can be managed within the outturn position meaning that no drawdown is required from the winter reserve which therefore remains intact at £1m.

3.18 **Social Work & Practice and Public Health**

Favourable £1.086m

Social Work & Practice has delivered a net favourable position of £1.082m during 2021/22 with Public Health delivering a £0.004m underspend. The key areas of underspend in the final quarter are in Older People which underspent by £0.520m and Learning disability service which underspent by £0.361m, both due to higher than expected client income and lower than expected client care costs. Children and Families Social Work reported underspends in staff costs due to recruitment difficulties, but these there offset by overspends in external placements in year. Mental Health experienced lower staffing and client costs than expected of £0.113m in the final quarter. Due to lower staffing costs and reduced cover as Officers were redirected to COP26, Safer Communities was also £0.057m under budget. The final outturn position for Learning Disability Service shows an overspend against base budget of £1.7m which requires to be addressed to avoid similar pressures materialising in 2022/23.

3.19 **Education & Lifelong Learning (E&LL)**

Favourable £0.444m

E&LL has delivered a net underspend of £0.444m during 2021/22. COVID-19 funding (£0.866m) has been transferred to the COVID-19 reserve for use in 2022/23 and will be drawn down as required. The Workforce Management Reserve has been increased by £0.300m to fund conservation of salaries that might be required following the introduction of the revised DSM scheme in August 2022. The 2021/22 academic session saw an additional 36.5 FTE teachers employed to reduce the attainment gap and to accelerate the Inspire Learning programme. Work on the revised DSM scheme for Primary and Secondary schools along with a service wide review of budgets is allowing plans to be formulated to deliver the required Financial Plan savings on a permanent basis. DSM

and PEF carry forwards across Primary and Secondary schools have increased by £0.564m to a total carry forward of £1.599m.

3.20 **Resilient Communities**

Favourable £0.118m

The service has delivered an underspend of £0.118m at year end. This is as a result of savings in employee costs, discretionary spend and additional income. Within this position the service are clawing back previously earmarked budget for Tenant Grant Fund (£0.061m), Build Back Better Borders (£0.066m), Communities Fund (£0.039m) where expenditure in 2021/22 was greater than previously forecast.

3.21 **Finance & Corporate Governance**

Favourable £0.179m

The department's underspend of £0.179m is due mainly to managed vacancies and discretionary spend as well as receiving additional income. £1.3m has been transferred to the Treasury reserve from a loans charges underspend to smooth the effect of changes in capital financing requirements over future financial years.

3.22 **People, Performance & Change**

Favourable £0.057m

The department has an underspend of £0.057m at March 2022. This is as a result of managing staff vacancies and discretionary spend (£0.038m) and additional income (£0.019m).

3.23 **Strategic Commissioning & Partnerships**

Adverse £0.589m

Strategic Commissioning and Partnerships have delivered a net adverse position of £0.589m. This is primarily from Information Technology being £0.474m over budget after timing adjustments were made to reflect the revised impacts from the digital transformation programme. Combined with SB Cares which is £0.113m over budget primarily due to higher operating costs of care homes.

3.24 **Funding**

Adverse £0.033m

A small under-recovery of Council Tax income of £0.033m was delivered (0.05% of the final approved budget of £65.358m) due to marginally less net growth in properties than anticipated.

3.25 **Year end position**

The favourable outturn position reported is subject to the statutory audit process. A number of pressures are emerging with regards to the Council's operating environment in financial year 2022/23, in addition to the resources approved in the budget. Proposals to address these issues will be brought forward to the Executive Committee as part of the monitoring process.

4 IMPLICATIONS

4.1 **Financial**

There are no costs attached to any of the recommendations contained in this report, its content being specifically related to the performance of the revenue budget in 2021/22.

4.2 **Risk and Mitigations**

The final favourable outturn position reported is subject to the external audit process. Additionally, the temporary achievement of £3.880m of planned efficiency savings will require to be addressed on a permanent and recurrent basis in 2022/23.

4.3 **Integrated Impact Assessment**

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

4.4 **Sustainable Development Goals**

There are no significant effects on the economy, community or environment.

4.5 **Climate Change**

No effect on carbon emissions are anticipated from the recommendation of this report.

4.6 **Rural Proofing**

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

4.7 **Data Protection Impact Statement**

There are no personal data implications arising from the proposals contained in this report.

4.8 **Changes to Scheme of Administration or Scheme of Delegation**

No changes to either the Scheme of Administration or the Scheme of Delegation is required as a result of this report.

5 CONSULTATION

5.1 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director (People Performance & Change), the Clerk to the Council and Corporate Communications have been consulted on this report and any comments received have been incorporated into this final report.

Approved by

David Robertson **Signature .....**
Director, Finance & Regulatory

Author(s)

Name	Designation and Contact Number
Suzy Douglas	Financial Services Manager 01835 824000 X 5881

Background Papers:
Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the Author. Information on other language translations as well as additional copies can also be provided.

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APPENDIX 1

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22
SUMMARY

	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Infrastructure & Environment	45,609	45,575	34	(518)	(484)	An overspend of £484k is being reported. Within this position £174k is being returned to the Covid-19 reserve primarily as a result of increased Planning Fee Income. After returning this to the Covid reserve the service have a remaining net adverse position of £502k. During 2021/22 the service responded to emergency flood and storm events with costs in excess of £400k, the milder than average winter experienced has allowed the service to manage some of these costs within existing budgets. In addition there have been costs of £302k for leachate disposal from the landfill site. The service is impacted by inflationary increases particularly within the construction and utility markets.
Social Work & Practice	59,902	58,039	1,862	(780)	1,082	The year end position is £1.082m under budget. This is mainly due to both Older People (£520k) and Learning Disability (£361k) experiencing higher than expected client income and lower client/care costs. Mental Health (£113k) is also under budget due to reduced staff and care package costs, while Safer Communities (£57k) has experienced lower staff costs and a credit related to reduced staff cover with Officer attendance at the COP 26 summit. Quality Improvement (£24k) is under budget due to lower staffing costs.
Public Health	91	87	4	0	4	
Education & Lifelong Learning	101,741	99,371	2,370	(1,926)	444	An underspend of £444k is being reported. This is mainly due to underspends in ASN (£322k) due to lower than expected transport, escort and inclusion costs. The retendering of school transport gave a small underspend (£60k).Community Learning and Development is under budget (£80k) due to vacancies and reduced discretionary spend. Educational Psychology had a small overspend (£10k) due to having a trainee in post in 2021/22. Budget was transferred to the Workforce Management Reserve to increase the amount available should conservation of salaries for promoted staff be required following the introduction of the revised DSM scheme in August 2022 (£300k).
Resilient Communities	21,468	21,437	32	86	118	An underspend of £118k is being reported following the claw back of a number of earmarked balances to reflect increased spend in 2021/22. This underspend is as a result of savings within staffing and discretionary spend, and additional income.

	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Finance & Corporate Governance	29,351	27,994	1,358	(529)	829	An underspend of £829k is being reported. This is made up of corporate savings through the balance of funding set aside for the 2021/22 pay award (£641k). The remainder is a combination of additional staff turnover savings, discretionary spend savings and increased income (£158k), over recovery of recharge income (£46k), favourable interest rates and reduced borrowing requirement (£9k) and a small pressure relating to costs incurred in-year for local elections (£25k).
People, Performance and Change	7,475	7,418	57	0	57	An underspend of £57k is being reported due to additional staff turnover and discretionary spend savings and additional Skills Development Scotland income.
Strategic Commissioning & Partnership	29,094	29,683	(589)	0	(589)	Strategic Commissioning and Partnerships is reporting a position £589k over budget. This is primarily from Information Technology additional investment of £474k in IT transformation. SB Cares is £113k over budget mainly due to higher operating costs of care homes.
Total	**294,731**	**289,604**	**5,126**	**(3,667)**	**1,459**	
Financed by:						
Revenue Support Grant	(214,017)	(214,017)	0		0	
Non-Domestic Rates	(26,668)	(26,668)	0		0	
Council Tax	(65,358)	(65,326)	(33)		(33)	Less net growth than anticipated (£33k).
Second Homes Council Tax	(1,160)	(1,160)	0			
Capital Financed from Current Revenue	2,015	2,015	0		0	
Reserves:						
Earmarked Balances from 2020/21	(25,582)	(25,582)	0		0	
Earmarked Balances for future years	35,484	37,189	(1,705)	1,705	0	To clawback earmarking from 2022/23 for i) Communities Fund (£39k); ii) Build Back Better Borders (£66k); iii) Tenant Grant Fund (£61k); iv) Spring Scottish Child Bridging Payment (£293k); v) Employability (Young Person's Guarantee) £105k; and vi) Secondary DSM (£241k) to meet increased activity and expenditure in 2021/22. To increase earmarking for i) Primary DSM (£806k); ii) ELC 1140 (£380k); iii) Scottish Welfare Fund (£32k); and iv) Financial Insecurity Funding (£48k). To earmark into 2022/23 i) Education Covid-19 funding (£866k); and ii) school meals (£213k). Return unused Covid-19 Reserve funding to balances following improved outturn (£165k).
Transfers to/from Reserves	555	2,517	(1,962)	1,962	0	Increase in allocated reserves i) Workforce Management (£300k); ii) Treasury Reserve (£1.3m); and iii) Strategic Contract movement reserve (£362k).
Total	**(294,731)**	**(291,032)**	**(3,700)**	**3,667**	**(33)**	
Total	**0**	**(1,427)**	**1,427**	**0**	**1,427**	

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Infrastructure & Environment	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Property	**12,000**	**12,048**	**(48)**	**0**	**(48)**	
Property Management Services	12,370	12,440	(70)		(70)	Corporate pressures relating to electricity (£73k) and heating oil (£93k), partially offset with savings from water appeals (£23k). Underspend within Temporary Accommodation due to increased income recovery (£34k) and reduced rents payable (£25k). Underspend due to reduced price for temporary units at Peebles HS (£26k) and small pressure in Employment Infrastructure (£12k).
Estates Management Services	470	446	24		24	Underspends within consultants (£9k), staff turnover (£8k), Supplies & Services (£4k) and Lowood (£3k).
Commercial Property Income	(1,243)	(1,230)	(13)		(13)	Under-recovery of rental income.
Architects	203	197	6	0	6	
Major Projects	201	195	5	0	5	
Facilities	**6,365**	**6,305**	**60**	**0**	**60**	
Catering Services	1,283	1,254	29		29	Net income from additional school meal uptake (£15k) and reduced equipment maintenance costs (£14k).
Cleaning & Facilities Management	5,081	5,051	31		31	Small service underspends primarily in equipment maintenance (£28k).
Parks & Environment	**4,544**	**4,596**	**(52)**	**0**	(52)	Pressures within vehicle repairs and maintenance (£26k) and payments to contractors (£26k).
Roads & Infrastructure	**10,019**	**10,225**	**(206)**	**0**	**(206)**	
Network & Infrastructure Asset Management	9,718	9,780	(62)		(62)	Underspend in winter maintenance (£219k) due to milder than average winter weather. This has allowed the service to cover costs relating to the winter storms within existing budgets from roads (£101k), network (£94k) and street lighting (£13k) works budgets. Further pressures relating to income (£47k) and transport and supplies and services (£26k).
SBcContracts	(462)	(391)	(71)		(71)	Covid downtime due to operatives at home (£18k), increased overhead costs related to training (£12k), repairs & maintenance of depots (£41k).

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Infrastructure & Environment	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Engineers	969	985	(16)	0	(16)	Additional council wide staff costs as a result of emergency weather events through winter (£12k) and net pressure within Bridges (£4k).
Fleet Management Services	(157)	(100)	(57)		(57)	Reduced dayworks labour income.
Pay Parking	(49)	(49)	0		0	
Waste Management Services	**9,721**	**9,623**	**98**	**(362)**	**(264)**	Pressure from leachate costs (£302k) partially offset by reduced material costs due to delays to deliveries (£38k).
Passenger Transport	**1,886**	**1,882**	**4**	**0**	**4**	
Planning Services	**1,339**	**1,162**	**177**	**(156)**	**21**	Improved outturn position from increased planning fee income in the final quarter now being returned to the COVID reserve (£177k).
Housing Strategy & Services	**(265)**	**(266)**	**1**	**0**	**1**	
Total	**45,609**	**45,575**	**34**	**(518)**	**(484)**	

Key Highlights, Challenges and Risks

Infrastructure & Environment have delivered a net pressure of £0.484m. A more positive out-turn position for Planning Fee income and school meal income is allowing for £0.174m to be returned to the COVID-19 reserve.

A number of external factors have resulted in pressures within the service throughout 2021/22. Within property management services there are increased utility costs within electricity as a result of increased usage and an increase in heating oil as a result of inflationary pressures.

The service responded to emergency weather events over the winter period. Whilst this did not result in expenditure above the Bellwin threshold level, there were costs in excess of £400k which the service have managed within existing budgets, possible partly due to the milder than average winter weather experienced.

Waste Management Services experienced increased costs for leachate throughout the year, it was previously indicated there may be a requirement to drawdown from the adverse weather reserve, however this drawdown is not required as the costs can be covered from underspends across the Council.

The service had £1.365m of financial plan savings to deliver in 2021/22, £0.695m of these have been delivered permanently with £0.572m delivered on a temporary basis and therefore being carried forward for delivery in 2022/23.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Social Work & Practice	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Child Protection	230	222	9		9	
Children & Families Social Work	15,529	15,554	(25)		(25)	Higher than forecast transportation costs. Underspends in Social Workers and Social Worker Support Assistants of circa £400k which offsets the overspends in 3rd Party Payments.
Adult Protection	357	349	8		8	
Emergency Duty Team	356	365	(9)		(9)	
Business Support - Staff Development	0	0	0		0	
Quality Improvement	362	338	24		24	Lower than anticipated staffing costs
Services in Criminal Justice System	(27)	(0)	(27)		(27)	Under delivery of staff turnover savings
Safer Communities	1,885	1,828	57		57	Lower than anticipated staffing costs in relation to CEDAR programme (£20k) and also lower than anticipated costs relating to the Police Scotland Community Access Team (£37k), resulting from a reduced service provided in the Scottish Borders due to Officer attendance of the COP 26 Global Summit in Glasgow - November 2021.
Older People	9,997	8,697	1,300	(780)	520	£290k higher than anticipated client residential care income. £81k lower than anticipated Social Care Provider Pay Uplift costs. £149k lower than anticipated care provision costs at Dovecot due to Housing Support not being provided by provider and lower than forecast TUPE and core care costs.
Joint Learning Disability	19,187	18,826	361		361	Lower than anticipated net client care costs including higher than forecast client income (£41k) and reducing client expenditure (£237k). Lower than anticipated impact of Care provider Pay Uplift (1 December - £83k)
Joint Mental Health	2,174	2,060	113		113	£59k staffing underspend in Local Area Co-Ordinators as well as general and Galashiels Resource Centre staffing teams. Lower than forecast client care package costs (£54k).
People with Physical Disabilities	2,558	2,573	(15)		(15)	Higher than forecast locality based client care package costs.
Generic Services	7,294	7,227	66		66	£48k lower than anticipated spend in relation to Carers Act associated costs. £18k net underspend across locality based client care packages.
Total	**59,902**	**58,039**	**1,862**	**(780)**	**1,082**	

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Public Health	Final Approved Budget (E'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Public Health	91	87	4		4	
Total	**91**	**87**	**4**	**0**	**4**	

Key Highlights, Challenges and Risks

The year end position is £1.082m under budget. This is mainly due to both Older People and Learning Disability experiencing higher than expected client income and lower client/care costs. Mental Health is also under budget due to reduced staff and care package costs, while Safer Communities has experienced lower staff costs and a credit related to reduced staff cover with Officer attendance at the COP 26 summit.
The service had £1.628m of financial plan savings to deliver in 2021/22, £0.438m of these have been delivered permanently, £0.78m addressed through the financial planning process with £0.41m delivered on a temporary basis and therefore being carried forward for delivery in 2022/23.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Education & Lifelong Learning	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Early Years	4,136	3,756	380	(380)	0	Increase to earmarked balance for ELC 1140 hours (£380k) ensuring specific grant funding is retained within the service for spend in future years.
Primary Schools	31,223	30,311	912	(906)	6	Increase earmark DSM and PEF into 2022/23 (£806k) as per the approved DSM scheme. Transfer to workforce Management allocated Reserve (£100k).
Secondary Schools	41,057	41,203	(147)	141	(6)	Clawback earmarking from 2022/23 for secondary DSM (£241k). Transfer to workforce Management allocated Reserve (£100k).
Additional Support Needs	11,789	11,467	322		322	Lower than expected transport & escort costs (£103k); accessibility work taken longer than anticipated (£37k); Inclusion costs lower than anticipated for out of area recharges and staff costs (£55k); Lower than anticipated costs for pupil support staff (£106k)along with higher than expected income for Out of Area recharges (£24k)
Educational Psychology	697	708	(10)		(10)	Overspend due to Trainee post in 2021/22 (£10k).
Central Schools	6,103	5,543	561	(568)	(7)	Clawback earmarking from 2022/23 for Employability (Young Person's Guarantee) (£105k) and Spring Scottish Child Bridging Payment (£293k) to meet increased activity and expenditure in 2021/22. Increased earmarking into 2022/23 for Covid funding (£866k). £100k earmarked into 2022/23 to increase the salary conservation fund held in the workforce reserve
School Meals	1,972	1,759	213	(213)	0	Earmarked remaining universal free school meals funding into 2022/23 (£213k).
School Transport	3,813	3,753	60		60	Small underspend as a result of the retendering exercise in December 2021.
Community Learning & Development	951	871	80		80	Underspend due to vacancies and freeze on discretionary spend.
Total	**101,741**	**99,371**	**2,370**	**(1,926)**	**444**	

Key Highlights Challenges & Risks

An underspend of £444k is being reported. This is mainly due to underspends in ASN (£322k) due to lower than expected transport, escort, staff and inclusion costs. The retendering of school transport gave a small underspend (£60k).Community Learning and Development is under budget (£80k) due to vacancies and reduced discretionary spend. Budget was transferred to the Workforce Management allocated Reserve to increase the amount available to provide for any conservation of salaries costs for promoted staff following the introduction of the revised DSM scheme in August 2022 (£300k).
The service had £2.112m of financial plan savings to deliver in 2021/22, £0.776m of these have been delivered permanently with £1.336m delivered on a temporary basis and therefore being carried forward for delivery in 2022/23.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Resilient Communities	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Business Support	5,178	5,125	52		52	Additional staff turnover savings.
Community Planning & Engagement	333	333	1		1	
Localities/Community Fund	3,538	3,649	(111)	57	(54)	Clawback earmarking from 2022/23 for Communities Fund (£39k) and Build Back Better Borders (£66k) to meet increased activity and expenditure in 2021/22. Additional one-off costs relating to grants approved for Queen's Platinum Jubilee (£54k). Increase earmarking for Financial Insecurity into 2022/23 (£48k)
Customer Advice & Support Services	3,043	3,033	11	61	72	Staff turnover savings and increased income. Clawback earmarking from 2022/23 for Tenant Grant Fund (£61k) to meet increased activity and expenditure in 2021/22.
Economic Development	1,435	1,381	54		54	Discretionary spend savings.
Discretionary Housing Payments	711	710	0		0	
Housing Benefits	679	659	20		20	Actual net outturn position better than forecast.
Non Domestic Rates Relief	120	163	(43)		(43)	Pressure following year-end adjustment by Scottish Government relating to changes in relief for sports clubs, back dated to 2019/20.
Scottish Welfare Fund	953	921	32	(32)	0	Demand for this service has increased substantially over the last 3 years. Increased demand and related resourcing issues has resulted in a backlog of claims and an underspend is being earmarked to support those in need in 2022/23.
Council Tax Reduction Scheme	5,478	5,463	15		15	Outturn reflects continuing reduction in claims and improving outlook.
Total	**21,468**	**21,437**	**32**	**86**	**118**	

Key Highlights, Challenges & Risks

The service is reporting an underspend of £0.118m, this is primarily from staff vacancy savings, additional income and discretionary spend savings. Within this final position, the service is clawing back previously earmarked funds for Tenant Grant Fund, Build Back Better Borders and Communities Fund, where expenditure in 2021/22 was higher than previously forecast.

Throughout 2021/22 the service have administered a number of Scottish Government payments to support individuals, families and businesses in response to Covid-19. They also continue to support communities in response to the cost of living increases currently being experienced.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Resilient Communities	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary

Like Scottish Welfare Fund the demand for Discretionary Housing Payments has increased substantially over the last 3 years. Increased demand and related resourcing issues has resulted in a backlog of claims through 2021/22 however progress has been made in addressing this over recent months.

The service had £0.517m of financial plan savings to deliver in 2021/22, £0.446m of these have been delivered permanently with £0.071m being addressed permanently through the 2022/23 budget setting process and therefore no savings being carried forward from 2021/22 for delivery in 2022/23.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Finance & Corporate Governance	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Covid-19 Reserve Fund	183	954	(771)	771	(0)	Drawdown from Covid-19 Reserve to fund Business Support Discretionary Fund grants (£771k).
Corporate	341	(309)	650		650	Balance of funding set aside for the 2021/22 pay award (£641k), small over recovery of grants administration income (£9k).
Chief Executive	186	179	7		7	
Corporate Policy	116	115	1		1	
Emergency Planning	166	165	1		1	
Finance	4,570	4,551	19		19	Discretionary spend savings including bank charges and third party payments.
Legal Services	955	963	(8)		(8)	
Protective Services	1,558	1,459	99		99	Additional staff turnover savings and increased income.
Audit & Risk	309	308	1		1	
Assessor & Electoral Registration Services	907	894	13		13	Additional staff turnover and discretionary spend savings.
Democratic Services	1,747	1,772	(25)		(25)	Pressure relating to costs incurred in-year for local elections.
Communications & Marketing	467	451	16		16	Additional staff turnover savings and printing recharge income.
Loan Charges	18,282	16,973	1,309	(1,300)	9	Favourable interest rates and reduced borrowing requirement due to timing movements in the capital programme to be transferred to Treasury Reserve (£1.3m) to smooth capital financing requirements in future years.
Provision for Bad Debts	125	125	0		0	
Recharge to Non-General Fund	(563)	(608)	46		46	Over recovery of recharge income to non-general funds.
Interest on Revenue Balances	0	0	0		0	
Total	**29,351**	**27,994**	**1,358**	**(529)**	**829**	

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

Key Highlights, Challenges & Risks

The service is reporting an underspend of £0.829m. £0.650m of this relates to corporate underspend, primarily from the balance of funding set aside for the 2021/22 pay award. Staff underspends, discretionary savings and additional income amount to £0.158m with over recovery of recharges a further £0.046m. Favourable interest rates and reduced borrowing requirements allows £1.3m to be transferred to the Treasury reserve to smooth capital financing requirements in future years.

The service had £1.662m of financial plan savings to deliver in 2021/22, £0.430m of these have been delivered permanently, £1.081m addressed through the financial planning process with £0.151m delivered on a temporary basis and therefore being carried forward for delivery in 2022/23.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2021/22

People, Performance & Change	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Human Resources	4,685	4,674	11		11	Additional staff turnover savings.
Early Retiral/Voluntary Severance	102	102	(0)		(0)	
Corporate Transformation	967	972	(5)		(5)	
Employment Support Service	249	230	19		19	Additional Skills Development Scotland income.
Business Change & Programme Management	1,081	1,082	(1)		(1)	
Business Planning Performance & Policy Developme	391	359	32		32	Additional staff turnover and discretionary spend savings.
Total	**7,475**	**7,418**	**57**	**0**	**57**	

Key Highlights, Challenges & Risks

The service is reporting an underspend of £0.057m from staff savings, discretionary spend and additional income.
The service had £0.186m of financial plan savings to deliver in 2021/22, £0.102m of these have been delivered permanently with £0.087m delivered on a temporary basis and therefore being carried forward for delivery in 2022/23.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2021/22**

Strategic Commissioning & Partnerships	Final Approved Budget (£'000)	Final Outturn Actual (£'000)	Variance pre adjustments (£'000)	Decrease/ (Increase) to Balances (£'000)	Variance against final adjusted Budget (£'000)	Summary Financial Commentary
Information Technology	7,980	8,454	(474)		(474)	Increased investment in IT transformation.
SB Cares	15,655	15,768	(113)		(113)	Higher than anticipated net operating costs relating to Garden View care home.
Cultural Services	3,471	3,472	(1)		(1)	
Sports Services	1,988	1,990	(1)		(1)	
Total	**29,094**	**29,683**	**(589)**	**0**	**(589)**	

Key Highlights, Challenges & Risks

Strategic Commissioning and Partnerships is reporting a position £0.589m over budget. This is primarily from Information Technology additional £0.474m investment in IT transformation. SB Cares which is £0.113m over budget mainly due to higher operating costs of care homes.
The service had £1.828mm of financial plan savings to deliver in 2021/22, £0.602m of these have been delivered permanently, with £1.226m delivered on a temporary basis and therefore being carried forward for delivery in 2022/23.

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Covid-19 Funding 2021/22

Appendix 2

Details	Amount	Ringfenced				Flexible	Assumed IJB funding through LMP	2021/22 Financial Plan
		Admin.	Education Recovery	Individuals/ Families/ Communities	Self Isolation/Test & Protect			
General Administration funding (Leaders Nov)	406,000	406,000						
Administration of £100 COVID Spring Hardship payment	5,585	5,585						
Administration of COVID-19 Business Support: Large Self Catering, Exclusive Use Properties and Bed & Breakfast Establishments paying Council Tax	330,000	330,000						
Food Insecurity	177,550			177,550				
Financial Insecurity	330,000			330,000				
Children & young people's mental health (pandemic grant £246,750; framework grant £82,250)	329,000			329,000				
Safe schools return (Logistics)	1,772,000		1,772,000					
Education Recovery (additional staff, family support, digital)	955,000		955,000					
Additional funding to cover continued education recovery	1,032,000		1,032,000					
Lost income scheme	1,416,569					1,416,569		
Financial Insecurity Fund (balance)	54,925			54,925				
Spring Hardship Payment	259,518			259,518				
Discretionary Fund (balance)	900,296			900,296				
Tackling Child Poverty Fund - Parental Employability Support Fund (PESF) Boost	114,000			114,000				
Self-Isolation Assistance Service - extension	41,895				41,895			
Additional £15m flexible funding for Level 4	330,000					330,000		
To support Covid-19 pressures including lost income (20/21)	5,110,000					5,110,000		
Test & Protect - local self-isolation assistance service funding to 11/1/21	13,000				13,000			
Test & Protect - support for people extension to 11/1/21	48,000				48,000			
Share of £400k for admin of hardship grants	5,585	5,585						
EH &TS Covid-19 officers	38,000					38,000		
SG education logistics funding (share of £20m)	506,000					506,000		
SG consequentials funding (share of £49m)	195,520					195,520		
COVID-19 funding - SBC share of £259m national one-off funding	5,757,000					5,757,000		
COVID-19 Funding	889,000					889,000		
Learning needs of children and young people	1,199,000		1,199,000					
Low Income Pandemic Payment	1,163,500			1,163,500				
Family Pandemic Payment	356,320			356,320				
Low Income Pandemic Payment - admin	69,085	69,085						
Family Pandemic Payment - admin	12,252	12,252						
Scottish Child Payment Bridging Payments (Oct & increased winter)	392,829			392,829				
Scottish Child Payment Bridging Payments - additional admin (Oct payment)	6,126	6,126						
Additional cleaning staff, materials & PPE	520,000							520,000
Private Sector Housing Grants admin fee	2,000							2,000
Personal Protective Equipment (PPE)	480,000							480,000
Community Equipment Store	50,000							50,000
Wipes in Secondary schools	520,000							520,000
Masks in schools	28,000							28,000
Funding for Environmental Health Officers	54,000							54,000
Admin. for self-isolation grants	19,700	19,700						
Local Self-Isolation Assistance Service (Apr - June 21)	47,775				47,775			
Additional costs associated with the self isolation support grant 20/21	22,673	22,673						
Additional costs associated with the self isolation support grant 21/22	13,604	13,604						
Self-isolation support 2021/22	30,000	30,000						
Local Self-Isolation Assistance Service (July - Sept 21)	47,775				47,775			
Extension of Local Self-Isolation Assistance Service (Oct - Dec 21)	47,775				47,775			
Extension of Local Self-Isolation Assistance Service (Jan - Mar 22)	47,775				47,775			
Business Ventilation Fund - administration	15,100	15,100						
December/January Business Support Top Up – Hospitality admin.	26,900	26,900						
School ventilation - CO2 Monitors*	64,000		64,000					
Tenant Grant Fund	184,000	9,000		175,000				
Business Support Administration Grant 2021/22	81,000	81,000						
Financial Insecurity Flexible funding	470,000			470,000				
Council contribution towards Covid-19 pressures	28,000							28,000
Assumed IJB funding through the LMP	4,626,000						4,626,000	
	31,641,632	**1,052,610**	**5,022,000**	**4,722,938**	**293,995**	**14,242,089**	**4,626,000**	**1,682,000**

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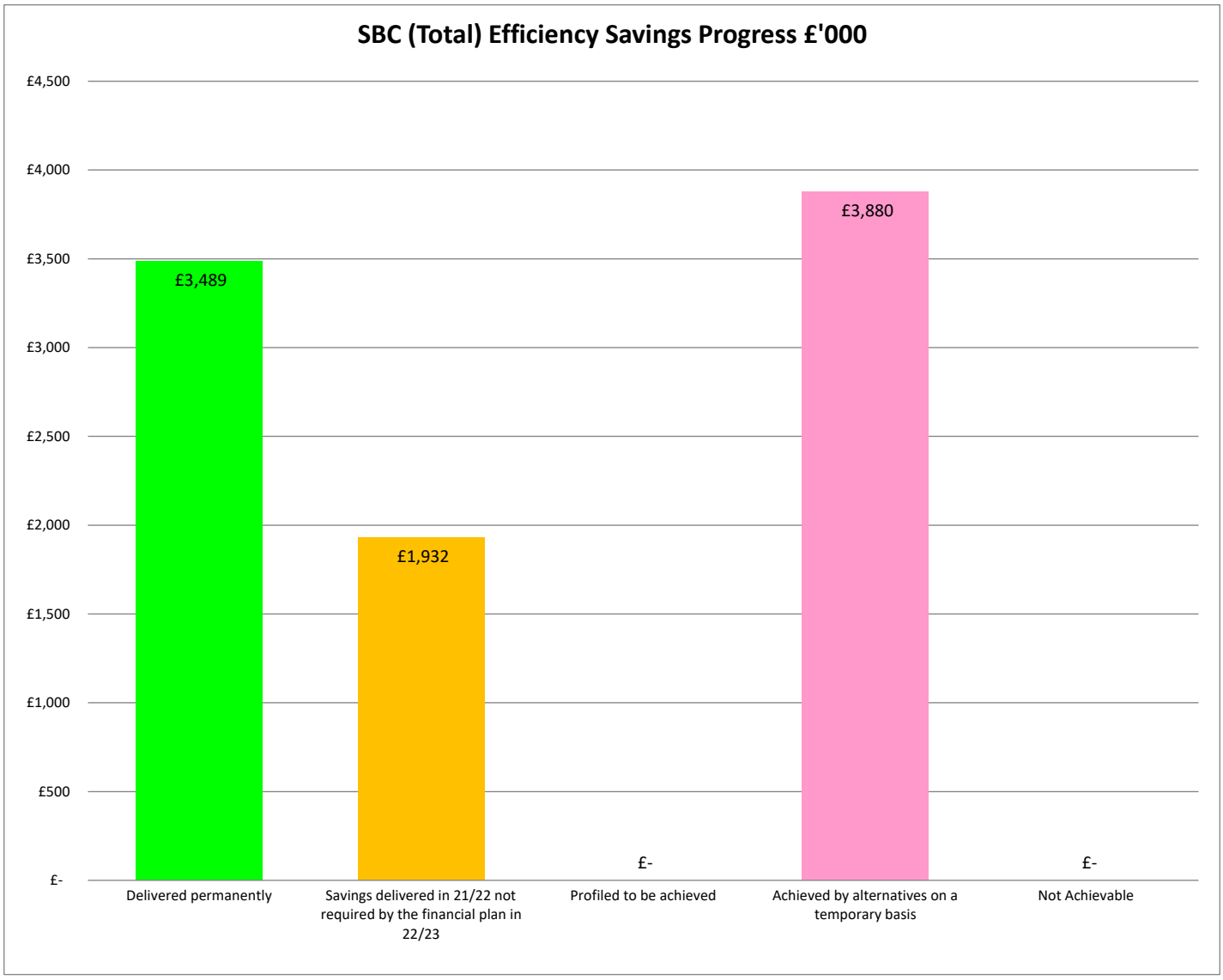
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

SBC Total

Status		Saving £'000	Saving %
Delivered permanently	£	3,489	37%
Savings delivered in 21/22 not required by the financial plan in 22/23	£	1,932	21%
Profiled to be achieved	£	-	0%
Achieved by alternatives on a temporary basis	£	3,880	42%
Not Achievable	£	-	0%
		9,301	**100%**



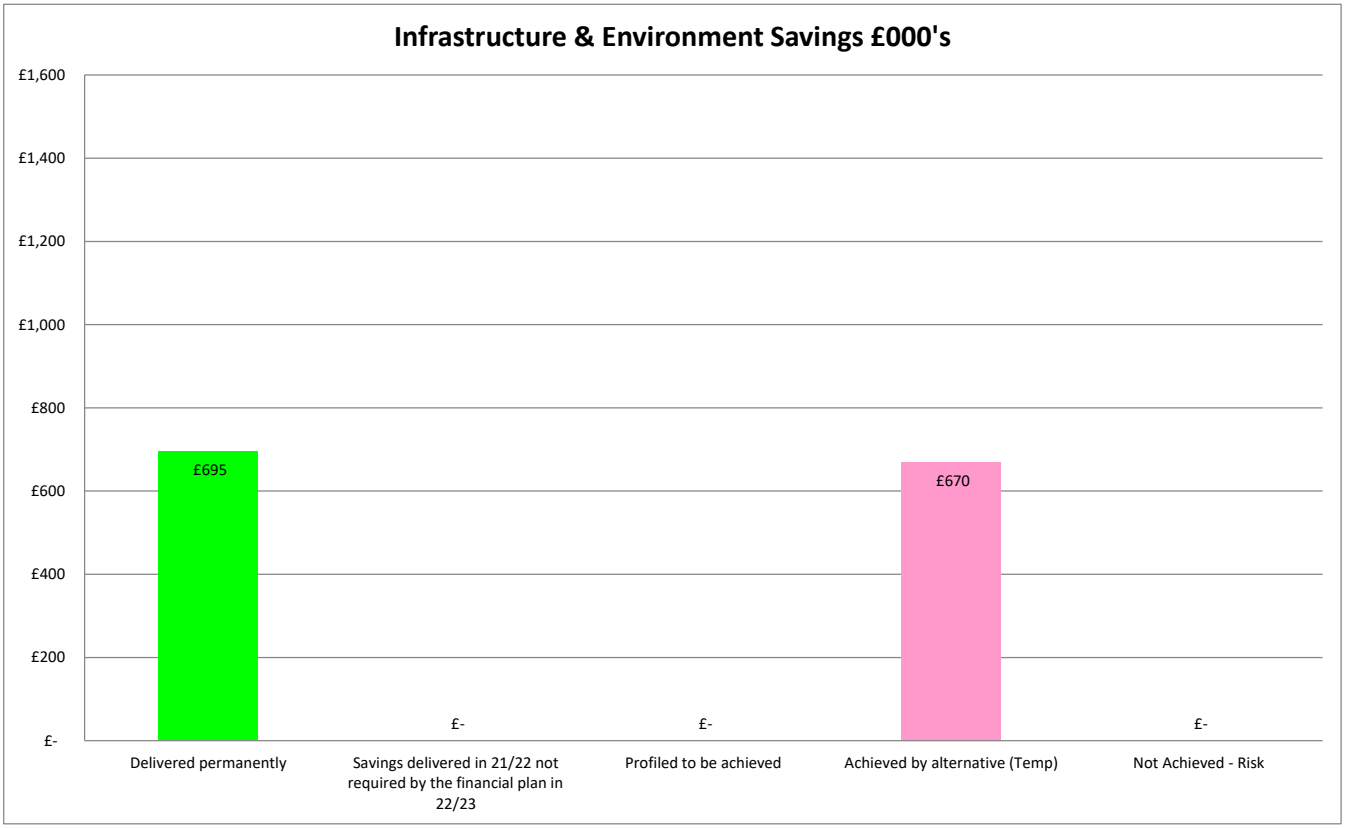
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

Infrastructure & Environment

Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
More efficient property and asset portfolio and implementation of Corporate Landlord	198	198				
New delivery model for Public Toilet provision	50	4			46	
Reduce bus subsidies	55	55				
Facilities Management savings	141	20			121	
2021/22 Savings:						
Additional Fees & Charges Income across Assets & Infrastructure	24	24				
Commercial Rent Income - Inflationary increases	10	10				
Energy Efficiency Project	100	73			27	
Lifecycle Maintenance Kelso HS & Jedburgh Campus	22	22				
More efficient property and asset portfolio and implementation of Corporate Landlord	215				215	
Facilities Management savings	140				140	
Parks & Environment	150	44			106	
Roads & Infrastructure	200	200				
Waste Management	59	44			15	
Passenger Transport	(15)	(15)				
Planning - review of internal processes and technology opportunities to drive efficiencies	9	9				
Additional Fees & Charges Income across Corporate Improvement & Economy	7	7				
	1,365	**695**	**0**	**0**	**670**	**0**

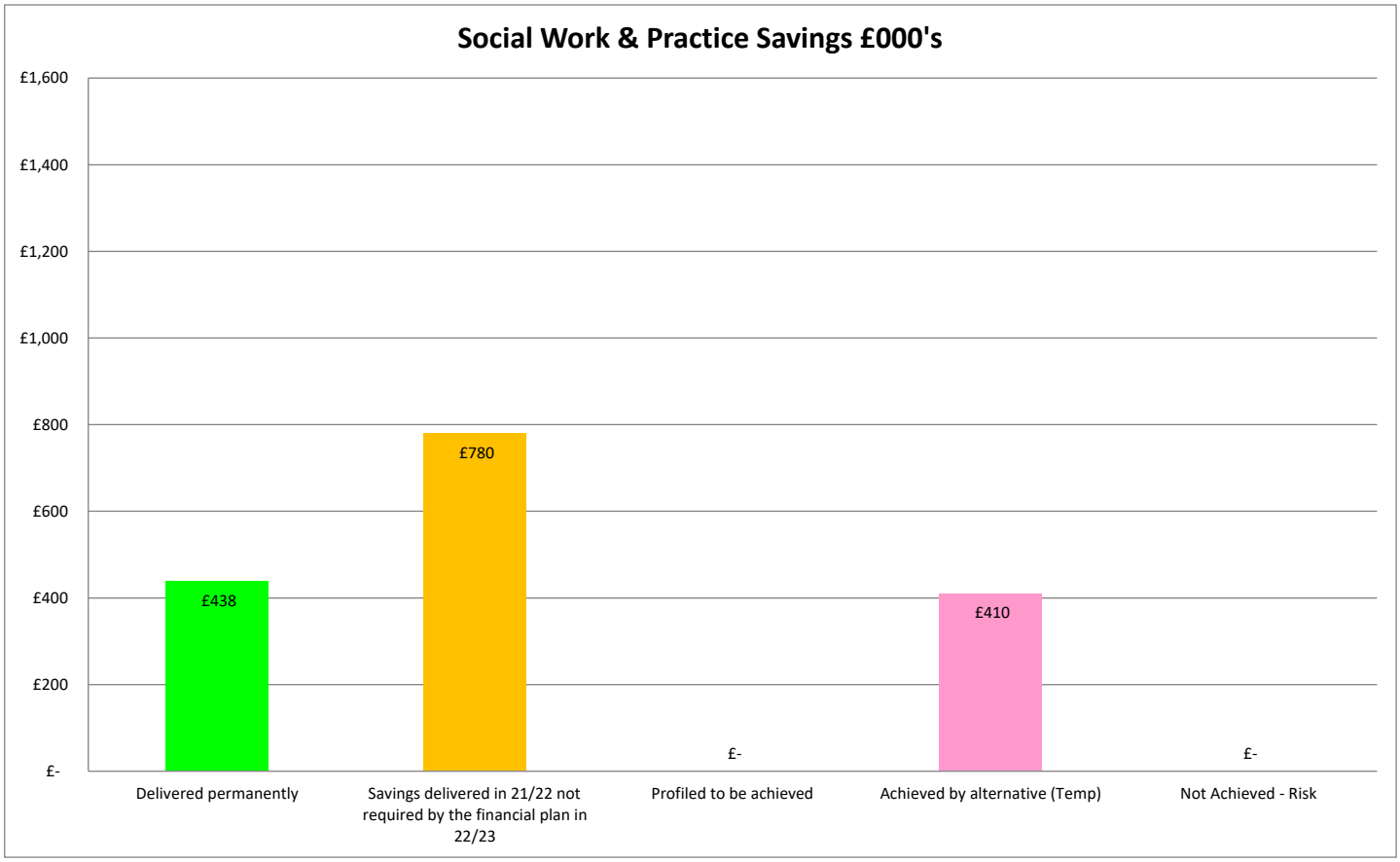


Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

Social Work & Practice
Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
Review of Day Services (LD)	200	50	150			
Return adults with high supported living needs to the Scottish Borders, decommissioning high-tariff out of area placements (LD)	52		52			
Review of Care Packages (OP)	155	95			60	
Review of Care Packages (LD)	41				41	
Shared Lives	154		154			
Recommissioning of HCSS Service	200	80	120			
2021/22 Savings:						
Review of Care Packages (OP)	50	50				
Review of Care Packages (LD)	159				159	
Review of Day Care Services (LD)	150	150				
Trusted Assessment (OP and LD)	50				50	
Complex Care (LD)	100				100	
Direct Payment Recoupment	(100)	(100)				
Shared Lives	304		304			
Reduction in Local Area Co-ordination Staffing (LD)	113	113				
	1,628	**438**	**780**	**0**	**410**	**0**



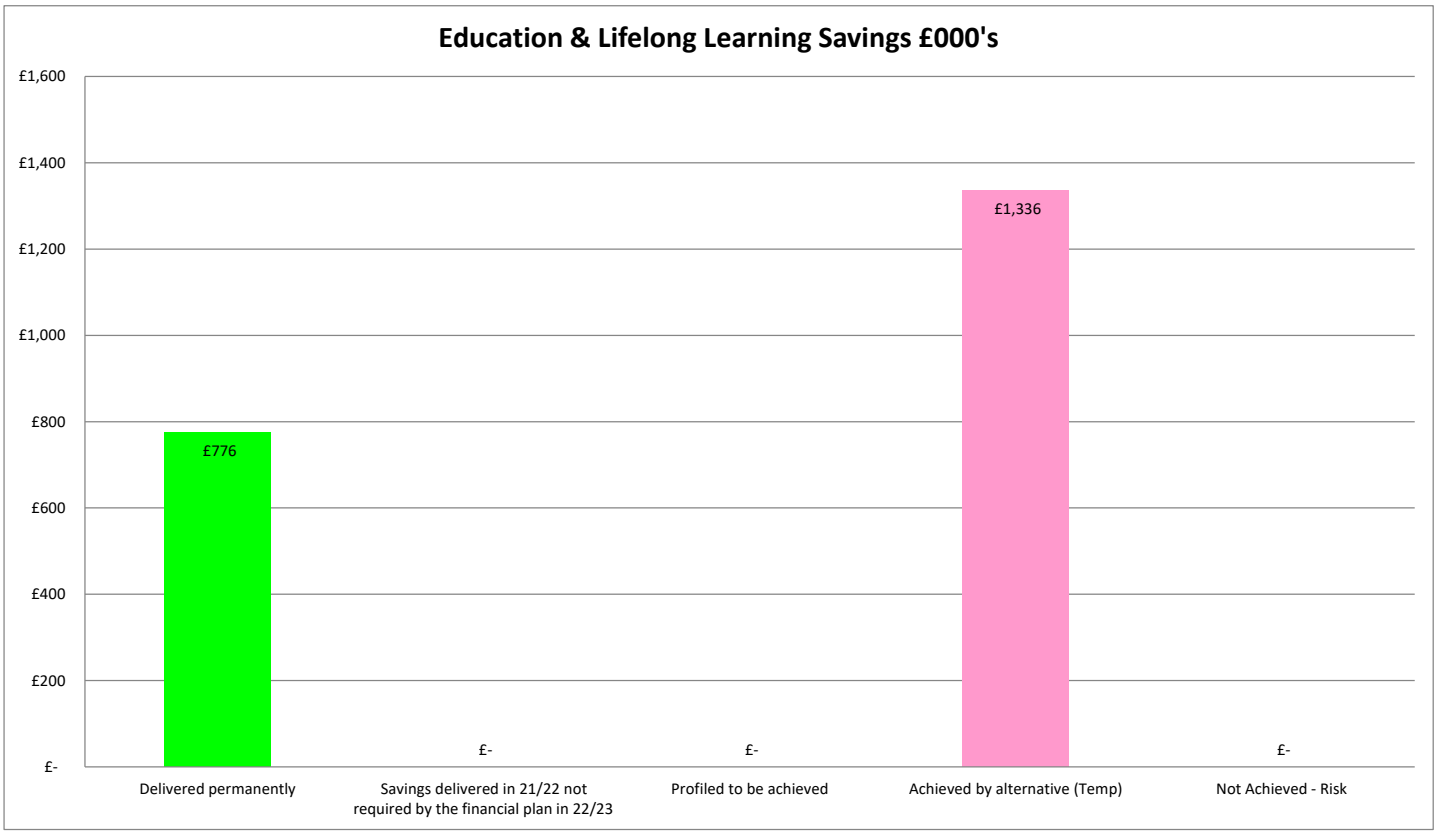
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

Education & Lifelong Learning

Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
Central Schools - Music Tuition Review	19				19	
Primary and Secondary Schools Implementation of Revised DSM Scheme in August 2020	408				408	
Central Schools	156				156	
School Transport	312	312			0	
Community Learning & Development	111	76			35	
2021/22 Savings:						
Increased fees & charges - School meals, Music tuition and general inflationary increase on Lets	35	35				
Inspire Learning	81	81				
Jedburgh Campus funding changes	245	245				
Primary and Secondary Schools Implementation of Revised DSM Scheme in August 2020	529				529	
Central Schools - review of Central Schools, Management Structures and Learning Estate Rationalisation	177	27			150	
Community Learning & Development - Targeted efficiencies to be delivered from the 'Communities Development Review' workstream	39				39	
	2,112	**776**	**0**	**0**	**1,336**	**0**



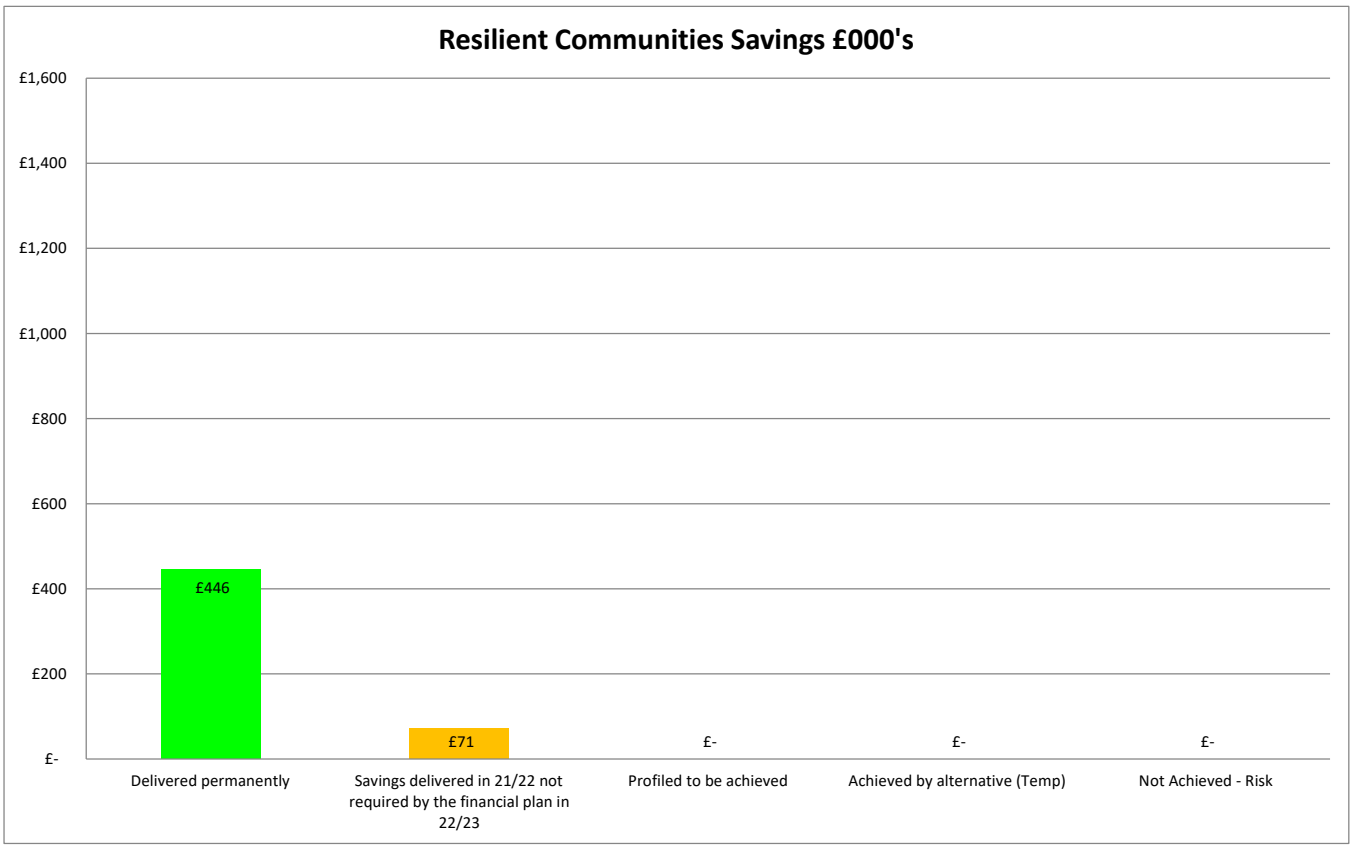
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

Resilient Communities

Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
A review of community capacity/development resources across the Council	32		32			
2021/22 Savings:						
A re-designed operating model through the rollout of digital services across Business Support and Customer Advice & Support Services	446	446				
A review of community capacity/development resources across the Council	39		39			
	517	**446**	**71**	**0**	**0**	**0**



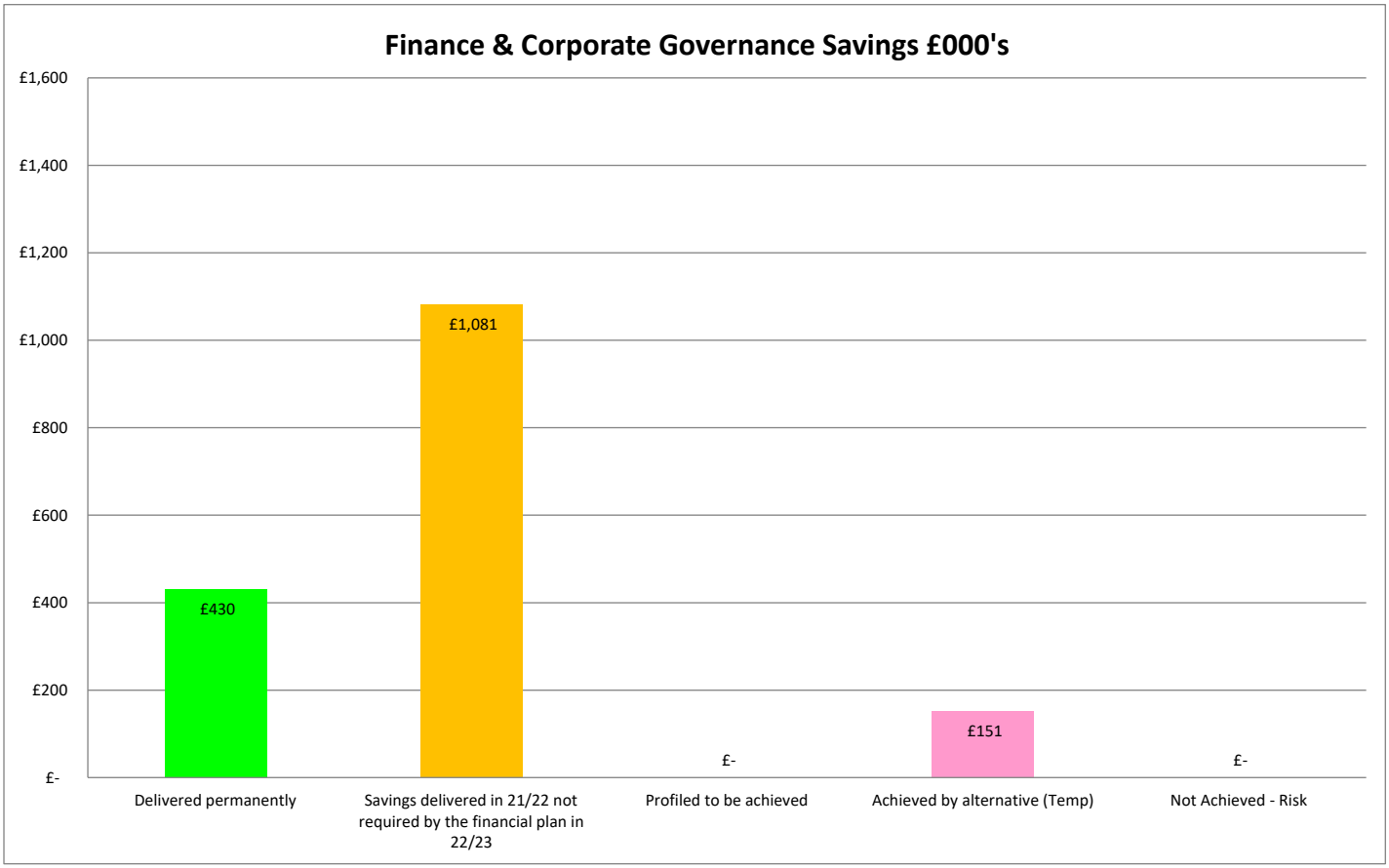
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

Finance & Corporate Governance

Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
Corporate Commissioning (Contract Management)	681		681			
Procurement savings across all departments	132	132				
Finance savings	71	71				
Legal Services	6				6	
Audit & Risk - Shared Service Opportunity	22				22	
2021/22 Savings:						
Delivery of Contract Management Savings	400		400			
Additional Fees & Charges Income across Regulatory Services	34	34				
Finance Savings	125	53			72	
Loans Charges	25	25				
Legal Services	34				34	
Protective Services	19	19				
Assessors & Electoral Registration Services - Structural review as a result of legislative change	17				17	
Democratic Services - Members travel associated with online meetings	50	50				
Communications & Marketing - Structural review & income generation opportunities	46	46				
	1,662	**430**	**1,081**	**0**	**151**	**0**



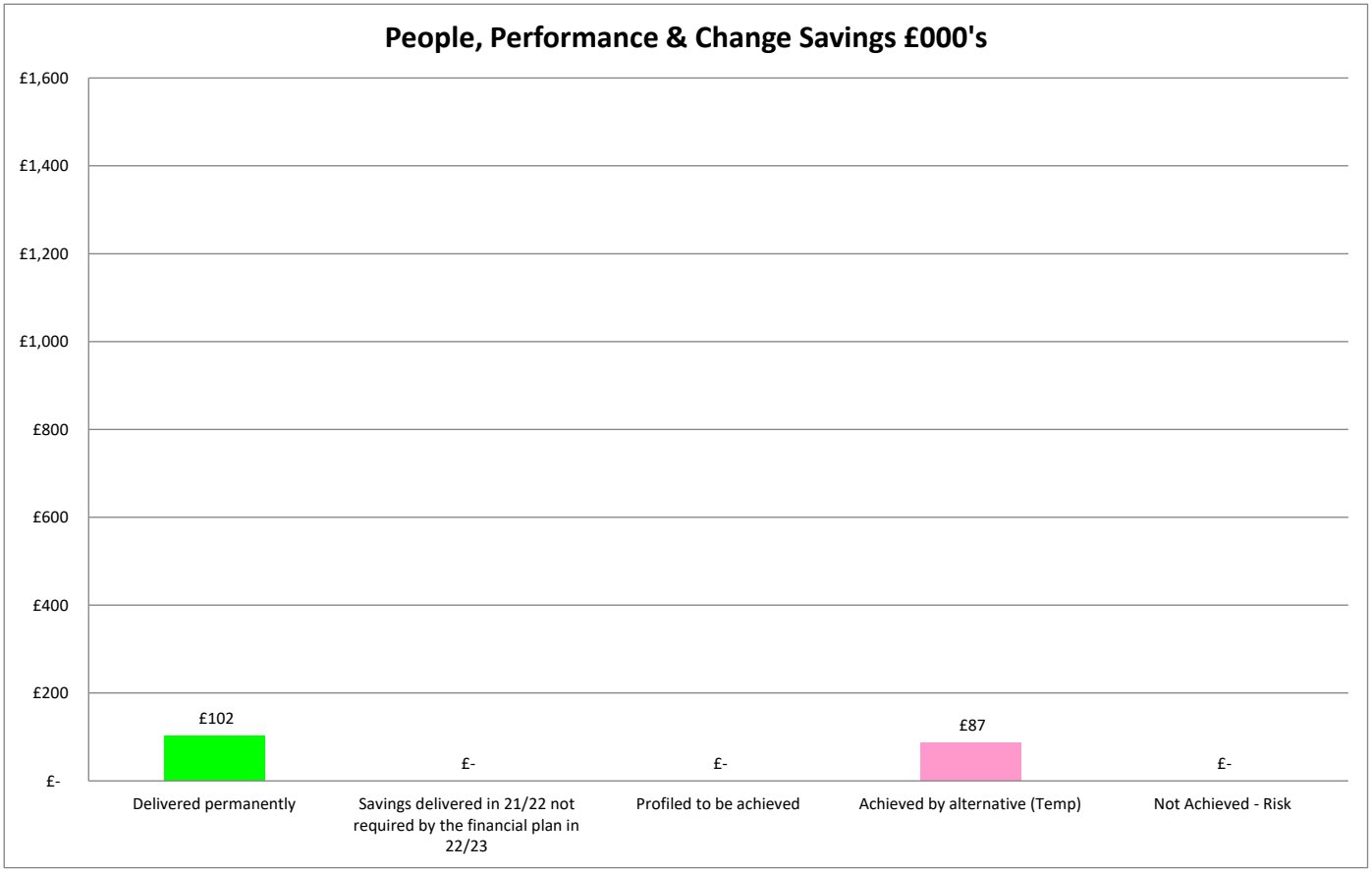
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

People, Performance & Change

Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
Business Planning	15	15				
Business Change	15				15	
Reduce subscriptions budget across the Council by a further 10%	38				38	
Progress the rollout of digital services across the Council	34				34	
2021/22 Savings:						
HR - structural review as a result of process reviews	20	20				
Employment Support Service - Structural review	5	5				
Structure review within Corporate Improvement & Economy	62	62				
	189	**102**	**0**	**0**	**87**	**0**



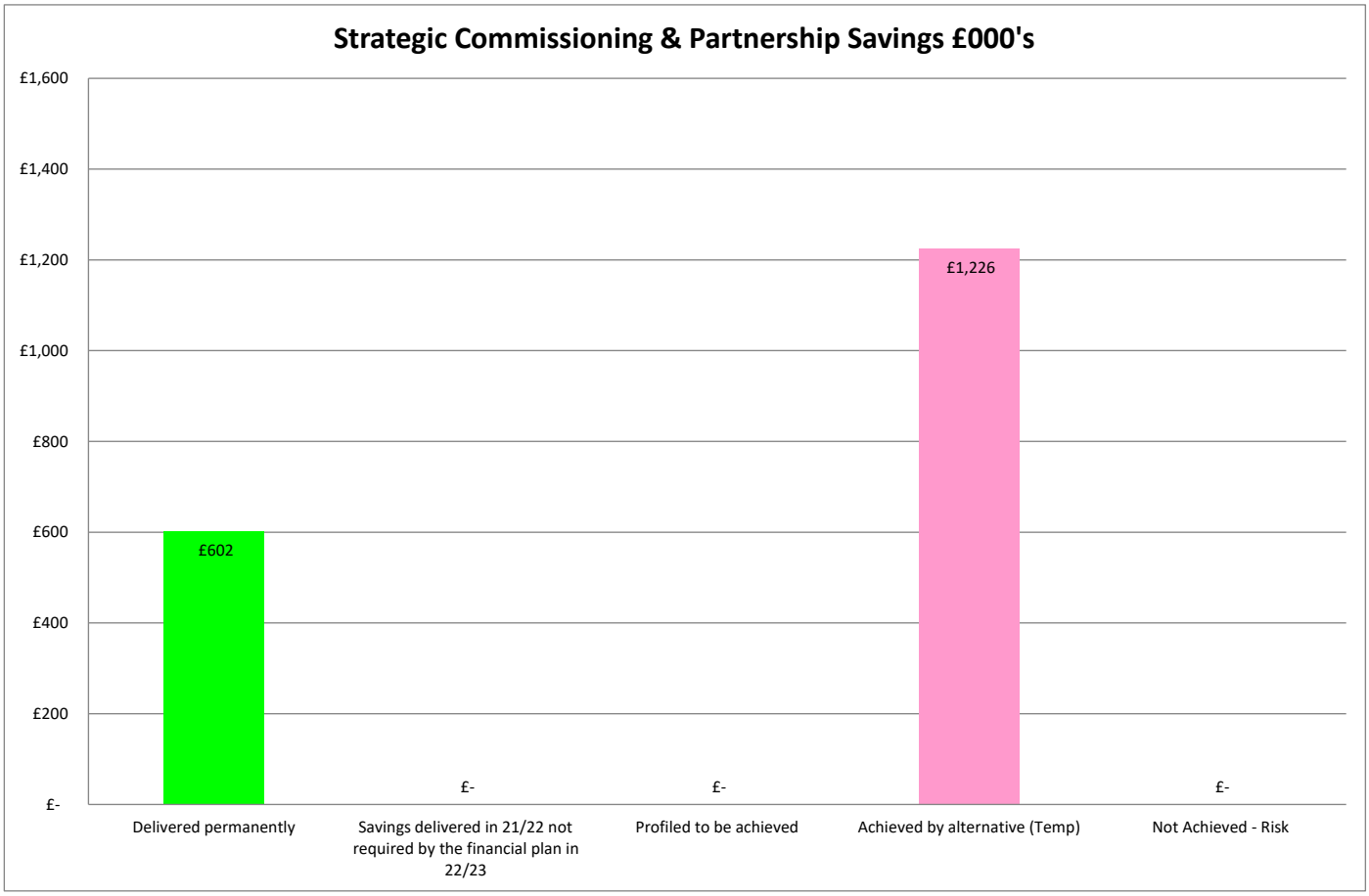
Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

Strategic Commissioning & Partnership

Savings :

	£'000	Delivered Permanently	Savings delivered in 21/22 not required by the financial plan in 22/23	Profiled to be achieved	Achieved by alternatives on a temporary basis	Not Achievable
Brought Forward Savings						
Bordercare Alarms	75				75	
Enterprise Mobility	630	201			429	
Reablement of Homecare	150				150	
2021/22 Savings:						
IT Savings	100	100				
Better use of Fleet Vehicles	45	45				
Residential Care Retendering	100	100				
Management Fee reduction to Live Borders based on 3% reduction	156	156				
Reablement of Homecare	572				572	
	1,828	**602**	**0**	**0**	**1,226**	**0**



CAPITAL FINANCIAL PLAN 2021/22 – FINAL UNAUDITED OUTTURN

Report by Director, Finance & Corporate Governance

EXECUTIVE COMMITTEE

14 June 2022

1 PURPOSE AND SUMMARY

1.1 **This report, provides the Executive Committee with a statement comparing the final capital outturn for 2021/22 with the final budget for the year and identifies the main reasons for any significant variations.**

1.2 The final capital outturn statement for 2021/22 is included at Appendix 1 and includes the reasons identified by the Project Managers and Budget Holders for the variances to the final approved budget. This identifies an outturn expenditure of £59.634m which is £7.134m below the final revised budget of £66.766m including timing movement in the final quarter of £7.474m.

1.3 A number of macro-economic factors affected the Capital Plan during 2021/22. Construction materials supply chain has been subject to unprecedented disruption in recent months. A surge in demand coupled with constraints on supply has led to price increases, shortages and longer lead times. Any financial implications from these market conditions are reported within this final outturn report with this final financial position for 2021/22. This outturn position provides the basis to inform the Capital Plan requirements in 2022/23, with any longer term impacts being reflected in the financial planning process for future years.

1.4 In recognition of the market conditions experienced in 2021/22 and continuing into 2022/23, the approach to slippage of block allocations within the Capital Plan has been reconsidered. From 2021/22 outturn, the elements of projects which are legally committed will transfer budget into the next financial year to fund these commitments. All other underspend in block allocations will be carried forward on a pooled basis to benefit the wider Capital Plan. This carry forward from 2021/22 into 2022/23 of £1.253m will be used to establish an inflation contingency in light of the market condition concerns highlighted above.

2 RECOMMENDATIONS

2.1 **It is recommended that the Executive Committee:**

(a) Agrees the final outturn statement in Appendix 1;

(b) Approves the allocation of the remaining budget of £0.660m from Emergency & Unplanned to Union Chain Bridge as reflected in Appendix 1;

(c) Notes the adjustments to funding in Appendix 1;

(d) Notes the final block allocations in Appendix 2;

(e) Approves movements in the block allocations in Appendix 3; and;

(f) Notes the whole project costs detailed in Appendix 4.

3 BACKGROUND

3.1 The Council approved the original Capital Financial Plan for 2021/22 on 19 March 2021 and detailed budgetary control reports were presented to the Executive Committee in August and November 2021 and February 2022.

3.2 The monitoring reports contained actual expenditure to date, together with the latest budget and projected outturn. The resultant variances were then analysed between in-year variances (i.e. timing issues) and overall project savings or overspends. Comments were provided for material variances. The outturn at 31 March 2022 will adjust the 2022/23 budget with movements carried forward in line with the Financial Regulations.

3.3 The table below shows the movements in the resources of the Capital Plan through 2021/22:

	£000s
Capital Plan 2021/22 as approved at Council 19 March 2021	**87.441**
Timing movements and budget adjustments reported as part of out-turn 2020/21	12.329
June Executive Committee timing movements and budget adjustments	(0.008)
Executive Committee 5th October – Place Based investment	0.912
September Executive Committee timing movements and budget adjustments	(16.445)
February Executive Committee timing movements and budget adjustments	(18.058)
Executive Committee 14th September 2021 – Langlee Roundabout	0.595
Outturn timing movement and budget adjustments	(7.134)
Revised Capital Plan 2021/22	**59.634**

3.4 To complete the annual cycle of reporting this report compares the final budget for the year with the final, but as yet unaudited, outturn.

4 FINAL OUTTURN STATEMENT

4.1 Appendix 1 to this report contains the final outturn statement for the Capital Financial Plan for 2021/22 for each of the services in the Plan with the actual expenditure to 31 March 2022. The latest approved budget includes all approvals made up to and including 31 March 2022.

4.2 The final outturn shows a final net variance of £7.134m against the current approved budget as a result of timing movements and budget adjustments between financial years.

4.3 Appendix 2 contains a summary of the final out-turn position for each block contained within the 2021/22 Capital Plan.

4.4 Appendix 3 contains a summary for each block allocation within the 2022/23 Capital Plan of approved and proposed proposals for various projects and programmes.

4.5 Appendix 4 contains a list of estimated whole life project costs for those key schemes where the project has not been completed in the financial year 2021/22.

4.6 Key highlights from variances in Appendix 1 are:

(a) **Union Chain Bridge**

The condition of the existing bridge suspension rods has been found to be significantly worse than the original survey work resulting in a need to allocate additional funding in accordance with the concluded agreement between SBC and Northumberland County Council. This will ensure that the load carrying capacity of the re-assembled bridge is as committed to.

(b) **Reston Station**

Re-profile of contribution to Reston Station in line with opening date of May 2022.

(c) **Eddleston Water Path**

A timing movement of £0.6m is required into 2022/23 to align with revised project timescales. The project has experienced delays due to the availability of materials, a UK wide issue, and additional funding has been sought, and approved, by both SUSTRANS and South of Scotland Enterprise (SOSE), as a result of increased material costs. The project is in full construction and progressing well with an expected completion date of 30 September 2022.

4.8 **Emergency & Unplanned Schemes**

The table below provides an update on the position for Emergency & Unplanned Schemes:

	£000s
Budget as Approved at Council 19 March 2021	**0.175**
Underspend from Private Sector Housing grant adaptations due to COVID-19 delays	0.100
Underspends identified at December month end including Sir Walter House Courthouse and Private Sector Housing grant adaptations	0.228
Underspends reported through outturn reflected in Appendix 1	0.157
Allocation of Emergency & Unplanned balance to Union Chain Bridge project	(0.660)
Outturn Balance	**0**

4.9 As indicated in the monitoring report presented to the Executive Committee on 8th February 2022 and reflected in the table above, the net balance of £0.660m for emergency and unplanned in 2021/22 has been used to fund additional commitments in the Union Chain Bridge project.

4.10 The approach to slippage in block allocations within the Capital Plan has been reconsidered at this outturn position. From 2021/22 outturn, the elements of projects which are legally committed will transfer budget into the next financial year to fund these commitments. All other underspend in block allocations will be carried forward on a pooled basis to benefit the wider Capital Plan. This carry forward from 2021/22 into 2022/23 of £1.253m will be used to establish an inflation contingency in light of the current market operating environment.

5 IMPLICATIONS

5.1 Financial

There are no financial implications beyond those contained in the report and Appendices 1-4.

5.2 Risk and Mitigations

There is a small risk that the final outturn may change during the external audit process as part of the final accounts for 2021/22. The processes for project management and ensuring sound budgetary control is maintained are subject to regular review and discussion with individual project managers and Service Directors. This process ensures that the Council aligns its management of the capital programme as closely as possible with the best practice guidance set out in the Accounts Commission 'Major capital investment in councils' publication. Each capital project has appropriate risk management and associated risk registers in place, following the Corporate Risk Management Policy and Framework, to ensure that risks are identified and managed to an acceptable level.

5.3 Integrated Impact Assessment

No Integrated Impact Assessment has been carried out in relation to the contents of this report; it is, however, expected that for individual projects this work will have been undertaken by the relevant project manager/ budget holder prior to budget being approved.

5.4 Sustainable Development Goals

There are no direct economic, social or environmental issues with this report although there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.5 Climate Change

There are no direct carbon emissions impacts as a result of this monitoring report; however, there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

5.7 Data Protection Impact Statement

There are no personal data implications arising from the proposals contained in this report.

5.8 Changes to Scheme of Administration or Scheme of Delegation

No changes to the Scheme of Administration or Delegation are required as a result of this report.

6 CONSULTATION

6.1 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director (People Performance & Change), the Clerk to the Council and Corporate Communications have been consulted on this report and any comments received have been incorporated into this final report.

6.2 The Director Infrastructure & Environment has been consulted in the preparation of this report and the content of the detailed appendices and any comments have been incorporated.

Approved by

David Robertson **Signature .....**
Director, Finance & Corporate Governance

Author(s)

Name	Designation and Contact Number
Suzy Douglas	Financial Services Manager, 01835 824000 Ext 5881

Background Papers: n/a
Previous Minute Reference: n/a

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Suzy Douglas can also give information on other language translations as well as providing additional copies.

Contact us at Suzy Douglas, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA; Tel: 01835 824000 X5881.

Scottish Borders Council
Capital Financial Plan

SUMMARY

	2021/22				2022/23			2023/24			2024/25 - 2030/31		
	Actual to 31/03/22	Projected Outturn	Latest Approved Budget	Variance	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget
	£000		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Plant & Vehicle Fund	1,894	1,894	2,000	(106)	2,000	0	2,000	2,000	0	2,000	14,000	0	14,000
Non Plant & Vehicle Fund	176	176	322	(147)	0	82	82	0	0	0	0	0	0
Flood & Coastal Protection	20,000	20,000	20,469	(469)	27,028	469	27,497	16,188	0	16,188	3,939	0	3,939
Land and Property Infrastructure	4,552	4,552	6,567	(2,016)	7,070	1,038	8,108	2,646	0	2,646	17,346	0	17,346
Road & Transport Infrastructure	10,927	10,927	12,222	(1,295)	9,234	2,326	11,560	8,224	0	8,224	54,603	0	54,603
Waste Management	288	288	373	(86)	359	103	462	101	0	101	866	0	866
Total Assets & Infrastructure	**37,837**	**37,837**	**41,953**	**(4,118)**	**45,691**	**4,018**	**49,709**	**29,159**	**0**	**29,159**	**90,754**	**0**	**90,754**
Corporate	9,491	9,491	9,757	(266)	12,668	259	12,927	3,949	0	3,949	1,291	0	1,291
Total Other Corporate Services	**9,491**	**9,491**	**9,757**	**(266)**	**12,668**	**259**	**12,927**	**3,949**	**0**	**3,949**	**1,291**	**0**	**1,291**
School Estate	5,050	5,050	6,695	(1,645)	24,303	1,302	25,605	42,360	84	42,444	127,216	0	127,216
Total Young People Engagement & Inclusion	**5,050**	**5,050**	**6,695**	**(1,645)**	**24,303**	**1,302**	**25,605**	**42,360**	**84**	**42,444**	**127,216**	**0**	**127,216**
Sports Infrastructure	560	560	784	(224)	2,056	224	2,280	584	0	584	6,417	0	6,417
Culture & Heritage	208	208	323	(115)	515	115	630	0	0	0	0	0	0
Total Culture & Sport	**768**	**768**	**1,107**	**(339)**	**2,571**	**339**	**2,910**	**584**	**0**	**584**	**6,417**	**0**	**6,417**
Economic Regeneration	5,929	5,929	5,688	241	14,838	1,316	16,154	30,506	(31)	30,475	68,679	(138)	68,541
Housing Strategy & Services	146	146	300	(154)	515	154	669	500	0	500	3,500	0	3,500
Total Economic Development & Corporate Services	**6,074**	**6,074**	**5,988**	**87**	**15,353**	**1,470**	**16,823**	**31,006**	**(31)**	**30,975**	**72,179**	**(138)**	**72,041**
Emergency & Unplanned Schemes	0	0	503	(503)	175	1,253	1,428	175	0	175	1,225	0	1,225
Total Emergency & Unplanned Schemes	**0**	**0**	**503**	**(503)**	**175**	**1,253**	**1,428**	**175**	**0**	**175**	**1,225**	**0**	**1,225**
Social Care Infrastructure	414	414	764	(350)	3,114	332	3,446	10,600	0	10,600	10,299	0	10,299
Total Health & Social Care	**414**	**414**	**764**	**(350)**	**3,114**	**332**	**3,446**	**10,600**	**0**	**10,600**	**10,299**	**0**	**10,299**
Planned Programming Adjustments	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Planned Programming Adjustments	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Scottish Borders Council	**59,634**	**59,634**	**66,766**	**(7,134)**	**103,875**	**8,973**	**112,848**	**117,833**	**53**	**117,886**	**309,381**	**(138)**	**309,243**

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Plant & Vehicle Fund														
Plant & Vehicle Replacement - P&V Fund	G	1,894	1,894	2,000	(106)	2,000	0	2,000	2,000	0	2,000	14,000	0	14,000
		1,894	**1,894**	**2,000**	**(106)**	**2,000**	**0**	**2,000**	**2,000**	**0**	**2,000**	**14,000**	**0**	**14,000**
Non-Plant & Vehicle Fund														
Other Fleet - Electric Vehicles	G	110	110	150	(40)	0	0	0	0	0	0	0	0	0
Other Fleet - Electric Vehicles - Infrastructure	G	65	65	172	(107)	0	82	82	0	0	0	0	0	0
		176	**176**	**322**	**(147)**	**0**	**82**	**82**	**0**	**0**	**0**	**0**	**0**	**0**
Flood & Coastal Protection														
Flood Prevention Works & Scheme Preparation	G	242	242	462	(220)	372	228	600	372	0	372	2,604	0	2,604
General Flood Protection Block	G	329	329	467	(138)	0	130	130	0	0	0	0	0	0
Hawick Flood Protection	G	19,429	19,429	19,540	(111)	26,656	111	26,767	15,816	0	15,816	1,335	0	1,335
		20,000	**20,000**	**20,469**	**(469)**	**27,028**	**469**	**27,497**	**16,188**	**0**	**16,188**	**3,939**	**0**	**3,939**
Land and Property Infrastructure														
Asset Rationalisation	G	1,896	1,896	2,125	(229)	1,075	229	1,304	0	0	0	0	0	0
Building Upgrades	G	429	429	509	(80)	522	49	571	437	0	437	3,994	0	3,994
Energy Efficiency Works	G	192	192	1,120	(928)	1,878	481	2,359	1,045	0	1,045	7,315	0	7,315
Health and Safety Works	G	266	266	340	(74)	633	70	703	400	0	400	3,300	0	3,300
Play Areas & Outdoor Community Spaces	G	459	459	647	(188)	1,635	360	1,995	764	0	764	1,649	0	1,649
Jedburgh High Street Building	G	188	188	400	(212)	300	212	512	0	0	0	0	0	0
Coldstream Cemetery Development	G	347	347	581	(234)	0	234	234	0	0	0	0	0	0
Cemetery Land Acquisition & Development	G	8	8	0	8	895	(600)	295	0	0	0	1,088	0	1,088
Innerleithen Gypsy/Traveller Site	G	47	47	50	(3)	0	3	3	0	0	0	0	0	0
Land at Easter Langlee, Galashiels (inc. Roundabout)	G	675	675	675	0	132	0	132	0	0	0	0	0	0
Wilton Lodge Park	G	(76)	(76)	0	(76)	0	0	0	0	0	0	0	0	0
Nature Restoration Fund	G	120	120	120	0	0	0	0	0	0	0	0	0	0
		4,552	**4,552**	**6,567**	**(2,016)**	**7,070**	**1,038**	**8,108**	**2,646**	**0**	**2,646**	**17,346**	**0**	**17,346**

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Road & Transport Infrastructure														
A72 Dirtpot Corner - Road Safety Works	G	5	5	15	(10)	0	0	0	0	0	0	0	0	0
Cycling Walking & Safer Streets	G	593	593	406	187	404	0	404	404	0	404	2,043	0	2,043
Engineering Minor Works	G	0	0	0	0	14	0	14	0	0	0	0	0	0
Lighting Asset Management Plan	G	236	236	257	(21)	160	0	160	160	0	160	1,120	0	1,120
Reston Station Contribution	G	0	0	600	(600)	0	600	600	0	0	0	1,740	0	1,740
Roads & Bridges -inc. RAMP, Winter Damage & Slopes	G	8,429	8,429	9,086	(657)	7,731	576	8,307	7,660	0	7,660	49,700	0	49,700
Drainage, Kelso	G	0	0	0	0	0	50	50	0	0	0	0	0	0
Street Lighting Energy Efficiency Project	G	44	44	47	(3)	0	0	0	0	0	0	0	0	0
Galashiels Transport Interchange	G	0	0	17	(17)	0	17	17	0	0	0	0	0	0
Union Chain Bridge	A	881	881	426	455	0	358	358	0	0	0	0	0	0
Eddleston Water Path	G	614	614	1,248	(634)	925	725	1,650	0	0	0	0	0	0
Tweedbank to Reston Activity Travel Corridor	G	125	125	120	5	0	0	0	0	0	0	0	0	0
		10,927	**10,927**	**12,222**	**(1,295)**	**9,234**	**2,326**	**11,560**	**8,224**	**0**	**8,224**	**54,603**	**0**	**54,603**
Waste Management														
CRC - Improved Skip Infrastructure	G	8	8	12	(4)	0	4	4	0	0	0	0	0	0
Easter Langlee Cell Provision	G	0	0	9	(9)	50	9	59	0	0	0	0	0	0
Easter Langlee Leachate Management Facility	G	146	146	156	(10)	130	10	140	0	0	0	0	0	0
New Easter Langlee Waste Transfer Station	G	38	38	100	(62)	0	62	62	0	0	0	0	0	0
Closed Landfill Site- Health & Safety Works	G	0	0	0	0	30	0	30	0	0	0	0	0	0
Wheeled Bins (100 in total) - Street Cleansing	G	0	0	0	0	52	0	52	0	0	0	0	0	0
Waste Containers	G	95	95	96	(1)	97	18	115	101	0	101	866	0	866
		288	**288**	**373**	**(86)**	**359**	**103**	**462**	**101**	**0**	**101**	**866**	**0**	**866**
Total Infrastructure & Environment		**37,837**	**37,837**	**41,953**	**(4,118)**	**45,691**	**4,018**	**49,709**	**29,159**	**0**	**29,159**	**90,754**	**0**	**90,754**

Scottish Borders Council
Capital Financial Plan

Plant & Vehicle Fund	
Plant & Vehicle Replacement - P&V Fund	Budget to be grossed down to reflect actual purchases in 2021/22 fully funded by the Plant & Vehicle Fund
Non-Plant & Vehicle Fund	
Other Fleet - Electric Vehicles	Budget to be grossed down to reflect actual purchases in 2021/22 fully funded by Scottish Government Grant
Other Fleet - Electric Vehicles - Infrastructure	Budget to be grossed down to reflect actual purchases in 2021/22 fully funded by external grants. Gross up budgets from Switched on Fleets (£77k) and Local Authority Installation Programme (£5k) as per agreement with works to be delivered in 2022/23
Flood & Coastal Protection	
Flood Prevention Works & Scheme Preparation	Proposed timing movement into 2022/23 due to delays in programming of works by the contractor led to some projects being started later than anticipated which are nearing completion now. A second issue of a change in landownership at Romanno Bridge further compounded the delay issue, this is still being resolved.
General Flood Protection Block	Proposed timing movement into 2022/23 due to a number of the projects are still on-going due to delays during Covid-19 with carrying out public exhibitions. Resourcing issues led to the delay in commencing the Natural Flood Management Scheme Preparation.
Hawick Flood Protection	Proposed timing movement into 2022/23 in line with project delivery timescales
Land and Property Infrastructure	
Asset Rationalisation	Proposed timing movement into 2022/23 of £229k required due to delays in construction supply chains and shortage of trade labour as a result of Covid outbreaks.
Building Upgrades	Proposed timing movement into 2022/23 of £49k. Reallocation of Block as detailed in Appendix 2. Underspend in block during 2021/22 transferred to Inflation Contingency in 2022/23 (£31k)
Energy Efficiency Works	Proposed timing movement into 2022/23 of £481k primarily from the Non Domestic Energy Efficiency (NDEE) PH2 project (£375k) and Low Carbon Infrastructure Transformation (LCITP) Smart Grid Project (£06k). Underspend in block during 2021.22 transferred to Inflation Contingency in 2022/23 (£447k)
Health and Safety Works	Proposed timing movement into 2022/23 of £70k. Reallocation of Block in Appendix 2. Underspend in block during 2021/22 transferred to Inflation Contingency in 2022/23 (£4k)
Play Areas & Outdoor Community Spaces	Budget grossed up in 2021/22 for additional Development Contributions (£55k). Proposed timing movement into 2022/23 of £243k. Budget to be grossed up in 2022/23 for Scottish Government Play Park Renewal Funding (£117k)
Market Place/High Street Jedburgh	Proposed timing movement of into 2022/23 of £212k. Delays due to underpinning communal walls and site investigations which are now complete. Gross down of external funding in line with project delivery plans

Coldstream Cemetery Development	Proposed timing movement into 2022/23 of £234k due to delayed fencing and landscape works caused by material and sub-contractor availability.
Cemetery Land Acquisition & Development	Acceleration of budget from 2022/23 for design fees (£8k). Underspend in block during 2021/22 transferred to Inflation Contingency in 2022/23.
Innerleithen Gypsy/Traveller Site	Small timing movement into 2022/23 due to scheduling issues with flooring contractor. Project 100% funded by Scottish Government.
Land at Easter Langlee, Galashiels	Transfer development contribution from the Roads block relating to the acquisition of land for the purpose of constructing a roundabout
Wilton Lodge Park	Release costs previously accrued which are now no longer required (£76k).
Road & Transport Infrastructure	
A72 Dirtpot Corner - Road Safety Works	Budget not required in 2021/22 therefore moved to Emergency & Unplanned
Cycling Walking & Safer Streets	Gross up additional funding from Scottish Government
Lighting Asset Management Plan	Gross up additional external funding in 2021/22 (£4k). Underspend in block during 2021/22 transferred to Inflation Contingency in 2022/23.
Reston Station Contribution	Proposed timing movement into 2022/23 in line with funding timelines
Street Lighting Energy Efficiency Project	Budget not required in 2021/22 therefore moved to Emergency & Unplanned
Roads & Bridges -Inc. RAMP, Winter Damage & Slopes	Transfer of development contribution to Land at Easter Langlee, Galashiels project (£80k). Roads Timing Movement into 2022/23 of £350k primarily due to delays to completion of surfacing schemes and surface dressing patching and STTS costs being less than the original estimate. Timing movement into 2022-23 for Bridges of £226k - £68k timing movement in Bridge Maintenance Fund due to design delays related to the refurbishment of Billhope and Dunhope Sike. £158k timing movement for Chirnside Bridge Refurbishment due to additional repair works being required. Underspend in block during 2021/22 transferred to Inflation Contingency in 2022/23 (£156k)
Galashiels Transport Interchange	Timing movement into 2022/23 to in line with project delivery timescales
Union Chain Bridge	The condition of the existing bridge suspension rods has been found to be significantly worse than the original survey work resulting in a need to allocate additional funding in accordance with the concluded agreement between SBC and Northumberland CC. This will ensure that the load carrying capacity of the re-assembled bridge is as committed to.
Eddleston Water Path	Gross up additional funding confirmed from SOSE (£23k) and SUSTRANS (£69k) to address pressure of increased project costs. Timing movement into 2022/23 to match revised project timescales.
Tweedbank to Reston Activity Travel Corridor	Gross up balance of grant from SOSE (£5k). Project now complete.

Waste Management	
CRC - Improved Skip Infrastructure	Small timing movement into 2022/23 to complete outstanding works (£4k)
Easter Langlee Cell Provision	Small timing movement into 2022/23 due to delays in design works (£9k)
Easter Langlee Leachate Management Facility	Proposed timing movement into 2022/23 (£10k) due to leachate discharge control infrastructure works being delayed until summer to limit operational disruption.
New Easter Langlee Waste Transfer Station	Proposed timing movement into 2022/23 to complete outstanding works (£62k)
Waste Containers	CFCR from revenue for purchase of bins for new households (£17k), timing movement into 2022/23 of £18k for additional bin purchases

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Corporate														
ICT - Outwith CGI Scope	G	331	331	319	12	24	0	24	24	0	24	512	0	512
ICT Transformation (previous year)	G	256	256	275	(19)	0	0	0	0	0	0	313	0	313
Inspire Learning	G	133	133	132	1	111	(1)	110	683	0	683	466	0	466
IT Projects - pre CGI Contract	G	1	1	1	0	0	0	0	0	0	0	0	0	0
IT Transformation (new investment from CGI contract extension)	G	8,770	8,770	9,030	(260)	12,533	260	12,793	3,242	0	3,242	0	0	0
		9,491	**9,491**	**9,757**	**(266)**	**12,668**	**259**	**12,927**	**3,949**	**0**	**3,949**	**1,291**	**0**	**1,291**
Total Other Corporate Services		**9,491**	**9,491**	**9,757**	**(266)**	**12,668**	**259**	**12,927**	**3,949**	**0**	**3,949**	**1,291**	**0**	**1,291**

Corporate	
ICT - Outwith CGI Scope	Capitalise available revenue to fund increased in-year pressure.
ICT Transformation (previous year)	Small underspend against forecast.
IT Transformation (new investment from CGI contract extension)	Timing movement into 2022/23 to tie in with current planned delivery of IT Transformation programme.

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
School Estate														
Early Years Expansion	G	342	342	401	(59)	3,000	59	3,059	0	0	0	0	0	0
Jedburgh Learning Campus	G	83	83	242	(159)	0	15	15	0	0	0	0	0	0
Eyemouth Primary School	G	16	16	100	(84)	0	0	0	3,360	84	3,444	11,402	0	11,402
Earlston Primary School	G	580	580	700	(120)	8,597	120	8,717	4,163	0	4,163	225	0	225
Gala Academy	G	1,437	1,437	1,450	(13)	5,700	13	5,713	13,000	0	13,000	35,035	0	35,035
New Hawick High School	G	85	85	302	(217)	400	217	617	937	0	937	46,663	0	46,663
School Estate Block	G	1,051	1,051	1,293	(242)	2,153	66	2,219	1,800	0	1,800	12,530	0	12,530
Inspire Academy	G	9	9	500	(491)	453	491	944	0	0	0	0	0	0
Peebles High School	G	1,386	1,386	1,707	(321)	4,000	321	4,321	19,100	0	19,100	21,361	0	21,361
Projects Funded from Revenue	G	61	61	0	61	0	0	0	0	0	0	0	0	0
		5,050	**5,050**	**6,695**	**(1,645)**	**24,303**	**1,302**	**25,605**	**42,360**	**84**	**42,444**	**127,216**	**0**	**127,216**
Total Education & Lifelong Learning		**5,050**	**5,050**	**6,695**	**(1,645)**	**24,303**	**1,302**	**25,605**	**42,360**	**84**	**42,444**	**127,216**	**0**	**127,216**

School Estate	
Early Years Expansion	Timing movement to 2022/23 due to Covid 19
Jedburgh Learning Campus	Timing movement to 2022/23 to cover pitch works at Howdenburn
Eyemouth Primary School	Timing movement to 2023/24. Education Scotland formal consultation on hold and expected to commence in 2023/24
Earlston Primary School	Timing movement to 2022/23. Planning consent awaiting approval in May 2022. Hub contractor approved and Stage 4 completion also due May 2022. Proposed construction start in September 2022
Gala Academy	Timing movement to 2022/23. Planning submitted awaiting approval. Work due to commence on Phase 1 construction in May 2023
New Hawick High School	Timing movement to 2022/23. Plan notification and online consultation going live in May 2022. Public consultation due in June 2022. Planning application to be submitted in September/October 2022
School Estate Block	Timing movement to 2022/23 due to Covid 19
Inspire Academy	Timing movement to 2022/23 to align with revised project timescales
Peebles High School	Timing movement to 2022/23. Planning submitted awaiting approval. Hub stage 1 approved in April 2022. Stage 2 of Hub contract to be awarded December 2022. Enabling work September 2022 to March 2023. Main construction expected to start in March 2023
Projects Funded from Revenue	To capitalise available revenue budget for equipment, and internal upgrades

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Sports Infrastructure														
Culture & Sports Trusts - Plant & Services	G	279	279	323	(44)	255	44	299	215	0	215	1,880	0	1,880
Melrose 3G Pitch	G	20	20	20	0	0	0	0	0	0	0	0	0	0
Netherdale Spectator Stand	G	252	252	436	(184)	1,018	184	1,202	0	0	0	0	0	0
Floodlighting	G	1	1	5	(4)	0	4	4	0	0	0	0	0	0
Netherdale Pitch Replacement	G	8	8	0	8	425	(8)	417	0	0	0	0	0	0
Synthetic Pitch Replacement Fund	G	0	0	0	0	358	0	358	369	0	369	4,537	0	4,537
		560	**560**	**784**	**(224)**	**2,056**	**224**	**2,280**	**584**	**0**	**584**	**6,417**	**0**	**6,417**
Culture & Heritage														
Jim Clark Museum	G	14	14	11	3	22	(3)	19	0	0	0	0	0	0
Public Hall Upgrades	G	24	24	21	3	284	(3)	281	0	0	0	0	0	0
Sir Walter Scott Court House - Phase 2	G	170	170	291	(121)	209	121	330	0	0	0	0	0	0
		208	**208**	**323**	**(115)**	**515**	**115**	**630**	**0**	**0**	**0**	**0**	**0**	**0**
Total Culture & Sport		**768**	**768**	**1,107**	**(339)**	**2,571**	**339**	**2,910**	**584**	**0**	**584**	**6,417**	**0**	**6,417**

Sports Infrastructure	
Culture & Sports Trusts - Plant & Services	Timing movement proposed to reflect revised schedule of works.
Netherdale Spectator Stand	Timing movement into 2022/23 to align with revised project timescales, contractor currently behind on works.
Floodlighting	Small timing movement into 22/23. Despite much chasing we have been unable to get the floodlight contractor to deal with the last couple of defects.
Netherdale Pitch Replacement	Gross up income from Live Borders (£100k), Hayward Trust (£100k) and Scottish Football Association (£125k) with the balance to be funded from the Synthetic Pitch Replacement Fund (£100k) for the replacement of the 3G sports surfaces at Netherdale, Galashiels.
Culture & Heritage	
Sir Walter Scott Court House - Phase 2	Timing movement into 2022/23 to align with revised project timescales.

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Economic Regeneration														
Great Tapestry of Scotland - Building	G	618	618	445	173	0	0	0	0	0	0	0	0	0
Borders Town Centre Regeneration Block	G	1,129	1,129	1,334	(205)	873	1,020	1,893	70	0	70	640	0	640
Borders Innovation Park	G	2,825	2,825	2,557	268	599	(99)	500	4,553	(31)	4,522	9,726	(138)	9,588
Newtown St Boswells Regeneration	G	0	0	0	0	224	0	224	120	0	120	56	0	56
Eyemouth Regeneration	G	507	507	350	157	411	(157)	254	0	0	0	0	0	0
Hawick Regeneration Block	G	312	312	370	(58)	2,033	458	2,491	0	0	0	0	0	0
Galashiels Town Centre Regeneration	G	116	116	32	84	499	(84)	415	0	0	0	0	0	0
Borderlands	G	0	0	0	0	9,939	0	9,939	25,763	0	25,763	58,257	0	58,257
Access to Employment Land, Duns	G	0	0	0	0	110	0	110	0	0	0	0	0	0
Earlston Business Relocation	G	422	422	600	(178)	150	178	328	0	0	0	0	0	0
		5,929	**5,929**	**5,688**	**241**	**14,838**	**1,316**	**16,154**	**30,506**	**(31)**	**30,475**	**68,679**	**(138)**	**68,541**
Housing Strategy & Services														
Private Sector Housing Grant - Adaptations	G	146	146	300	(154)	515	154	669	500	0	500	3,500	0	3,500
		146	**146**	**300**	**(154)**	**515**	**154**	**669**	**500**	**0**	**500**	**3,500**	**0**	**3,500**
Total Economic Development & Corporate Services		**6,074**	**6,074**	**5,988**	**87**	**15,353**	**1,470**	**16,823**	**31,006**	**(31)**	**30,975**	**72,179**	**(138)**	**72,041**

Economic Regeneration	
Great Tapestry of Scotland - Building	To capitalise available revenue budget to ensure high quality interpretation vision and first class visitor experience for the project was fully realised across a range of building related facilities
Borders Town Centre Regeneration Block	Scottish Government have now confirmed the Council's share of Place Based Investment Programme funding for 2022/23 (£791k). Gross up RCGF funding from Scottish Government for Yetholm Community Asset Development project (£134k). Transfer budget allocated to Hawick Public Realm (£110k) to fund increased costs for Hawick Business Centre. Timing movement to reflect revised project delivery.
Borders Innovation Park	Acceleration to align with latest forecast spend. Approval granted to reallocate City Deal funding to Phase 1 for 2021/22 (£2m).
Eyemouth Regeneration	Reduce timing movement into 2022/23 to address late acceleration of in-year spend.
Hawick Regeneration Block	Budget transferred from Borders Town Centre Regeneration Block, allocated to Hawick Public Realm (£110k), to fund increased costs for Hawick Business Centre along with additional income provided by South of Scotland Enterprise (SOSE) £290k. Small timing movement due to delay in awarding construction contract.
Galashiels Town Centre Regeneration	Acceleration of budget to fund increased in-year spend
Earlston Business Relocation	Proposed timing movement to reflect revised project delivery.
Housing Strategy & Services	
Private Sector Housing Grant - Adaptations	Further timing movement into 2022/23 to reflect delays in contract delivery.

Scottish Borders Council
Capital Financial Plan

	R A G	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Emergency & Unplanned Schemes														
Emergency & Unplanned Schemes	A	0	0	503	(503)	175	0	175	175	0	175	1,225	0	1,225
Inflation Contingency	A	0	0	0	0	0	1,253	1,253	0	0	0	0	0	0
		0	**0**	**503**	**(503)**	**175**	**1,253**	**1,428**	**175**	**0**	**175**	**1,225**	**0**	**1,225**
Total Emergency & Unplanned Schemes		**0**	**0**	**503**	**(503)**	**175**	**1,253**	**1,428**	**175**	**0**	**175**	**1,225**	**0**	**1,225**

Emergency & Unplanned Schemes	
Emergency & Unplanned Schemes	Underspend within Dirtpot Corner (£10k), Street Lighting Energy Efficiency (£3k) and Jedburgh Grammar Campus (£144k), Energy Efficiency Works (£203k) returned to Emergency & Unplanned. New project relating to Drainage at Kelso (£50k) in 2022/23, budget transfer to fund Union Chain Bridge 2021/22 (£455k) and 2022/23 (£358k)
Inflation Contingency	Underspends from the following blocks transferred to inflation contingency in 2022/23. Care Inspectorate Requirements & Upgrades (£18k), Street Lighting (£25k), Cemetery Land Acquisition & Development (£592k), Building Upgrades (£31k), Energy Efficiency Works (£244k), Health and Safety Works (£4k), School Estate Block (£183k), Roads & Bridges -inc. RAMP, Winter Damage & Slopes (£156k)

Scottish Borders Council
Capital Financial Plan

	RAG	2021/22 Actual to 31/03/22 £000	2021/22 Projected Outturn £000	2021/22 Latest Approved Budget £000	2021/22 Variance £000	2022/23 Latest Approved Budget £000	2022/23 Variance £000	2022/23 Projected Budget £000	2023/24 Latest Approved Budget £000	2023/24 Variance £000	2023/24 Projected Budget £000	2024/25 - 2030/31 Latest Approved Budget £000	2024/25 - 2030/31 Variance £000	2024/25 - 2030/31 Projected Budget £000
Social Care Infrastructure														
Adult Services Facilities Upgrades	G	0	0	0	0	0	0	0	0	0	0	0	0	0
Health & Social Care Equipment Purchase	G	0	0	0	0	0	0	0	0	0	0	0	0	0
Care Inspectorate Requirements & Upgrades	G	22	22	40	(18)	40	0	40	41	0	41	299	0	299
Residential Dementia Care	G	0	0	0	0	0	0	0	0	0	0	0	0	0
Technology Enabled Care	G	73	73	124	(51)	0	51	51	0	0	0	0	0	0
Residential Care Accommodation - Upgrades	G	262	262	450	(188)	1,074	188	1,262	0	0	0	0	0	0
2 Residential Care Homes	G	57	57	150	(93)	2,000	93	2,093	10,559	0	10,559	10,000	0	10,000
Deanfield Care Home, Hawick	G	0	0	0	0	0	0	0	0	0	0	0	0	0
		414	**414**	**764**	**(350)**	**3,114**	**332**	**3,446**	**10,600**	**0**	**10,600**	**10,299**	**0**	**10,299**
Total Social Work & Practice		**414**	**414**	**764**	**(350)**	**3,114**	**332**	**3,446**	**10,600**	**0**	**10,600**	**10,299**	**0**	**10,299**

Social Care Infrastructure	
Care Inspectorate Requirements & Upgrades	Underspend in block during 2021/22 transferred to Inflation Contingency in 2022/23
Technology Enabled Care Residential Care Accommodation - Upgrades 2 Residential Care Homes	Unplanned delays due to restricted access to care homes as a result of Covid-19 has impacted on all Care Home related capital projects. Unspent budget resulting from these delays to be carried forward into 2022/23 when all care home works are to be re-prioritised and accelerated. Slower than anticipated progress in the development of plans for care homes / care villages in Hawick and Tweedbank has resulted in a timing delay. Unspent budget to be carried forward into 2022/23.

Scottish Borders Council
Capital Financial Plan

CAPITAL FINANCING	2021/22			2022/23			2023/24			2024/25 - 2030/31		
	Projected Outturn	Latest Approved Budget	Variance	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
C9001 - Capital - General Capital Grant												
Capital - General Capital Grant	(17,936)	(17,977)	41	(3,389)	(34)	(3,423)	(10,666)	0	(10,666)	(74,662)	0	(74,662)
Hawick Flood Protection	(13,569)	(13,240)	(329)	(17,838)	329	(17,509)	(10,147)	0	(10,147)	(1,068)	0	(1,068)
Renewal of Play Parks	(113)	(113)	0	0	(117)	(117)	0	0	0	0	0	0
Flood Prevention Works & Scheme Preparation	(242)	(462)	220	(372)	(220)	(592)	(372)	0	(372)	(2,604)	0	(2,604)
General Flood Protection Block	(66)	(66)	0	0	0	0	0	0	0	0	0	0
School Estate Block	(141)	(141)	0	0	(7)	(7)	0	0	0	0	0	0
Local Bridge Maintenance Fund	0	(68)	68	0	(68)	(68)	0	0	0	0	0	0
Borders Innovation Park	(2,000)	0	(2,000)	0	0	0	0	0	0	0	0	0
Nature Restoration Fund	(120)	(120)	0	0	0	0	0	0	0	0	0	0
C9002 - Scottish Government Specific Capital Grant												
Cycling Walking & Safer Streets	(593)	(406)	(187)	(404)	0	(404)	(404)	0	(404)	(2,043)	0	(2,043)
Roads & Bridges -inc. RAMP, Winter Damage & Slopes (CWSS)	(213)	(100)	(113)	(100)	0	(100)	(100)	0	(100)	(200)	0	(200)
Low Carbon Infrastructure Transformation (LCITP) Smart Grid	0	(263)	263	(88)	(263)	(351)	0	0	0	0	0	0
Early Years Expansion	(342)	(401)	59	(3,000)	(59)	(3,059)	0	0	0	0	0	0
	(1,148)	**(1,170)**	**22**	**(3,592)**	**(322)**	**(3,914)**	**(504)**	**0**	**(504)**	**(2,243)**	**0**	**(2,243)**

CAPITAL FINANCING	2021/22			2022/23			2023/24			2024/25 - 2030/31		
	Projected Outturn	Latest Approved Budget	Variance	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
C9003 - Other Grants & Contributions - Capital												
Other Fleet - Electric Vehicles	(110)	(150)	40	0	0	0	0	0	0	0	0	0
Other Fleet - Electric Vehicles - Infrastructure	(65)	(172)	107	0	(82)	(82)	0	0	0	0	0	0
Hawick Flood Protection	(2,468)	(2,989)	521	(4,779)	(521)	(5,300)	(3,132)	0	(3,132)	0	0	0
Hawick Flood Protection (previous year funding)	0	0	0	0	0	0	0	0	0	0	0	0
Roads & Bridges -inc. RAMP, Winter Damage & Slopes	0	0	0	0	0	0	0	0	0	0	0	0
Cycling Walking & Safer Streets	0	0	0	0	0	0	0	0	0	0	0	0
Play Areas & Outdoor Community Spaces	(21)	(21)	0	(77)	0	(77)	(133)	0	(133)	0	0	0
Cycling Walking & Safer Streets	0	0	0	0	0	0	0	0	0	0	0	0
Roads & Bridges -inc. RAMP, Winter Damage & Slopes	(273)	(315)	42	0	0	0	0	0	0	0	0	0
Jim Clark Museum	0	(7)	7	(15)	0	(15)	0	0	0	0	0	0
Hawick Regeneration	(312)	(370)	58	(2,033)	(348)	(2,381)	0	0	0	0	0	0
Borders Town Centre Regeneration Block	(1,111)	(1,303)	192	(542)	(1,117)	(1,659)	0	0	0	0	0	0
Jedburgh High Street Building	0	(400)	400	(50)	50	0	0	0	0	0	0	0
Borders Innovation Park	(133)	(18)	(115)	(500)	500	0	(4,553)	1,533	(3,020)	(9,726)	138	(9,588)
Landfill Provision	(146)	(165)	19	(180)	(19)	(199)	0	0	0	0	0	0
Peebles High School Insurance Receipt	(1,343)	(1,556)	213	(3,229)	(213)	(3,442)	0	0	0	0	0	0
Inspire Learning	0	0	0	0	0	0	0	0	0	0	0	0
Floodlighting	0	0	0	0	0	0	0	0	0	0	0	0
Eyemouth Regeneration	(207)	(50)	(157)	(380)	157	(223)	0	0	0	0	0	0
ICT Transformation	0	0	0	0	0	0	0	0	0	0	0	0
Borderlands (SG & Partners)	0	0	0	(9,939)	0	(9,939)	(25,763)	0	(25,763)	(57,625)	0	(57,625)
Energy Efficiency - CEEF	0	0	0	0	0	0	0	0	0	0	0	0
Energy Efficiency - Salix Payback	0	0	0	0	0	0	0	0	0			
Earlston Primary School	0	0	0	(1,763)	0	(1,763)	0	0	0	0	0	0
Innerleithen Gypsy/Traveller Site	(47)	(50)	3	0	(3)	(3)	0	0	0	0		0
Eddleston Water Path	(614)	(1,248)	634	(925)	(725)	(1,650)	0	0	0	0	0	0
Access to Employment Land, Duns	0	0	0	(110)	0	(110)	0	0	0	0	0	0
Netherdale Pitch Replacement	(8)	0	(8)	(200)	(117)	(317)	0	0	0	0	0	0
Tweedbank to Reston	(125)	(120)	(5)	0	0	0	0	0	0	0	0	0
	(6,983)	**(8,933)**	**1,951**	**(24,722)**	**(2,438)**	**(27,160)**	**(33,581)**	**1,533**	**(32,048)**	**(67,351)**	**138**	**(67,213)**
C9004 - Capital Funded from Current Revenue (CFCR)												
Extension of CGI contract	(1,000)	(1,000)	0	(7,000)	0	(7,000)	0	0	0	0	0	0
Waste Containers	(76)	(60)	(16)	0	0	0	0	0	0	0	0	0
Land at Easter Langlee, Galashiels	(345)	(345)	0	(132)	0	(132)	0	0	0	0	0	0
Great Tapestry of Scotland - Building	(173)	0	(173)	0	0	0	0	0	0	0	0	0
Projects Funded from Revenue - Schools	(61)	0	(61)	0	0	0	0	0	0	0	0	0
ICT - Outwith CGI Scope	(307)	(295)	(12)	0	0	0	0	0	0	0	0	0
ICT Transformation	(51)	(70)	19	0	0	0	0	0	0	0	0	0
	(2,014)	**(1,770)**	**(243)**	**(7,132)**	**0**	**(7,132)**	**0**	**0**	**0**	**0**	**0**	**0**

CAPITAL FINANCING	2021/22			2022/23			2023/24			2024/25 - 2030/31		
	Projected Outturn	Latest Approved Budget	Variance	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
C9005 - Development Contributions												
Land at Easter Langlee, Galashiels	(80)	(80)	0	0	0	0	0	0	0	0	0	0
Reston Station Contribution	0	0	0	0	0	0	0	0	0	(100)	0	(100)
Play Areas & Outdoor Community Spaces	(120)	(65)	(55)	0	0	0	(48)	0	(48)	(11)	0	(11)
Engineering Minor Works	0	0	0	(14)	0	(14)	0	0	0	0	0	0
Lighting Asset Management Plan	(4)	0	(4)	0	0	0	0	0	0	0	0	0
Roads & Bridges -inc. RAMP, Winter Damage & Slopes	(4)	0	(4)	0	0	0	0	0	0	0	0	0
School Estate Block	(143)	(100)	(43)	(100)	43	(57)	(100)	0	(100)	(700)	0	(700)
	(351)	**(245)**	**(106)**	**(114)**	**43**	**(71)**	**(148)**	**0**	**(148)**	**(811)**	**0**	**(811)**
C9006 - Capital Receipts												
General Capital Receipt	(275)	(560)	285	(400)	(285)	(685)	0	0	0	0	0	0
Land at Easter Langlee, Galashiels	(250)	(250)	0	0	0	0	0	0	0	0	0	0
Inspire Learning Capital Receipt	0	0	0	0	0	0	0	0	0	0	0	0
	(525)	**(810)**	**285**	**(400)**	**(285)**	**(685)**	**0**	**0**	**0**	**0**	**0**	**0**
C9007 - Plant & Vehicle Fund												
Plant & Vehicle Replacement - P&V Fund	(1,894)	(2,000)	106	(2,000)	0	(2,000)	(2,000)	0	(2,000)	(14,000)	0	(14,000)
Synthetic Pitch Replacement Fund	0	0	0	(583)	125	(458)	(369)	0	(369)	(3,877)	0	(3,877)
	(1,894)	**(2,000)**	**106**	**(2,583)**	**125**	**(2,458)**	**(2,369)**	**0**	**(2,369)**	**(17,877)**	**0**	**(17,877)**
C9008 - Capital Borrowing												
	(12,531)	**(19,651)**	**7,120**	**(43,734)**	**(5,979)**	**(49,713)**	**(60,046)**	**(1,586)**	**(61,632)**	**(142,765)**	**0**	**(142,765)**
TOTAL CAPITAL FUNDING	**(59,633)**	**(66,766)**	**7,134**	**(103,875)**	**(8,973)**	**(112,848)**	**(117,833)**	**(53)**	**(117,886)**	**(309,381)**	**138**	**(309,243)**

	Latest approved budget £000's	Proposed Movement	Projected Outturn	Actuals to 31/03/2022
Infrastructure & Environment				
Flood & Coastal Protection				
Flood Prevention Works & Scheme Preparation				
Flood Scheme Preparation	0	0	0	0
Flood Scheme Preparation Newcastleton	148	(5)	143	143
Flood Scheme Preparation Peebles	35	(8)	27	27
Flood Scheme Preparation Slitrig	40	(21)	19	19
Flood Scheme Preparation Lindean	10	(10)	0	0
Hawick SWMP	26	0	26	26
Newcastleton Study	0	0	0	0
Hawick National Flood Management Scheme Preparation	70	(70)	0	0
Galashiels National Flood Management Scheme Preparation	50	(50)	0	0
Eyemouth Coastal and Berwickshire SMP	65	(44)	21	21
Ettrick Valley	18	(12)	6	6
Timing movement		220		
	462	0	242	242
General Flood Protection Block				
Romanno Bridge Flood Bank	105	(105)	0	0
Community Resilience	22	(4)	18	18
Minor Works	215	(36)	179	179
Management Fees	30	0	30	30
Denholm Flood Works	30	4	34	34
Philiphaugh Farm Cottages	35	1	36	36
Galashiels Flood Protection Scheme	30	2	32	32
Timing Movement		138		
	467	0	329	329
Land and Property Infrastructure				
Asset Rationalisation				
Paton Street Galashiels Agile Working	975	(41)	934	934
HQ Reception and new canteen incl retention	37	1	38	38
Old Canteen Demolition & Surfacing Works	1	(1)	0	0
HQ Agile Working	390	(45)	345	345
Hawick Town Hall Agile Working	703	(180)	523	523
St Mary's Mill Selkirk Upgrade new Museum store	10	(4)	6	6
Emergency Planning Centre	0	16	16	16
HQ Visioning Pilot	0	21	21	21
Demolition - preliminaries, provisional sums, contingencies, surveys & fees etc (incl JCJ Group \	9	3	12	12
Reiver Complex - demolition	0	0	0	0
Unallocated	0	0	0	
Timing movement		229		
	2,125	0	1,896	1,896

	Latest approved budget	Proposed Movement	Projected Outturn	Actuals to 31/03/2022
Building Upgrades				
Coldingham Primary roofing upgrade	21	1	22	22
Dunsdale Workshops roof/valley gutter	55	0	55	55
Coldstream workshops roofing upgrade - final phase	30	0	30	30
1 Castlegate, Jedburgh roofing upgrade	6	11	17	17
Wilton PS hot water rationalisation	0	15	15	15
Council HQ tower & external lighting upgrade	11	(11)	0	0
Melrose Grammar lighting upgrade	24	(24)	0	0
Edenside Primary School lift replacement	9	1	10	10
Burnfoot Primary window replacement - next phase	39	1	40	40
Burnfoot PS roofing upgrade	12	(5)	7	7
Hawick Library stonework minor refurbishment	27	(13)	14	14
Coldingham PS window replacements	29	3	32	32
St Margaret's Primary roofing upgrade	31	1	32	32
Newby Court Units roofing upgrade	25	(13)	12	12
Kirkhope Cemetery boundary wall upgrade	30	(16)	14	14
School Toilet Upgrades	61	7	68	68
Gordon Primary Window replacements	40	(10)	30	30
Swinton PS Windows replacement	34	(23)	11	11
Denholm PS amphitheatre steps upgrade	25	(5)	20	20
Unallocated	0	0	0	0
Transfer to Inflation Contingency in 2022/23		31		
Timing movement		49		
	509	0	429	429
Energy Efficiency Works				
Energy Efficiency Officer costs	23	(23)	0	0
Non Domestic Energy Efficiency (NDEE) PH2	477	(375)	102	102
PPP LED Lighting Project	116	(50)	66	66
Low Carbon Infrastructure Transformation (LCITP) Smart Grid	450	(426)	24	24
Corn Exchange Heating (Melrose)	4	(4)	0	0
Solar Photo Voltaic panels (SPV) PH2	50	(50)	0	0
Unallocated	0	0	0	0
Transfer to Emergency and Unplanned		203		
Transfer to Inflation Contingency in 2022/23		244		
Timing movement		481		
	1,120	0	192	192
Health and Safety Works				
LEGIONELLA UPGR WATER TANKS	42	6	48	48
ASBESTOS MANAGEMENT BLOCK	30	4	34	34
School Security Upgrade Work	26	(15)	11	11
Drumlanrig Primary window upgrade	75	(35)	40	40
Clock upgrades	1	(1)	0	0
Greenlaw Primary distribution board replacement	4	(4)	0	0
Electrical Infrastrucutre Management	35	0	35	35
Innerleithen Library dry rot works	67	(1)	66	66
Lochpark Industrial Estate external improvements	7	1	8	8
Electrical upgrades at Selkirk HS	8	3	11	11
6 School Brae, Peebles window refurbishment	35	(34)	1	1
Emergency Roofing works at Eyemouth Primary School	10	2	12	12
Unallocated	0	0	0	0
Transfer to Inflation Contingency in 2022/23		4		
Timing movement		70		
	340	0	266	266

	Latest approved budget	Proposed Movement	Projected Outturn	Actuals to 31/03/2022
Play Areas & Outdoor Community Spaces				
Peebles Play Park	138	0	138	138
Peebles Skate Park	0	1	1	1
Public Park, Duns	0	1	1	1
Play Facilities & Surfacing Review	20	5	25	25
Walled Gardens Glasshouse Hawick	63	(30)	33	33
Shedden Park	50	2	52	52
Newtown Play Park	183	1	184	184
Management Fee	80	(57)	23	23
Jedburgh Play Park & Skate Park	0	2	2	2
Haylodge Park, Peebles	0	0	0	0
Play Park Renewal	113	(113)	0	0
Reston Play Park	0	0	0	0
Gross up development contributions	0	(55)		
Unallocated Balance	0	0	0	0
Timing movement		243		
	647	0	459	459

Cemetery Land Acquisition & Development				
Earlston Cemetery	0	1	1	1
Eyemouth Cemetery	0	2	2	2
Hobkirk Cemetery	0	0	0	0
Jedburgh Cemetery	0	0	0	0
Peebles Cemetery	0	5	5	5
Timing movement		**-8**		
	0	0	8	8

	Latest approved budget	Proposed Movement	Projected Outturn	Actuals to 31/03/2022
Road & Transport Infrastructure				
Cycling Walking & Safer Streets				
Cycle Related Activities	304	154	458	458
Walking Related Activities	102	33	135	135
Gross up additional CWSS funding		(187)	0	
Timing movement		**0**		
	406	0	593	593
Lighting Asset Management Plan				
Bourtree Terrace, Hawick	33	1	34	34
Damside, Innerleithen	2	(1)	1	1
Corroded Columns	30	6	36	36
Marmion Road Galashiels	4	(4)	0	0
Netherdale Ind Est, Galashiels	30	10	40	40
Main Road, Earlston	45	0	45	45
Station Road, Stow	30	(8)	22	22
Eyemouth Ind Est, Eyemouth	30	15	45	45
Rinkvale Cottages, Hawick	10	(8)	2	2
Preston Road, Duns	20	(9)	11	11
Carnarvon Street, Hawick	23	(23)	0	0
Gross up Development Contribution		(4)		
New scheme to be named	0	0	0	0
Timing movement to 2022-23		0		
Transfer to Inflation Contingency in 2022/23		25		
	257	0	236	236
Roads & Bridges -inc. RAMP, Winter Damage & Slopes				
Surface Dressing	2,500	(91)	2,409	2,409
Patching	2,150	(112)	2,038	2,038
Resurfacing/Overlays	2,000	(152)	1,848	1,848
Walls & Structures	263	(62)	201	201
Footways	310	7	317	317
Drainage	345	38	383	383
Masonry Refurbishment	953	(226)	727	727
Union Chain Bridge	115	0	115	115
STTS	450	(59)	391	391
Gross down STTS	0	42	0	
Gross up additional CWSS funding		(113)		
Gross up additional Development Contribution in Bridges		(4)		
Transfer to Inflation Contingency in 2022/23		156		
Timing movement to 2022-23		576		
	9,086	0	8,429	8,429
Waste Management				
CRC - Improved Skip Infrastructure				
Galashiels Community Recycling Centre	12	(4)	8	8
Timing movement		4		
	12	0	8	8

	Latest approved budget	Proposed Movement	Projected Outturn	Actuals to 31/03/2022
Corporate				
ICT-Outwith CGI Scope				
PC replacement	319	12	331	331
Capital Financed by Current Revenue		(12)		
Transfer available budget to IT Transformation		0		
	319	0	331	331
Education & Lifelong Learning				
Early Learning and Childcare				
Early Years Expansion	401	(59)	342	342
Timing movement to 2022/23		**59**	0	
	401	0	342	342
School Estate Block				
Improve and enhance school environments:				
High School Social Areas	165	(165)	0	
Primary School Refurbishments	507	31	538	538
Priorsford extension	80	(38)	42	42
School toilet programme	20	(18)	2	2
Meet security and legislative obligations				
Kitchen refurbishment programme	44	(44)	0	
Accessibility works	96	24	120	120
Secure receptions programme	105	(57)	48	48
CO^2 Monitoring	141	15	156	156
ASN Provision Enhancements				
ASN Provision Enhancements	134	11	145	145
Urgent, unplanned and fees				
Professional fees	0	0	0	
Project closure contingencies	1	(1)	0	
Gross up CO^2 Monitoring		(7)		
Budget transfer to Inspire Academy		0		
Transfer to Inflation Contingency in 2022/23		183		
Timing movement to 2022/23		**66**		
	1,293	0	1,051	1,051
Culture & Sport				
Sports Infrastructure				
Culture & Sports Trusts - Plant & Services				
Pool Hall Humidity Sensors	0	0	0	0
Lighting Eyemouth Leisure Centre	0	0	0	0
External Remedials (Teviotdale Leisure Centre)	43	(3)	40	40
External Remedials (Kelso Swimming Pool)	0	0	0	0
Pool Tank Refurbishment	0	0	0	0
Teviotdale Leisure Centre Pool Pod	0	0	0	0
Galashiels SP & Teviotdale LC - Replacement Pool Covers	0	0	0	0
Teviotdale LC - Replacement Pool Covers	8	(8)	0	0
Selkirk Leisure Centre External Refurbishment	28	0	28	28
Air handling unit (AHU) Refurbishment - Various Sites	35	0	35	35
Kelso SP & Teviotdale LC Calorifiers	0	0	0	0
Transform pH Correction (CO^2 to Sodium Hypochlorite) - All Pools	15	(3)	12	12
Eyemouth Leisure Centre: Gas Boiler replacement	9	0	9	9
BMS upgrade	10	(9)	1	1
Kelso Swimming Pool: Pool Deck	12	0	12	12
Peebles Swimming Pool: Changing facilities	0	0	0	0
Eyemouth Leisure Centre: Changing Facilities	70	4	74	74
Teviotdale Leisure Centre: Fire Alarm	10	0	10	10
Legionella compliance	20	(17)	3	3
Peebles Swimming Pool: circulation pumps	0	0	0	0
Tweedbank Bowls Calorifier	12	(12)	0	0
Teviotdale LC Pumps	16	0	16	16
Jedburgh Leisure And Facilities Trust	15	3	18	18
Berwickshire Recreation and Sports Trust	20	1	21	21
Timing movement to 2022/23		**44**		
	323	0	279	279

	Latest approved budget	Proposed Movement	Projected Outturn	Actuals to 31/03/2022
Public Hall Upgrades				
Core Halls - Theatre Sound & Lighting	0	0	0	0
Non-Core Halls - Refurbishment	0	0	0	0
Non Core Halls - Front of House Refurbishment	0	0	0	0
Tait Hall - Balcony Seating	0	0	0	0
Tait Hall - Dressing Rooms	0	0	0	0
Tait Hall - Lesser Hall Refurbishment	0	0	0	0
Corn Exchange/Ormiston Institute FoH Refurbishment	21	3	24	24
Kelso Tait Hall refurbishment	0	0	0	0
Innerleithen Memorial Hall refurbishment	0	0	0	0
Selkirk Victoria Halls:	0	0	0	0
PA systems (all venues)	0	0	0	0
Unallocated balance	0	0	0	0
Timing movement to 2022/23		**(3)**		
	21	0	24	24
Corporate Improvement & Economy				
Economic Regeneration				
Hawick Regeneration				
Former Armstrong/Armstrong Building	120	(58)	62	62
Galalaw Access Road	250	0	250	250
Timing movement		**58**		
	370	0	312	312
Borders Town Centre Regeneration Block				
Port House, Jedburgh	424	0	424	424
Hawick Public Realm	0	0	0	0
Town Centre Regeneration Enabling Works (Galashiels, Hawick, Eyemouth, Jedburgh, Selkirk)	0	0	0	0
Jedburgh Abbey Ramparts	26	(13)	13	13
Town Centre Funds (Jedburgh, Hawick, Galashiels, Eyemouth, Selkirk)	22	0	22	22
Town Centre Fund 2020/21	492	0	492	492
Workshop Development	0	0	0	0
Place Based Investment Programme 2021/22	370	(200)	170	170
Yetholm Community Asset Development	0	0	8	8
Timing movement to 2022/23		**213**		
	1,334	0	1,129	1,129
Social Work & Practice				
Social Care Infrastructure				
Care Inspectorate Requirements & Upgrades				
Deanfield, Hawick 01-C100025	6	(6)	0	0
Grove House, Kelso 01-C100026	6	4	10	10
St. Ronans, Peebles 01-C100272	6	(6)	0	0
Saltgreens, Eyemouth 01-C100027	6	(6)	0	0
Waverley, Galashiels 01-C100028	6	6	12	12
Day Services 01-C100273	8	(8)	0	0
Unallocated Balance	2	(2)	0	0
Transfer to Inflation Contingency in 2022/23		18		
Timing movement		**0**		
	40	0	22	22

	Proposed 2021/22 Timing Movement £000's	2022/23 Approved Budget £000's	Proposed Movement £000's	2022/23 Projected Outturn £000's
Infrastructure & Environment				
Flood & Coastal Protection				
General Flood Protection Block				
Romanno Bridge Flood Bank	105	-	10	115
Community Resilience	4	-	- 4	-
Minor Works	36	-	- 21	15
Denholm Flood Works	- 4	-	4	-
Philliphaugh Estate	- 1	-	1	-
Transfer budget to Flood Prevention Works & Scheme Preparation		-	8	
Unallocated	- 2	-	2	-
	138	-	-	130
Flood Prevention Works & Scheme Preparation				
Galashiels Natural Flood Management	50	70	-	120
Flood Scheme Preparation Peebles	8	-	-	8
Community Resilience	-	10	-	10
Ettrick Valley Study	12	25	-	37
Lindean Study	10	2	-	12
Management Fee	-	30	-	30
Slitrig Study	21	10	-	31
Newcastleton Temporary Bund	5	80	-	85
Hawick Natural Flood Management	70	100	- 82	88
Hawick Surface Water Management Plan	-	10	-	10
Eyemouth Coastal	44	5	-	49
Romanno Bridge	-	10	- 10	-
Minor Works	-	20	-	20
Dairy Mews Culvert, Galashiels		0	100	100
Budget Transferred from General Flood Protection Block		-	8	
Unallocated	-	-	-	-
	220	372	-	600
Land and Property Infrastructure				
Health and Safety Works				
Legionella upgrade water tanks		50	-	50
Asbestos Management		30	-	30
School Security upgrade work		13	-	13
Drumlanrig Primary window upgrade	35	100	- 1	134
Innerleithen Library dry rot works	1	30	-	31
6 School Brae, Peebles window refurbishment	34	35	-	69
St Ronan's Primary heating upgrade	-	75	-	75
Halyrude Primary electrical infrastructure upgrade	-	25	-	25
Southdean cemetery wall works	-	90	-	90
Makerstoun cemetery wall works	-	15	-	15
Stow cemetery wall works	-	10	-	10
Fire alarm systems upgrades	-	100	-	100
Council HQ tower concrete repairs	-	60	-	60
Unallocated Balance		-	1	1
	70	633	-	703
Cemetery Land Acquisition & Development				
Land acquisition & site development	- 8	895	- 592	295
Transfer to Inflation Contingency			592	
Unallocated Balance	-	-		-
	- 8	895	-	295
Energy Efficiency Works				
Low Carbon Infrastructure Transformation (LCITP) Smart Grid	106	700	-	806
Solar Photo Voltaic panels installation	-	200	-	200
Electric Vehicle Charger Points rollout	-	200	-	200
Broughton PS heating & lighting upgrade	-	90	-	90
Balmoral PS window replacement windows	-	93	-	93
Chirnside PS front elevation window replacement	-	350	-	350
Conversion of energy source (Oil to 'green' energy source)	-	245	-	245
Non Domestic Energy Efficiency (NDEE) PH2	375	-	-	375
Unallocated Balance	-			-
	481	1,878	-	2,359

	Proposed 2021/22 Timing Movement	2022/23 Approved Budget	Proposed Movement	2022/23 Projected Outturn
Building Upgrades				
Hawick Library stonework minor refurbishment	13	20	-	33
Newby Court Units roofing upgrade	13	25	-	38
Swinton PS Windows replacement	23	34	-	57
Lift infrastructure upgrades	-	150	38	188
Newlands PS window replacement	-	13	-	13
Electrical Infrastructure management	-	28	-	28
School toilet upgrades	-	80	-	80
Hillview Ind. Est Coldstream door replacements	-	45	-	45
Chirnside PS roofing upgrade - flat roof section	-	35	-	35
Duns depot window replacement	-	22	-	22
Schools resurfacing upgrades	-	35	-	35
Linglie Mill roofing & rainwater goods upgrade	-	35	-	35
Unallocated Balance	-	-	- 38	- 38
	49	522	-	571
Play Areas & Outdoor Community Spaces				
Duns Public Park	- 1	198	-	197
Jedburgh Allerley Well Park	-	200	-	200
Jedburgh Skate Park	- 2	270	-	268
Peebles Victoria Park Skate Park	- 1	200	-	199
Reston	-	77	-	77
Gavinton	-	60	-	60
St Boswells Jenny Moore's Road	-	180	-	180
Newstead The Orchard	-	60	-	60
Selkirk Bog Park	-	60	-	60
Hawick Walled Garden Glass house	30	60	-	90
Duns Public Park Drainage Works (estimate)	-	58	-	58
Innerleithen Public Park Drainage & Surfacing Works (estimate £100-130k)	-	130	-	130
Management Fee	57	82	- 73	66
Gross up Scottish Government Playpark Renewal funding		-	117	
Unallocated Balance	160	-	190	350
	243	1,635	-	1,995
Asset Rationalisation				
Hawick Town Hall - agile working	180	60	-	240
Paton Street Galashiels - agile working	41	-	-	41
Asset development and reconfiguration	44	872	- 36	880
Old Canteen - surfacing works	-	32	-	32
Emergency Planning Centre	- 16	60	16	60
St Mary's Mill, Selkirk Upgrade new Museum	4	4	- 4	4
Fees - HQ Visioning Pilot	- 21	32	21	32
Demolition - preliminaries, provisional sums, contingencies, surveys & fees etc (ir	- 3	15	3	15
Unallocated Balance	-	-	-	-
	229	1,075	-	1,304
Roads & Bridges -inc. RAMP, Winter Damage & Slopes				
Surface Dressing	69	2500	- 69	2,500
Patching	112	2400	-	2,512
Resurfacing/Overlays	152	1135	32	1,319
Walls & Structures	62	200	- 12	250
Footways	- 7	250	7	250
Drainage	- 38	350	38	350
Masonry Refurbishment	226	781	4	1,011
Union Chain Bridge	-	115	-	115
C77 Roundabout		0		-
Unallocated			-	-
	576	7,731	-	8,307
Lighting Asset Management Plan				
Carnarvon Street, Hawick	-	30	-	30
Kenilworth Avenue, Galashiels	-	30	-	30
Queensway, Earlston	-	30	-	30
Craigerne Lane, Peebles	-	20	-	20
Langlee Drive, Galashiels	-	30	-	30
Marchmont Crescent, Greenlaw	-	10	-	10
Corroded Columns		10		10
	-	160	-	160

		Proposed 2021/22 Timing Movement	2022/23 Approved Budget	Proposed Movement	2022/23 Projected Outturn
	Cycling Walking & Safer Streets				
	Cycle Related Activities	-	202	-	202
	Walking Related Activities	-	202	-	202
	Unallocated Balance	-	-	-	-
		-	404	-	404
	Waste Management				
	CRC - Improved Skip Infrastructure				
	Galashiels Community Recycling Centre	4	-	-	4
		4	-	-	4
Education & Lifelong Learning					
Early Learning and Childcare	Early Years Expansion	59	3,000	-	3,059
		59	3,000	-	3,059
School Estate Block					
	Improve and enhance school environments:				
	Outdoor Learning Provisions	-	510	-	510
	Primary School Refurbishments	46	940	-	986
	School toilet programme	-	213	-	213
	Meet security and legislative obligations				
	Kitchen refurbishment programme	13	50	-	63
	Accessibility works	-	30	-	30
	Co2 Monitoring	7	-	-	7
	Secure receptions programme	-	80	-	80
	Urgent, unplanned and fees				
	Professional fees	-	180	-	180
	Project closure contingencies	-	150	-	150
	Unallocated balance	-	-	-	-
		66	2,153	-	2,219
Culture & Sport					
Sports Infrastructure					
	Culture & Sports Trusts - Plant & Services				
	External Remedials (Teviotdale Leisure Centre)	3	0	- 3	-
	Teviotdale LC - Replacement Pool Covers	8	0	-	8
	Transform pH Correction (CO^2 to Sodium Hypochlorite) - All Pools	3	0	-	3
	BMS upgrade	9	0	- 1	8
	Eyemouth Leisure Centre: Changing Facilities	- 4	0	4	-
	Legionella compliance	17	0	-	17
	Tweedbank Bowls Calorifier	12	0	-	12
	Selkirk Leisure Centre - calorifier replacement	-	15	-	15
	Peebles Swimming Pool - circulation pumps	-	15	-	15
	Eyemouth Leisure Centre - main air handling unit (AHU)	-	30	-	30
	Kelso Swimming Pool - changing facilities & toilets	-	47	-	47
	Peebles Swimming Pool - changing facilities, toilets, sauna, steam room	-	47	-	47
	Gala Swimming Pool - pool pumps	-	8	-	8
	Gala Swimming Pool - underwater lighting	-	6	-	6
	Eyemouth Leisure Centre - secondary and main pool pumps & inverters	-	20	-	20
	Eyemouth Leisure Centre - actuators pool heating	-	5	-	5
	Peebles Swimming Pool - heat pumps	-	14	-	14
	Selkirk Swimming Pool - roof mounted pool extract fans	-	9	-	9
	Jedburgh Leisure Facilities Trust	- 3	15	-	12
	Berwickshire Recreation Education Sports Trust	- 1	24	-	23
	Unallocated Balance	-	-	-	-
		44	255	-	299
	Public Hall Upgrades				
	Corn Exchange/Ormiston Institute Refurbishment (bal)	- 3	4	-	1
	Kelso Tait Hall refurbishment	-	173	-	173
	Innerleithen Memorial Hall refurbishment	-	59	-	59
	Selkirk Victoria Hall	-	25	-	25
	PA systems (all venues)	-	23	-	23
	Unallocated Balance	-	-	-	-
		- 3	284	-	281
Economic Regeneration					
	Borders Town Centre Regeneration Block				
	Hawick Public Realm	-	110	- 110	-
	Workshop Development	-	86	-	86
	Town Centre Regeneration Enabling Works (Galashiels, Hawick, Eyemouth, Jedbu	-	135	-	135
	Jedburgh Abbey Ramparts	13	-		13
	Place Based Investment Programme 2021/22:				
	Eyemouth - Waterfront Project	220	180	-	400
	Galashiels - Town Centre Public Realm	10	10	-	20
	Hawick Business Centre	-	80	-	80
	Hawick Common Haugh Car Park	-	15	-	15
	Buccleuch House, Newcastleton - Secure Cycle Pods	- 30	30	-	-
	Craikhope Outdoor Centre improvements	-	20	-	20
	Yetholm Community Shop	-	90	-	90
	Peebles Burgh Hall	-	100	-	100
	Place Based Investment Programme 2022/23	-	-	791	791
	Yetholm Community Asset Development	-	-	126	126
	Transfer budget to Hawick Business Centre			110	-
	Gross up additional Scottish Government income		-	917	-
	Unallocated Balance	-	17	-	17
		213	873	-	1,893
	Hawick Regeneration				
	Hawick Business Centre	58	2033	400	2,491
	Budget transferred from Borders Town Centre Regeneration Block		-	110	-
	Gross up additional income from South of Scotland Enterprise		-	290	-
	Unallocated Balance	-	-	-	-

		Proposed 2021/22 Timing Movement	2022/23 Approved Budget	Proposed Movement	2022/23 Projected Outturn
		58	2,033	-	2,491
	Eyemouth Regeneration				
	Former Fishmarket/Museum redevelopment	- 157	411	-	254
	Unallocated Balance	-	-	-	-
		- 157	411	-	254
	Galashiels Town Centre Regeneration				
	Galashiels Masterplanning & Town Centre redevelopment	- 84	499	-	415
	Unallocated Balance	-	-	-	-
		- 84	499	-	415
Corporate					
	ICT -Outwith CGI Scope				
	PC Replacement	-	24	-	24
		-	24	-	24
Social Work & Practice					
Social Care Infrastructure					
	Care Inspectorate Requirements & Upgrades				
	Block to be allocated post Care Inspectorate Inspection		40	-	40
	Unallocated Balance	-	-	-	-
		-	40	-	40

Scottish Borders Council
Project Net Expenditure Summary

		2021/22				2022/23			2023/24			2024/25 - 2030/31			
	Previous Years Life to Date	Actual to 31/03/22	Latest Approved Budget	Variance	Projected Outturn	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget	Latest Approved Budget	Variance	Projected Budget	Total Project Cost
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Flood & Coastal Protection															
01-C00223 - Hawick Flood Protection	28,525	19,429	19,540	(111)	19,429	26,656	111	26,767	15,816	0	15,816	1,335	0	1,335	91,872
Road & Transport Infrastructure															
01-C00183 - Reston Station Contribution	500	0	600	(600)	0	0	600	600	0	0	0	1,740	0	1,740	2,840
01-C00162 - Union Chain Bridge	574	881	426	455	881	0	358	358	0	0	0	0	0	0	1,813
Corporate															
01-C100403 - IT Transformation (new investement from CGI contract extension)	2,957	8,770	9,030	(260)	8,770	12,533	260	12,793	3,242	0	3,242	0	0	0	27,762
School Estate															
Early Years Expansion	8,234	342	401	(59)	342	3,000	59	3,059	0	0	0	0	0	0	11,635
01-C100262 - Eyemouth Primary School	1,138	16	100	(84)	16	0	0	0	3,360	84	3,444	11,402	0	11,402	16,000
01-C100274 - Earlston Primary School	200	580	700	(120)	580	8,597	120	8,717	4,163	0	4,163	225	0	225	13,885
01-C100264 - Gala Academy	350	1,437	1,450	(13)	1,437	5,700	13	5,713	13,000	0	13,000	35,035	0	35,035	55,535
01-C100343 - Hawick High School	98	85	302	(217)	85	400	217	617	937	0	937	46,663	0	46,663	48,400
01-C100419 - Peebles High School	0	1,386	1,707	(321)	1,386	4,000	321	4,321	19,100	0	19,100	21,361	0	21,361	46,168
Health & Social Care															
2 Residential Care Homes	120	57	150	(93)	57	2,000	93	2,093	10,559	0	10,559	10,000	0	10,000	22,829
Economic Regeneration															
01-C00204 - Great Tapestry of Scotland - Building	6,668	618	445	173	618	0	0	0	0	0	0	0	0	0	7,286
01-C00205 - Central Borders Business Park	4,731	2,825	2,557	268	2,825	599	(99)	500	4,553	(31)	4,522	9,726	(138)	9,588	22,166
01-C1000 - Eyemouth Regeneration	613	507	350	157	507	411	(157)	254	0	0	0	0	0	0	1,374
Borderlands	0	0	370	(58)	312	2,033	458	2,491	0	0	0	0	0	0	2,803

BALANCES AT 31 MARCH 2022

Report by Director, Finance & Corporate Governance

EXECUTIVE COMMITTEE

14 June 2022

1 PURPOSE AND SUMMARY

1.1 **This report provides the Executive Committee with an analysis of the Council's balances as at 31 March 2022.**

1.2 The Council's General Fund useable reserve (non-earmarked) balance is £9.848m at the end of the financial year. The 2021/22 balances are before a series of technical accounting adjustments, the effect of which are expected to be broadly neutral. Adjustments required as a result of the Statutory Audit process will be reported at the conclusion of the Audit.

1.3 The total of all useable balances, excluding developer contributions, at 31 March 2022 is £64.481m compared to £48.264m at 31 March 2021.

2 RECOMMENDATIONS

2.1 It is recommended that the Executive Committee:

(a) Notes the revenue balances as at 31 March 2022 as per Appendices 1 & 2 including movement in reserves since the last reporting period; and

(b) Notes the balance in the Capital Fund as per Appendix 3.

3 ACCOUNTS AND FUNDS OPERATED BY THE COUNCIL

3.1 Income and expenditure relating to the Council's services are accounted for and financed through the following funds (as required or permitted by statute):

(a) General Fund

(b) Corporate Property Repairs & Renewals Fund

(c) Insurance Fund

(d) Plant & Vehicles Renewals Fund

(e) Pitch and Play Park Replacement Fund

(f) Capital Fund

4 BALANCES AT 31 MARCH 2022

4.1 The unaudited balances on these Funds represent the Council's useable reserves which at the 31 March 2022, is as follows.

BALANCES	**31st March 2021 £m**	**31st March 2022 £m**
Earmarked Balances (non DSM)	8.680	26.125
COVID-19 reserve	15.682	9.465
Earmarked Balances (DSM)	1.220	1.599
Allocated Balances	2.027	4.954
General Fund (Unallocated Reserve)	8.831	9.848
Corporate Property Repairs & Renewals Fund	0.362	0.051
Pitch & Play Park replacement fund	0.592	0.953
Insurance Fund	1.533	1.623
Plant & Vehicles Renewals Fund	7.967	8.493
Capital Fund (exc. Developer Contributions)	1.370	1.370
	48.264	**64.481**

4.2 The balances shown above are before a series of technical adjustments which are required to reflect international accounting requirements. These adjustments are expected to be broadly neutral in terms of the final balances and will be confirmed following finalisation of the Council's statutory accounts.

4.4 Appendix 1 summarises the balances at 31 March 2022 on the General Fund and Appendix 2 shows the projected non-General Fund balances. The net effect is the useable General Fund balance after earmarked funds, allocated reserves and the unaudited 2021/22 revenue outturn is £9.848m at 31 March 2022 after adjusting for COVID funding as set out below.

4.4 Included within earmarked balances is £9.465m one-off COVID-19 balance retained in the COVID-19 reserve to support pressures on the revenue budget in future financial years.

4.5 The Executive report to committee in February 2022 highlighted that the general fund balance contained a sum of £2.256m held as a general

contingency against COVID related costs. The COVID-19 reserve at year end stands at £9.465m and this is considered appropriate to manage the on-going costs of the COVID pandemic. Consequently the sum previously held within general fund balances and held as COVID funding can now be released into the general fund balance.

4.6 During 2021/22 movements in the unallocated General Fund balance are as follows:

	Increase / (Draw down) £	**Executive Committee Reporting**
Opening 2021/22 balance (including £2.256m previously earmarked for COVID-19)	**8.831m**	
2020/21 outturn underspend to support the 2021/22 revenue budget as approved through outturn	(0.260m)	August 2021
Draw down for independent inquiry	(0.150m)	November 2021
2021/22 revenue underspend	1.427m	June 2022
Balance at 31st March 2022	**9.848m**	

4.7 The Corporate Financial Risk Register for 2021/22 was considered at the Council Meeting on 19th March 2021 and identified potential risks which include failure to control budgets within approved limits, severe weather events, the economic downturn, potential contractual claims and unplanned emergencies. The accumulated financial risk in the Risk Register was assessed to be £12.895m and the projected useable General Fund balance, at £6.315m, was sufficient to cover 49% of risks identified at that time. £6.315m is the recommended level of General Fund Reserve identified in the Financial Strategy approved by Council on 19th March 2021. The 2022/23 Financial Strategy, approved by Council on the 22nd March 2022, increased the identified risks to £13.785m and recommended an unallocated reserve of £8.421m, which would cover 61% of the risks.

4.8 Movements in the Allocated Balances during 2021/22 are shown in the table below:

ALLOCATED BALANCES	**31st March 2021 £m**	**Increase during 2021/22 £m**	**Released during 2021/22 £m**	**31st March 2022 £m**
Municipal Mutual	0.233	0	0	0.233
Adverse Weather (including flood)	1.000	0	0	1.000
Workforce Management	0.794	0.300	(0.035)	1.059
Treasury reserve	0	2.300	0	2.300
Strategic Contract movement reserve	0	0.362	0	0.362
Total	**2.027**	**2.962**	**(0.035)**	**4.954**

4.9 Movements in the Allocated Balances since the last reporting in February 2022 are:

- Increase in the Treasury reserve of £1.3m to smooth the effect of changes in capital financing requirements over future financial years;
- Increase to the Workforce Management reserve of £0.300m specifically related to the DSM Fit for 2024 review to provide for potential staffing conservation costs;
- Establish a strategic contract movement reserve of £0.362m to smooth variations in annual contract costs linked to market conditions.

4.10 Appendix 3 details the balances currently held in the Capital Fund. These balances are temporarily held in the Loans Fund and will attract interest at the end of the financial year. The Fund can only be used for capital purposes or to repay external debt.

5 IMPLICATIONS

5.1 Financial

There are no financial implications beyond those contained in the report and appendices.

5.2 Risk and Mitigations

The major risks associated with this report are that the level of projected balances proves to be insufficient to support the Council in future years. Service budget pressures plus unexpected liabilities are the most likely sources of pressure on reserves. These risks are being managed through regular monitoring of financial activity in all funds of the Council, including regular revenue and capital budgetary control reports to the Executive Committee. In addition the Corporate Financial Risk Register is regularly reviewed by senior Finance staff.

5.3 Integrated Impact Assessment

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

5.4 Sustainable Development Goals

There are no significant effects on the economy, community or environment.

5.5 Climate Change

No effect on carbon emissions are anticipated from the recommendation of this report.

5.6 Rural Proofing

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

5.7 Data Protection Impact Statement

There are no personal data implications arising from the proposals contained in this report.

5.8 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to the Schemes of Administration or Delegation as a result of this report.

6 CONSULTATION

6.1 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director (People Performance & Change), the Clerk to the Council and Corporate Communications are being consulted on this report and any comments received will be incorporated into the final report.

Approved by

David Robertson **Signature .....**
Director, Finance & Corporate Governance

Author(s)

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Background Papers:
Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Suzy Douglas can also give information on other language translations as well as providing additional copies.

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Appendix 1

SCOTTISH BORDERS COUNCIL

GENERAL FUND BALANCES AT 31 MARCH 2022

	GENERAL FUND	GENERAL FUND (DSM)	GENERAL FUND (EAR-MARKED)	ALLOCATED RESERVES	TOTAL
	£'000's	£'000's	£'000's	£'000's	£'000's
Balance at 1 April 2021	**8,831**	**1,220**	**24,362**	**2,027**	**36,440**
Projected Income (RSG, NDR, Council Tax)	305,156				**305,156**
Projected Net Revenue Expenditure	(289,194)				**(289,194)**
Earmarked Balances from previous year	25,582	(1,220)	(24,362)		**0**
Earmarked Balances to future years	(37,189)	1,599	35,590		**0**
Draw down from unallocated reserve	(260)				**(260)**
Drawdown from Workforce Management Allocated reserve	35			(35)	**0**
Increase Workforce Management allocated reserve	(300)			300	**0**
Treasury Reserve	(2,300)			2,300	**0**
Establish Strategic Contract movement reserve	(362)			362	**0**
Draw down from unallocated reserve for independent inquiry	(150)				**(150)**
Projected Balance at 31 March 2022	**9,848**	**1,599**	**35,590**	**4,954**	**51,991**

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Appendix 2

SCOTTISH BORDERS COUNCIL

REVENUE FUND BALANCES AT 31 MARCH 2022

(EXCLUDING GENERAL FUND)

	CORPORATE PROPERTY REPAIRS & RENEWALS FUND	PLANT & VEHICLES RENEWAL FUND	INSURANCE FUND	PITCH & PLAY PARK REPLACEMENT FUND	TOTAL
	£'000's	£'000's	£'000's	£'000's	£'000's
Balance at 1 April 2021	**362**	**7,967**	**1,532**	**592**	**10,453**
Projected Income	2,277	2,420	2,203	361	**7,261**
	2,639	10,387	3,735	953	**17,714**
Projected Expenditure	2,588	1,894	2,113	-	**6,595**
Contribution to Reserves					-
Transfer to/from General Fund					-
Projected Balance at 31 March 2022	**51**	**8,493**	**1,623**	**953**	**11,120**

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Appendix 3

SUMMARY OF CAPITAL FUND

	Balance as at 31/03/21 £'000	Balance as at 31/03/22 £'000
DEVELOPER CONTRIBUTIONS		
Waverley Railway	-	-
Technical Services	1,111	1,205
Education & Lifelong Learning	4,674	5,470
Planning & Economic Development	-	-
Social Work - Affordable Housing	361	503
Accrued Interest	574	578
Sub Total Developer Contributions	**6,720**	**7,756**
Capital Receipts	1,370	1,370
Total	**8,090**	**9,126**

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CORPORATE DEBTS – WRITE OFFS IN 2021/22

Report by Director - Finance & Corporate Governance

EXECUTIVE COMMITTEE

14th June 2022

1 PURPOSE AND SUMMARY

1.1 **As required by the Financial Regulations, this report details the aggregate amounts of debt written off during 2021/22 under delegated authority.**

1.2 The report covers the areas of Council Tax, Non-Domestic Rates, Sundry Debtors, Housing Benefit Overpayments and aged debt from the balance sheet.

1.3 The total value of write-offs decreased from £0.726m in 2020/21 to £0.39m in 2021/22.

1.4 There are ongoing risks associated with the management of the Council's debts and these may lead to an increase in the level of debts that may require to be written off as irrecoverable in future years. These have been identified in paragraph 6.2. The Council maintains an appropriate bad debt provision to help manage these risks.

2 RECOMMENDATIONS

2.1 **It is recommended that the Executive Committee note the debtor balances written off during 2021/22 under delegated authority are reduced due to staff being moved to other Covid-related duties and that the level of write offs are likely to increase back to previous levels in 2022/23.**

3 BACKGROUND

3.1 Financial Regulations give the Director - Finance & Corporate Governance authority to write-off individual irrecoverable debts up to £100,000. Any debt in excess of £100,000 may only be written off as irrecoverable following approval by the Executive Committee. One report in excess of £100,00 was taken to the Executive Committee on 8Th February 2022 totalling £100,731.45 for Beaune Properties Ltd.

3.2 Financial Regulations also require that the Director - Finance & Corporate Governance shall report to the Executive Committee annually on the aggregate amounts written off under delegated authority and this report fulfils that remit for financial year 2021/22.

4 LEVEL OF WRITE OFFS

4.1 The total net amounts which were written off during 2021/22 are shown in table 1 below. Figures for the previous two financial years, previously reported, are shown for comparison.

Table 1

Category	**Net amount written off (£'000)** **2019/20**	**Net amount written off (£'000)** **2020/21**	**Net amount written off (£'000)** **2021/22**
Council Tax	597.0	294.9	209.4
Non Domestic Rates	928.1	140.6	-0.76
Sundry Debts	298.1	199.20	166.4
Housing Benefits Overpayments	49.1	91.04	16.5
Aged debt from balance sheet	0	0	0
Total	**1872.3**	**726.1**	**391.54**

4.2 The 'write-offs' are net of any amount 'written back on'.

A write-on occurs where a debt has been written off and subsequent information is received, such as a new forwarding address, which would enable the Council to again pursue a debt previously considered irrecoverable. In these circumstances, the write-off will be reversed by a write-on and the debtor will then be pursued for the debt.

Due to a recent change in administrative practises, a write-on can also be necessary where the customer does not provide enough details to allow their overpayment to be refunded. Where a customer does not respond after various attempts a "write-on" will be necessary. When the information is subsequently provided this would enable the Council to issue the refund and the write-on will be reversed.

4.3 In all cases, a debt will only be written off when at least one of the following occurs: -

- Legislation prevents its recovery;
- It is uneconomic to pursue;
- The Debtor becomes insolvent;
- All options of recovery have been exhausted, which includes the use of the Council's Legal team and the Sheriff Officers, 'Walker Love';

- After a professional assessment of the debt concludes that recovery is unlikely. For example, if Sheriff Officers advise that there are no assets, or the debtor has left the area and cannot be traced.

4.4 The value of Council Tax write offs processed within 2021/22 have reduced in comparison to 2020/21. This is due to resources continuing to be directed to deal with the administration of Covid Business Grants and COLP payments, the increasing backlog of ongoing caseload and a decision to continue to reduce debt recovery action during 21/22 due to Covid 19.

The highest value of write-offs for Council Tax in 2021/22 is within the Deceased category where the Estate has confirmed there are no funds available to recover the sums due.

The number of write offs within the "no forwarding address" category significantly reduced from 469 in 2020/21 to 150 in 2021/22. This is due to no dedicated recovery action being taken.

It is anticipated that during 2022/23 write off levels will return to 19/20 levels or higher depending on the economic recovery levels post Covid 19 and in terms of the cost of living crisis.

4.5 At the time of this report there have been no Non-Domestic Rates write offs processed within the 2021/22 year other than automatic small balance write offs. This is due to resource being directed to deal with the administration of Covid Business Grants and COLP payments, the increasing backlogs of ongoing caseload and a decision to reduce debt recovery action during 2021/22 due to Covid 19.

It is anticipated that during 2022/23 write off levels will dramatically increase depending on the economic recovery levels post Covid 19 and in terms of the cost of living crisis.

4.6 The amount of Housing Benefit overpayments written off has decreased significantly in comparison to 2020/21 as work on the historically uncollectable debt has reduced. Housing Benefit Overpayments attract up to 100% subsidy from The Department for Work and Pensions which combined with the ongoing recovery measures minimises any potential financial loss to the Council.

4.7 As intimated in previous year's report, within Sundry Debt, the Council continues to encounter difficulties in recovering social care debt, liquidations/sequestrations and debt that is time barred, however a decision to reduce debt recovery action during 2021/22 due to Covid 19 has resulted in lower write-offs than initially expected. The amount of Sundry Debt currently owed to the Council, and deemed to be at risk, presently stands at £0.82m. The Bad Debt Provision as at 31 March 2022 stands at £0.72m with an additional £0.12m to be added in 2022/23.

It is anticipated that during 2022/23 write off levels will return to 19/20 levels or higher depending on the economic recovery levels post Covid 19 and in terms of cost of living crisis.

5 ANALYSIS OF WRITE OFFS

5.1 Council Tax

Table 2 shows the Council Tax debts which have been written off in 2021/22 and have been categorised by reason for the write off:-

Table 2

Reason for Write Off	Council Tax – net amounts written off 2020/21 (£)	No. of transactions	Council Tax – net amounts written off 2021/22 (£)	No. of transactions
Small balance (less than £10)	-770	642	2,362	2778
Surcharges	31,304	984	21,372	1038
Deceased	85,863	350	74,031	323
No Forwarding Address	99,611	469	32,590	150
Insolvency	81,058	210	72,283	264
Miscellaneous	-2,204	605	6,749	257
Total	**294,862**	**3,260**	**209,387**	**4,810**

5.2 Non Domestic Rates

Table 3 shows the Non Domestic Rates debts which have been written off in 2021/22 and have been categorised by the reason for the write off:-

Table 3

Reason for Write Off	Non Domestic Rates – net amounts written off 2020/21 (£)	No. of transactions	Non Domestic Rates – net amounts written off 2021/22 (£)	No. of transactions
Small balance (less than £10)	26	16	37	22
Surcharges	10,548	30	0	0
Deceased	0	0	0	0
No Forwarding Address	-555	1	-44	2
Insolvency	130,503	40	0	0
Miscellaneous	56	3	-755	12
Total	**140,578**	**90**	**-762**	**36**

5.3 Sundry Debt

The total amount of Sundry Debts written off in 2021/22 is shown in table 4 below by individual categories. Comparative write offs which have already been approved is provided for the two previous financial years, which have previously been reported by individual services. To bring the report in line with Council Tax and NDR, reporting will now be by categories.

Table 4

Service	**Net amount written off (£)**		
	2019/20	**2020/21**	**2021/22**
Chief Executive	14,097	54,051	
People	172,206	100,213	
Place	111,873	44,912	
Deceased			5,192
Unable to Trace			1,428
Bankruptcy & Liquidation			103,022
Uneconomical to Pursue			856
Credit Amounts			-3,569
Sheriff Officer unable to recover			8,692
Time Barred			57,927
Write Backs			-7,123
Total	**298,176**	**199,176**	**166,425**

6 IMPLICATIONS

6.1 Financial

An annual budget provision for sundry bad debts of £125k and £807k for Council Tax is maintained, which is regularly reviewed and if necessary will be revised in future.

6.2 Risk and Mitigations

The level of debts written off in 2021/22 is significantly lower than 2020/21, due mainly to the impact of Covid 19, it is anticipated that write-off levels will increase again in 2022/23. Performance in this area continues to be closely monitored and management action, including the approved policy on debt recovery and supporting procedures, are in place to minimise risk. It should be noted that in Sundry Debtors, there is £0.82m of outstanding debt assessed as carrying the risk of requiring write-off and it is expected that a significant part of this may be irrecoverable and require future write-off.

The Council maintains an appropriate bad debt provision to help manage these risks.

6.3 Integrated Impact Assessment

There is no impact or relevance to Equality Duty or the Fairer Scotland Duty for this report. This is a routine financial monitoring report which is required to comply with the Financial Regulations. Nevertheless, a light touch assessment has been conducted and this will be published on SBC's Equality and Diversity Pages of the website as in doing so, signifies that

equality, diversity and socio–economic factors have duly been considered when preparing this report.

6.4 **Acting Sustainably**

There are no environmental implications directly associated with this report.

6.5 **Carbon Management**

There is no impact on the Council's carbon emissions.

6.6 **Rural Proofing**

There are no changes in policy or strategy in relation to rural areas.

6.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to the Scheme of Administration or the Scheme of Delegation.

7 CONSULTATION

7.1 The Chief Legal Officer (including as Monitoring Officer), the Chief Officer Audit and Risk, Director (People Performance & Change), the Clerk to the Council and Communications have been consulted and their comments have been incorporated into the final report.

Approved by

David Robertson **Signature.....**
Director - Finance & Corporate Governance

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Background Papers:
Previous Minute Reference:

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Tel 01835 825249,
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OUR PLAN AND YOUR PART IN IT: SCOTTISH BORDERS COUNCIL'S CORPORATE PERFORMANCE AND IMPROVEMENT REPORT QUARTER 4 & ANNUAL REPORT 2021/22

Director - People, Performance & Change

EXECUTIVE COMMITTEE

14 June 2022

1 PURPOSE AND SUMMARY

1.1 **This report presents a high level summary of Scottish Borders Council's Quarter 4 2021/22 and also the Annual performance information with more detail contained within Appendices 1 and 3 with a summary of the Community Action Team's activity provided in Appendix 6. The report also includes highlights on the progress of change and improvement projects across Scottish Borders Council (SBC), under the Fit for 2024 programme (Appendix 2), and monitors progress of the Recovery Plan (Appendix 4).**

1.2 SBC approved a revised Corporate Plan (Our Plan and Your Part in it 2018-2023) in February 2018, with four corporate themes. In order to monitor progress against the four themes, performance and context information has been presented quarterly to Executive Committee, with an annual summary in June each year. Further, the new Council Plan was developed and agreed by SBC in February 2022. As such, the quarterly performance report is being reviewed to ensure alignment with the revised Council Plan. The revised Quarterly Council Performance Report will be presented to SBC on 23 June and therefore, this Quarter 4 report will be the last in the current format.

1.3 During Quarter 4 and throughout 2021/22, SBC has continued to press ahead with a range of important initiatives and innovation, including:

(a) Utilising the technology available to us to automate and streamline processes;

(b) Replacement programme for synthetic pitches in the region;

(c) Continued roll out of the Inspire Learning programme;

(d) Health and Social Care projects working with partners and the wider community.

1.4 The information contained within this report will be made available on the SBC website: www.scotborders.gov.uk/performance

2 RECOMMENDATIONS

2.1 I recommend that the Executive Committee:-

(a) Notes the progress update relating to Change and Improvement Projects, referenced in Section 4 and detailed further in Appendix 2;

(b) Notes the changes to performance indicators outlined in Section 5 of this report;

(c) Notes the performance summarised in Sections 6 and 7, and approves the Quarterly Reports set out at Appendices 1-5 and the action that is being taken within services to improve or maintain performance.

3 BACKGROUND TO SBC PERFORMANCE REPORTING

3.1 SBC approved a revised Council Plan for 2022/23 in February 2022. The revised Council Plan focuses on 6 different themes:

1. Clean, green future
2. Fulfilling our potential
3. Strong inclusive economy, transport and infrastructure
4. Empowered, vibrant communities
5. Good health and wellbeing
6. Working together improving lives

3.2 To support the new Plan, we are developing a revised framework to ensure performance and service planning is fully aligned with the plan, whilst incorporating a self-evaluation approach to continuously improve services. This has lead to a refresh of this Corporate Performance Report so that it incorporates key performance indicators better aligned to the SBC's vision and strategic goals. The revised Performance Management framework and quarterly Council Performance Report will be presented to SBC in June and it is anticipated that, to align with the new 2022/23 Council Plan, the Council Performance Report for Quarter 1 2022/23 will be presented on the revised format.

3.3 This quarterly performance report continues to report and correlate with the previous Corporate Plan covering the period 2021/22 and is therefore presented in the current format.

3.4 The Appendices reflect a quarterly reporting format structured around the four corporate themes, and use a mixture of narrative, highlights, performance and context indicators.

(a) An Annual Summary of the Council's position is contained in Appendix 1.

(b) Updates on Fit for 2024, Change and Improvement projects are contained in Appendix 2. These are monitored by Strategic Leadership Team (SLT) and through the SBC Financial Plan and associated monitoring.

(c) Appendix 3 contains updates on specific performance and context indicators, structured around SBC's 4 Corporate Themes.

(d) Appendix 4 contains updates on monitoring our progress in relation to the Covid-19 Recovery Plan.

(e) A schedule of indicators is provided for information at Appendix 5 covering quarterly performance reporting and also annual reporting through the Local Government Benchmarking Framework.

(f) To reflect the significant investment made by SBC, an overview of the work and impact of Police Scotland's Community Action Team is provided in Section 7 and within Appendix 6.

4 CHANGE & IMPROVEMENT PROJECTS – UPDATE

4.1 Change and Improvement projects are managed and monitored collectively under Fit for 2024. These projects are delivered in support of SBC's Corporate Plan, the SBC Financial Plan and the Health and Social Care Strategic Plan.

4.2 Fit for 2024, the Council's Transformation Programme was agreed by Council on 28th February 2019. Characterised as 'the next generation' of transformation, the programme aims to fundamentally reshape the Council, from our engagement with our citizens and communities to the way we deliver services. The purpose is to deliver a Council that is adaptable, efficient and effective and capable of not only meeting the challenges ahead, but of fully optimising outcomes for the citizens and communities for which it is responsible.

4.3 The following highlights are reported:

(a) The implementation of Total Mobile within the Care at Home Service. The system allows managers to have an overview of all Support Workers within their region and Support Workers to easily view important Service User information on their mobile device.

(b) The flexible use of Langlee Community Centre throughout the response and recovery periods of Covid 19.

(c) The 'Synthetic Pitch Replacement Fund' allowing the maintenance and replacement of the region's synthetic pitches.

(d) The roll out of the Inspire Learning project in the Scottish Borders has allowed students and teachers to expand the scope of learning.

(e) Health and Social Care Projects including the Locality Model which develops joint working between H&SCH the wider community & third sector partners, the Trusted Assessment enabling NHS Borders staff to undertake care assessments and Pathway Zero which develops pathways for older people.

(f) Eat Well Age Well is a project to ensure that over 65s who are living at home eat and drink correctly, thus reducing malnutrition and dehydration within the older population of the Scottish Borders.

(g) How our Place Making approach is supporting a more joined-up, collaborative and participative approach to service delivery in Communities to ensure changes made in a place are relevant and benefit all people.

5 ADDITIONS/CHANGES TO SBC PERFORMANCE INDICATORS (PI)

5.1 It has not been possible on this occasion to update a number of indicators within the report:

(a) Planning Permission, both the number of applications made and details about developments. This information will not be provided to SBC until July 2022.

(b) Figures for Adults using SDS and Adults aged 65+ receiving care at home were unavailable due to a change of system being used. Work is being undertaken to be able to collect this information from the new Total Mobile system.

6 PERFORMANCE AGAINST THE COUNCIL'S CORPORATE THEMES

6.1 Performance measures – summary of successes

(a) The time to process New Housing Benefit Claims remains positive and well within target.

(b) There has been a decrease in the social media engagement from Q3, however there is still a significant increase in engagements from Q1 and Q2 this year which evidences that information being put out by the council is reaching more people. This can be seen in both Facebook and Twitter engagements (a 30.5k increase and a 0.9k increase respectively since Q2).

(c) Council Tax Valuation List and Valuation Roll performance continues to improve in 2021/22. Changes in practice throughout 2020/21 have led to an improvement in this area.

(d) 81% of Looked After Children are cared for in community family based placements rather than residential placements which continues to exceed the 80% target in 2021/22. This has remained stable since 2020/21.

(e) Referrals to Domestic Abuse Services in 2021/22 continue to increase and show improvement compared to 2020/21. As government measures to combat COVID-19 have been eased, it is expected that referrals into the Domestic Abuse Advocacy Support service (DAAS) will continue to increase.

(f) Safer Communities indicators relating to Anti-Social Behaviour (ASB) are also positive. With fewer reported incidents of ASB reported in 2021/22 (5,334) when compared to the figures in 2020/21 (7,289). This is a reduction of 1,955 reported incidents.

(g) 89% of industrial and commercial properties that are owned by the council were occupied at the end of 2021/22 this exceeds the target of 88%.

(h) 314 additional affordable homes were provided to the people of the Borders in 2021/22, which far exceeds the annual target of 128. We can also see that this number is an increase of 193% on the number of affordable houses provided in 2020/21.

(i) The average rate of people aged 16-64 claiming out-of-work benefits reduced from 5.33% in 2020/21 to 4.08% in 2021/22.

(j) 32 additional Modern Apprentices have been employed in 2021/22 than in 2020/21. The number has increased by 114% from 28 in 2020/21 to 60 in 2021/22.

6.2 **Performance measures – summary of challenges**

(a) Complaints – the percentage of complaints closed at Stages One and Two and escalated complaints remain outwith target in 2021/22. The Complaints Management System is being developed and it is anticipated the new processes will improve performance against these measures.

(b) The percentage of Freedom of Information requests completed on time in 2021/22 remains below target at 83% (against a 100% target) and this is a decrease from the 85% completed on time in 2020/21. It is envisaged that a review of the FOI process will be taken forward under the second phase of the Digital Customer Access project.

(c) There has been a decrease of 34 referrals to mediation in 2021/22 compared to 2020/21 and this equates to a 69.4% decrease. However the mediation officer has left the post which has resulted in no mediation being undertaken in quarter 3 and quarter 4 of 2021/22. The antisocial behaviour officers of the Antisocial Behaviour Unit (ASBU) are undergoing accredited mediation training, as are some officers employed by Registered Social Landlords. Once officers are trained it will give more resilience in offering a mediation service

6.3 **Monitoring of the Covid-19 Recovery Plan**

(a) SBC has developed a Recovery Plan that identifies key actions to lead the organisation through its recovery from the pandemic whilst supporting the delivery of our Strategic Aims set out in the Corporate Plan. The Recovery Plan, along with the Corporate Plan, will shape and support ongoing service improvement as agreed at Council on 27 May 2021.

(b) It is important that we keep track of the difference this Recovery Plan is making over the next 12 months and, in order to do this, we will collect data and organise it in a way that gives us a clear measure of our success and Appendix 3 outlines the indicators we are using to do this.

7 COMMUNITY ACTION TEAM – SUMMARY OF ACTIVITY AND IMPACT

7.1 An infographic summary on the impact of the Community Action Team (CAT) is provided at Appendix 6.

During 2021/22 the CAT has:

- Carried out 961 hours of High Visibility foot patrols and 6,261 hours of mobile patrols;
- Carried out 277 static road checks;
- Issued 748 parking tickets;
- Carried out 173 Person Drug searches (52% positive) and 43 Premises Drug searches (84% positive);

8 IMPLICATIONS

8.1 Financial

There are no costs attached to any of the recommendations contained in this report.

8.2 Risk and Mitigations

Effective performance management arrangements will ensure that services, and those providing services on behalf of SBC, are aware of any weaknesses and can take corrective action in a timely manner, therefore mitigating any risks more effectively. The Council's Risk Management Policy and framework ensures that all services, and services delivered by third parties, identify and manage risks to the achievement of their objectives, with senior management providing appropriate levels of oversight. Performance should be enhanced by having robust risk management arrangements in place. In response to the Best Value Assurance Audit of SBC during 2019, a Best Value Audit Action Plan was created. Progress with this Action Plan, designed for strengthening SBC's approach to performance reporting, has been previously reported to the Audit Committee and continues to be prioritised by the Strategic Leadership Team.

8.3 Integrated Impact Assessment

There are no adverse equality/diversity implications. Performance reporting may help the Council to identify and address any equality / diversity issues and improve processes and procedures.

8.4 Sustainable Development Goals

Economic, social and environmental impact of SBC actions can be monitored more effectively if there are effective performance reporting arrangements in place.

8.5 Climate Change

There are no significant Climate Change effects arising from the proposals contained in this report.

8.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

8.7 **Data Protection Impact Assessment**

There are no personal data implications arising from the proposals contained in this report.

8.8 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

9 CONSULTATION

9.1 The Director - Finance & Corporate Governance, the Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director – People, Performance & Change, the Clerk to the Council and Corporate Communications have been consulted and any comments received incorporated into the final report.

9.2 The Strategic Leadership Team have been consulted on this report and any comments received incorporated into the final report.

Approved by

Clair Hepburn
Director - People, Performance & Change Signature .....

Author(s)

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Background Papers:
Previous Minute Reference: 1 March 2022

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APPENDIX 1:
ANNUAL SUMMARY OF PERFORMANCE & CONTEXT INDICATORS FOR THE YEAR
2021/22

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Please note that the 21/22 Planning figures will not be received from the Scottish Government until July 2022.

Planning Permission # Local – Non Householder

6.5 weeks – average time to determine **LOCAL DEVELOPMENTS – NON HOUSEHOLDER** during 2020/21

Down from 8.0 in 19/20 (Yr)

Planning Permission # Local – Householder

9.1 weeks – average time to determine **LOCAL DEVELOPMENTS – HOUSEHOLDER** during 2020/21

Up from 6.2 in 19/20 (Yr)

Waste Recycling Household Recycling

55.02% of our **household waste** on average, **was recycled** over the **12 months ended Dec-21**

Up from **52.79%** in 12 mths ended Dec-20

Waste Recycling Household 'Other' Treatment

44.69% of our **household waste** required **'other' treatment**, on average over the **12 months ended Dec-21**

Down from **46.95%** in 12 mths ended Dec-20

Energy Use (26 key sites) **Electricity**

8,823,213 kilowatt hours of **Electricity used**

Up from **6,713,382 Kwh** in 2020/21

Waste Recycling Household Landfilled

0.29% of our **household waste** on average, was **sent to Landfill** over the **12 months ended Dec-21**

Up from **0.27%** in 12 mths ended Dec-20

Waste Recycling Community Recycling Centres

75.66% of waste was **recycled** at SBC **Community Recycling Centres,** on average, over the **12 months ended Dec-21**

Up from **75.21%** in 12 mths ended Dec-20

Energy Use (26 key sites) **Gas**

16,277,895 kilowatt hours of **Gas used**

Up from **12,856,277 Kwh** in 2020/21

Note: Current year waste treatment figures not yet verified by SEPA

Status

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Correct at time of publication: 25th May 2022

Context Indicators Update

Indicator	2020/21	2021/2	Change
Planning Applications	1255	n/a	-
Fatalities on Borders Roads	5 2020	7 2021	↑
Seriously injured on Borders Roads	47 2020	57 2021	↑
Capital Receipts Cumulative **	£0.645m	£0.280m	↓
Properties surplus	39	16	↓
Properties marketed	5	13	↑
Properties under offer	12	12	→

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Welfare Benefits

1,105 people contacted us for **Welfare Benefits** advice receiving over **£3.390m** in **additional benefits**

Down from 1,126 people in 20/21
Down from £4.237m in 20/21

Housing Benefit Reduction – New Claims

17.51 days – average time to process **New Claims**

Up from 16.99 days in 20/21

Housing Benefit Reduction – Change Events

6.71 days – average time to process **Change Events**

Up from 3.73 days in 20/21

Customer Voice Interactions

157.9k voice interactions were logged by our Contact Centres in 21/22

Up from **126.7k** in 20/21

Council Tax

96.5% of Council Tax due was collected

Up from **95.97%** in 20/21

Please note that no annual information regarding Welfare Benefits has been received.

Complaints – Stage One

9.94 days to process with **78.12%** closed within timescale (5 wrk days)

Up from **7.2** in 20/21

Complaints – Stage Two

24.02 days to process with **58.73%** closed within timescale (20 wrk days)

Up from **19.95** in 20/21

Complaints – Escalated

19.24 days to process with **60.27%** closed within timescale (20 wrk days)

Up from **18.19** in 20/21

Context Indicators Update

Indicator	2020/21	2021/22	Change
Face to Face Interactions (CRM) by Customer Services	1.6k	4.3k	↑
Email Interactions by Customer Services	54k	52k	↓
Web Interactions by Customer Services	5.2k	5.7k	↑
Total logged customer contact with SBC	187.5k	219.8k	↑
Complaints Closed	742	832	↑

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

Status

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Correct at time of publication: 25th May 2022

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Freedom of Information Requests (FOI)

83% of **FOI requests** were completed on time

Down from **85%** in 20/21

SBC Absence Rate – Staff

Annual absence rate **5.49%**

Up from **4.74%** in 20/21

SBC Absence Rate – Teaching Staff

Annual absence rate **3.44%**

Up from **1.98%** in 20/21

Council Tax Valuation List Time to add new properties

92% of new properties added to list within 3 months of the date of occupation/completion and the issue of the banding notice

Remains the same from **92%** in 20/21

Valuation Roll (Non Domestic) Time to amend valuation roll

81% amended on roll within 3 months of the date of completion and the issue of the valuation notice
(new, altered or demolished properties)

Up from **61%** in 20/21

Status

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Correct at time of publication: 25th May 2022

Context Indicators Update

Indicator	2020/21	2021/22	Change
FOIs requests received	959	1,137	↑
Facebook Engagements	560.4k	361.6k	↓
Twitter Engagements	50.4k	31.9k	↓

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

School Attendance Primary Schools

91.42% of pupils attended their **primary school** *(avg. of mthly attendance)*

Down from **97.1%** in 20/21

School Exclusions Primary Schools

13 exclusion incidents in **primary schools**
12 exclusions from **primary school**

Up from **3** in 20/21
Up from **3** in 20/21

Looked After Children Aged 12+

65% of looked after children (aged 12+) in a **community family based placement** (end of Mar-21)

Up from **63%** at end of Mar-20

School Attendance Secondary Schools

86.82% of pupils attended their **secondary school** *(avg. of mthly attendance)*

Down from **97.9%** in 20/21

School Exclusions Secondary Schools

77 exclusion incidents in **secondary schools**
77 exclusions from **secondary school**

Up from **47** in 20/21
Up from **46** in 20/21

Looked After Children All Ages

81% of looked after children (all ages) in a **community family based placement**

Remains the same from **81%** in 20/21

School Attendance Overall

89.1% of pupils attended **school overall** *(avg. of mthly attendance)*

Down from **97.5%** in 20/21

School Exclusions Overall

90 exclusion incidents at **primary and secondary schools**
89 exclusions from **primary and secondary schools**

Up from **50** in 20/21
Up from **49** in 20/21

Status

Context Indicators Update

Indicator	2020/21	2021/22	Change
Schools/Nurseries inspections	0	3	↑
Looked After Children	180	191	↑
Inter-agency Referral Discussions - child	422	496	↑
Child Protection Register	53	50	↓
New Modern Apprentices employed this year	28	60	↑
Modern Apprentices securing employment with SBC after MA	24	33	↑
Number of Current Modern Apprentices	45	56	↑

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

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Correct at time of publication: 25th May 2022

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Social Care Care at Home

78% of **adults (aged 65yrs+) received care at home** compared to a care home/residential setting (end Dec-21)

Remains the same from **78%** at end of Mar-21

Mediation Service

14.8% of cases showing agreement or improvement after mediation

Down from **63.3%** at end of 20/21

Social Care Self Directed Support

95.3% of **adults are using the Self Directed Support approach** (end Dec-21)

Down from **96%** at end of Mar-21

Bed Days Associated With Emergency Admissions

3,627.40 bed days associated with **emergency admissions (aged 75+)** (rate per 1000 population) (20/21)

Up from **3,285.38** 19/20

Note: The suite of indicators reported here are under review with a view to representing a fuller assessment of Adult Social Care performance in future reports.

Delayed Discharges From Hospital

601 bed days associated with **delayed discharges** in residents **aged 75+** (rate per 1000 population) (20/21)

Down from 656 during 19/20

Context Indicators Update

Indicator	2020/21	2021/22	Change
Adult protection - Concerns	238	287	↑
Adult protection - Investigations	123	186	↑
Referrals To Domestic Abuse Services **	453	462	↑
Reported incidents of domestic abuse **	1,282	1,284	↑
High Risk domestic abuse cases discussed at Multi Agency Risk Assessment Conference	123	117	↓
Number of reported ASB Incidents **	7,289	5,334	↓
ASB Early Interventions **	898	830	↓
Monitored for ASB **	4,084	4,340	↑
Referrals to mediation **	49	15	↓
Group 1-5 recorded crimes and offences **	3,495	3,700	↑

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

Status

For more on performance visit **www.scotborders.gov.uk/performance** or email **performance@scotborders.gov.uk**

Correct at time of publication: 25th May 2022

A THRIVING ECONOMY, WITH OPPORTUNITIES FOR EVERYONE

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Business Gateway New Businesses

177 new businesses were created in 2019/20 with our help

*Service suspended during 2020/21

Down from **218** in 18/19

Invoices Paid

94% of **invoices**, on average were **paid within 30 days**

Down from **95%** in 20/21

Top Capital Projects

Of the top **major projects** ongoing across the council

15 are **rated Green ***

3 are **rated Amber ***

Remains the same from **3** in 20/21

0 are **rated Red ***

Remains the same from **0** in 20/21

Business Gateway Businesses Supported

971 businesses were **supported** in 3 quarters ended Dec-19

*Service suspended during 2020/21

1,497 in 18/19

Occupancy Rates

89% of **industrial and commercial properties** owned by the council were **occupied**

Down from **91%** in 20/21

Affordable Homes

314 additional homes were provided last year that were affordable to people in the Borders, based on our wages

Up from **107** in 20/21

Context Indicators Update

Indicator	2020/21	2021/22	Change
16 - 64 Employment rate #	77.2%	#79.3% Q3	↓
16 - 64 Claimant Count	5.33%	4.08%	↓
18 - 24 Claimant Count	9.9%	6.67%	↓

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

Status

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Correct at time of publication: 25th May 2022

EMPOWERED VIBRANT COMMUNITIES

OUR PERFORMANCE DURING THE YEAR **APRIL 2021** to **MARCH 2022**

SCOTTISH BORDERS COUNCIL COMMUNITY ACTION TEAM (WITH POLICE SCOTLAND)
2021/22 Figs (20/21)

961 (1,365)
Hours of High Visibility foot patrols

6,761 (5,854)
Hours of mobile patrols

748 (844)
Parking tickets issued

173 (274)
Person Drug searches (52% positive)

43 (74)
Premises Drug searches (84% positive)

277 (284)
Static road checks

143 (185)
ASB Warning Letters Issued (Under 18s)

safer communities partnership

Asset Transfer Requests

1 asset transfer request was **Received**

Down from 3 in 20/21

1 asset transfer request was **Agreed**

Up from 0 in 20/21

0 asset transfer requests were **Refused**

Remains the same from 0 in 20/21

Community Participation

0 participation requests were **Received**

Remains the same from 0 in 20/21

0 participation requests was **Agreed**

Remains the same from 0 in 20/21

0 participation request was **Refused**

Remains the same from 0 in 20/21

Community Resilience SB Alert Registrations

6,950 people were **registered** for **SB Alert** at end of Mar-22

Up from **6,458** at end Mar-21

Community Benefit Clauses

21 contracts awarded with community benefit clauses

Up from **14** in 20/21

Employment and Skills opportunities

15 opportunities delivered as a result of community benefit clauses

Down from **39** in 20/21

Status

Context Indicators Update

Indicator	2020/21	2021/22	Change
Active community resilience plans	59	65	↑
Progressing community resilience plans	0	0	→
Community Funding - Total Scottish Borders	£416.1k	£335.1k	↓
Community Fund – Berwickshire	£111.7k	£17.3k	↓
Community Fund – Cheviot	£78.4k	£20.8k	↓
Community Fund – Eildon	£93.3k	£100.5k	↑
Community Fund - Teviot & Liddesdale	£45.7k	£75.6k	↑
Community Fund - Tweeddale	£70.9k	£120.9k	↑
Community Fund - Borderswide	£16.1k	£0	↓
Neighbourhood Small Schemes Fund – £ **	£242.1k	£534.5k	↑
Volunteer work with SBC	197	852	↑

Key: # 1 quarter lag ** Cumulative in year ↑ Increased ↓ Reduced

Context Indicators are indicators where Scottish Borders Council has indirect influence (e.g. crime figures) or can include the context within which the council is operating (e.g. employment rate)

For more on performance visit **www.scotborders.gov.uk/performance** or email **performance@scotborders.gov.uk**
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APPENDIX 2: HIGHLIGHTS, CHANGE & IMPROVEMENT

MPLEMENTATION OF TOTAL MOBILE WITHIN SB CARES – PHASE 1

Background

SB Cares Homecare service migrated from their existing CM2000 system to Total Mobile in 2021/22. The rollout was split into 3 phases, split into each of the Homecare regions, in order to minimise service disruption and allowing us to continue providing a business critical, live service.

- East Region went live in November 2021
- South Region went live mid-March 2022
- West Region went live end-March 2022

The system was designed for dynamic scheduling of visits, replacing the existing system that used fixed-routing schedules. Total Mobile allows our Homecare Support Workers to receive all visit related information on their devices, at the time it is needed, and tasks are completed on the device to provide us with accurate management information such as duration of visit and completion of tasks for auditing and service management purposes.

The Total Mobile solution has also modernised our payroll processes, allowing managers to check and submit payroll information at the click on a button, due to the new report that created in collaboration with Total Mobile, SB Cares and Finance. We are currently in the process of testing the mileage report, which will capture the information directly from the device, therefore reducing the time spent by our Support Workers collating this information and reducing the processing time for managers.

Key Benefits

- Dynamic scheduling of ~95% of all Homecare visits.
- Ability to monitor actual shift progress, allowing us to better inform clients (or their representatives) of the latest information relating to their visits.
- Information is available to Support Workers at the time they need it and can be viewed on their managed devices (iPhone SE).
- Payroll report allows managers to quickly check and submit payroll information in a streamlined manner.
- Managers can communicate quickly and easily with their teams, providing important updates through the Total Mobile application.

Next Steps

- Completion of mileage report testing and provide the live solution to staff.

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HIGHLIGHTS DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Programmes & projects that will impact on performance

LANGLEE COMMUNITY CENTRE

As part of our Covid-response, Langlee Community Centre was used as the location for the Borders walk-in PCR centre.

These arrangements were initially planned to be in place for 6-months (from January 2021), but because of the ongoing pandemic requirements, PCR-testing was extended to 31st March 2022.

The test facilities at Langlee provided a well-used and necessary testing resource for the Borders – in a 4 week period alone during Sept/Oct 2021 over **3,000** people used the PCR test centre. However, it also resulted in a number of community groups being displaced because the centre was unavailable for their events and activities. Alternative arrangements were proposed for all displaced groups – for example the use of the Queens Centre.

Provision of the Borders PCR-centre was essential. It required joint working between SBC, UK Government, Live Borders and Langlee Community Centre. It wasn't without its challenges, but based on the number of PCR-tests undertaken it certainly proved its worth.

BORDERS SYNTHETIC PITCHES

The SBC Capital Plan includes a 'Synthetic Pitch Replacement Fund' of over £5m for the next 10-years. The Borders has a number of synthetic pitches ranging from small multi-use games areas (either 'astro-turf' or tarmac) to full size 2G (hockey) and 3G (football and rugby) surfaces. A number of our synthetic surfaces are located at Borders schools and a number are located in local communities (e.g.) The Greenyards in Melrose.

The purpose of the 'replacement fund' is to ensure that a plan is in place and importantly that capital funding is in place to enable the replacement the synthetic surfaces. 3G surfaces generally have a lifespan of 8-10 years and the first full-size synthetic 3G surface installed in the Borders was at Netherdale in Galashiels, which was installed in 2011/12. The 'replacement fund', along with partner funding from the Hayward Trust, the Scottish Football Association and Live Borders is being used to replace the surface at Netherdale. Tenders were issued in March 2021, the contractor has been appointed and the new surface will be ready to use by August 2022. It is vital that we continue to plan and fund the replacement programme utilising the valuable contributions from partners wherever possible.

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HIGHLIGHTS DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Programmes & projects that will impact on performance

INSPIRE LEARNING

INSPIRE LEARNING

Inspire Learning was conceived as an initiative by SBC in partnership with CGI, XMA and Apple aiming to enrich and expand the learning experience of students and the teaching opportunities for educators within the Scottish Borders area. We aim to raise attainment and to support and reinforce equality and inclusion for all students. Starting in 2019 the plan was to provide every teacher and every student from P6 to S6 with a dedicated iPad as part of the overall goals of the project. Access to this technology was seen as a key enabler to leverage the broader educational benefits envisioned by the project stakeholders.

An initial plan to distribute devices over a two year period was significantly accelerated at the beginning of the Covid-19 pandemic with an aim to enable the efficacy of the enforced onset of remote learning for all students. The original two year deployment plan was achieved in just over one year and also significantly expanded to include a further two year groups with iPads provided for all P4 and P5 students by August 2020. Wifi and audio visual infrastructure across the entire school estate had to be suitably upgraded to support the new technology. Alongside of the expansion of access to state of the art technology a dedicated team has continued to enrich the teaching and learning experiences for our teaching professionals and our young people by seeking to maximise the opportunities presented by this innovative approach to improve outcomes. Since 2020 the scope of inspire learning has continued to expand. Early years facilities and classroom sets of devices for the use of P1 to P3 students have been provided along with age appropriate software resources. Additional Needs Assistants are being provided with devices and in Summer 2021 our annual redistribution of devices prompted by the start of a new academic year was managed successfully. This same process for 2022 is in advanced planning including the distribution of 2000 new iPads to schools during the next three weeks in preparation for the new academic year in August.

The number of people benefiting from the award winning Inspire Learning project continues to expand and the innovative approach to learning is constantly being refined and enriched by a team dedicated to that shared ambition.

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HIGHLIGHTS DURING THE YEAR **APRIL 2021** to **MARCH 2022**
Programmes & projects that will impact on performance

HEALTH AND SOCIAL CARE PROJECTS

LOCALITY MODEL

In response to the COVID 19 Pandemic, Community Assistance Hubs were established in each of the 5 Localities of the Borders. These hubs evolved differently in each locality but all showed the value and importance of joint working within the Health & Social Care partnership and with our wider community and Third Sector partners. The Locality Model project was developed to establish the best practice from each of the Community Assistance Hubs and use this learning for the foundation of a new Locality Model. The model has been developed and consists of daily Health & Social Care huddles and weekly community meetings. This model will be reviewed in line with the Partnerships Pathway Zero project. This Model delivers against the Good Health and Wellbeing and Empowered, Vibrant Communities themes of the Council Plan.

TRUSTED ASSESSMENT

The Trusted Assessment model has been developed in partnership with NHS Borders, to allow NHS staff to undertake assessment for care that traditionally would be undertaken by SBC Social Work teams. Trusted Assessment is currently being used by the NHS Home First (Reablement) team. This means that the patient is assessed by Home First staff that know the patient well and is undertaken in their own homes. The next step of this project is to roll Trusted Assessment out within the community hospitals. Again, this model sits within the Good Health and Wellbeing theme of the Council Plan.

PATHWAY ZERO

Pathway Zero, is a Health and Social Care Partnership project developing pathways for Older People within the community. Work has begun to scope this project and identify pathways within Primary Care, Third Sector and Mental Health that will improve the health and wellbeing of the older population of the Borders as well as reducing admissions to hospital. The project board and work streams have been established and work is underway to develop the work stream project plans. This project sits within the Good Health and Wellbeing theme of the Council Plan.

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EAT WELL AGE WELL

The Problem
We know that malnutrition (undernutrition) is a significant threat in older age and that it can have a devastating effect on physical and mental health and quality of life. Malnutrition is a significant unrecognised cause/contributor to other health problems including COPD, cancer, dementia, swallowing difficulties, risk of falls and links to frailty. As a result, more older people require costly medical care, hospital readmissions and more GP visits. The Covid-19 pandemic has exacerbated all the social risk factors that contribute to malnutrition such as access to food, interest in food, social eating and social isolation and has resulted in a greater urgency for this work. We also know that risk of malnutrition can largely be prevented through prevention, screening and early interventions to support improved quality of life and better health and wellbeing outcomes.

The Patients Association Nutrition Checklist
This ambitious project aims to reduce preventable malnutrition and dehydration in the older population aged 65 years and over, living at home Scottish Borders. Using a community intervention called the Patients Association Nutrition Checklist as an innovative solution to tackling malnutrition locally. The checklist focuses on early identification of malnutrition (undernutrition) and among older adults over the age of 65 years. The checklist aims to address the rising problems of malnutrition in older people and to help staff working in health and social care, volunteers, befrienders, carers to identify individual risk earlier. The checklist is paper-based, cheap and easy to use through a structured itemised one-to-one conversation and does not require any equipment (e.g. scales, height sticks) or measurements. The checklist consists of 4 key validated self-report questions covering weight, unintentional weight loss, clothes looser and loss of appetite. For people identified as 'at risk' section B asks additional questions to identify the potential causes of malnutrition. The tool is not designed to be a replacement for clinical tools such as MUST but used to highlight risk which may be reaching the threshold of clinical concern, cited by NICE CG 32 The checklist can be used remotely which has been advantageous during the Covid-19 pandemic ensuring that changes to older adult risk are identified early.

Scottish Borders Delivery
The work is focused across 2 areas to reflect the synergy between social care and third-sector partners.

Table 1. Roll out of Patient Association Nutrition Checklist across 2 areas.

Third sector	Social Care
Red Cross	Community Assistance/What Matters Hubs
Royal Voluntary Service	Home First Teams
Alzheimer's Scotland - Borders	Home Care/Domiciliary Teams
Info Services	Local area co-ordinators
	Social work

Staff training and briefing. Programme of staff training across Borders delivered by Eat Well Age Well. We suggest the training begins in September (a mix of online and face-to-face if possible). The training time required is a minimum of 1.5hr with a max of 30 participants. The training will cover signs and symptoms of malnutrition, introduction to the checklist, how to use, benefits and next steps including Food First Advice.

Strategic embedding. Desk top analysis and review of Borders policy and strategy documents; review of providers and service assessment tools, paperwork and pathways to ensure rapid mainstreaming of the checklist into existing frameworks.

Monitoring, Evaluation & Impact. A proposal was submitted in June to the National Institute of Health Research (NIHR) for external evaluation support for this work. We will hear in July/August if we are successful and this will be the focus for this work stream.

EAT WELL AGE WELL

Scottish Borders Health and Social Care PARTNERSHIP · Scottish Borders COUNCIL · Food Train EAT WELL AGE WELL · NHS Borders · Borders THIRD SECTOR INTERFACE · ROYAL VOLUNTARY SERVICE · British RedCross

Eat Well Age Well Scottish Borders Progress

May 2022

Scottish Borders Health and Social Care PARTNERSHIP

IMPACT

No. of partner orgs involved

12

RVS
Red Cross
Alzheimers Scotland
SB Cares
LAC Team
Carers Centre
Eildon Housing
SRS Care
Trust Housing
McSense Care
Nightingales Home Help Service
Enhanced support and care

No. of staff across Scottish Borders trained & Malnutrition Toolkits disseminated **92**

155 older people **Screened** for malnutrition risk

18 found to be **at risk** of malnutrition (12%)

(Basic advice and signposting given for those at risk)

ACTIVITIES

SB Cares, Enhanced Support & Care and Alzheimer Scotland are new partner organisations to join the project

National Institute of Health Research (NIHR) evaluation research is ongoing. Information has been sent to partner organisations around consent for them and older adult participants

We have created a new online form for data collection making it simpler and easier for organisations

Staff training and ongoing support & guidance with new organisations

www.eatwellagewell.org.uk · Food Train EAT WELL AGE WELL

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For more on performance visit **www.scotborders.gov.uk/performance** or email **performance@scotborders.gov.uk**

Correct at time of publication: 25th May 2022

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HIGHLIGHTS DURING THE YEAR **APRIL 2021** to **MARCH 2022**

Programmes & projects that will impact on performance

PLACE MAKING PROGRESS

Over the past year, and since an initial report outlining proposals to establish a Borders-wide place making approach was agreed by the February 2021 Council, conversations have been continuing with Area Partnerships and Community planning partners around:
- How we develop an approach
- Where we might make a practical start
- What the role of Area Partnerships should be in overseeing the implementation and delivery of place making in their communities

The conversation began in Spring around introducing the proposals presented to the February 2021 Council meeting and continued in summer with a series of brief workshops facilitated by Scottish Futures Trust to gauge views on how place making should work as well as what the priority issues and ambitions were for the approach. The output from the workshops was used to draft more detailed place making proposals which were endorsed by the August 2021 Council with a view to further engagement and development with Area Partnerships over Autumn and winter.

In spring this year a series of facilitated workshops were held to provide dedicated time to explore place making in greater detail and further facilitated workshops will be arranged to showcase emerging best practice both within and beyond the Borders over summer.

Across the 5 localities, different approaches are emerging which reflects the diversity of the area. In Berwickshire the Area Partnership now has an established Place Making Working Group, comprising representatives from across local communities and organisations and is proposing an inclusive approach, initially seeking expressions of interest from Communities across the locality.

In Tweeddale, the Area Partnership is taking a similar approach with a membership which is, again, drawn from local communities and organisations. Both working groups are chaired by community representatives and are supported by Council officials and both groups will feedback progress to the next round of Area Partnerships and ultimately make recommendations for how place making is progressing in their respective localities later this year.

Options for progressing place making in the Cheviot, Eildon and Teviot and Liddesdale localities will be brought forward to the their next meetings in June for discussion.

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APPENDIX 3: PERFORMANCE INDICATORS

Trend Key (trends are typically represented over the preceding year)

↗	Increasing value - improvement	↘	Decreasing value – improvement	→	Broadly level trend
↗	Increasing value - deterioration	↘	Decreasing value - deterioration		
↗	Increasing value – context indicator	↘	Decreasing value – context indicator		

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Planning Permission – Average Time to Determine (Weeks)

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Major Developments	Average Weeks to determine	12.9	22.9	n/a	-	19.7	n/a	n/a	-	-	
Local Devs – Non Householder	Average Weeks to determine	8.0	6.5	n/a	8.3	9.6	n/a	n/a	8.0	↘	
Local Devs – Householder	Average Weeks to determine	6.2	9.1	n/a	7.2	6.7	n/a	n/a	8.0	↗	

Planning Permission – Application Numbers

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Number of applications	Total number in period	1,200	1,255	n/a	416	376	299	n/a	-	↘	

Observations:

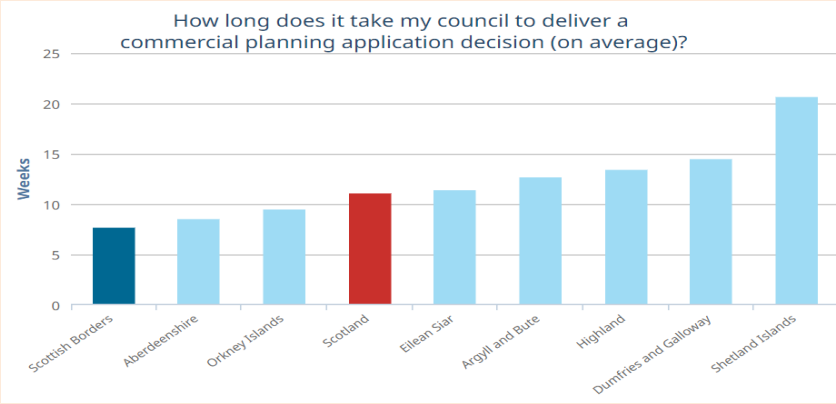
Adjusted data for time to determine continues to be received from Scottish Government twice yearly.

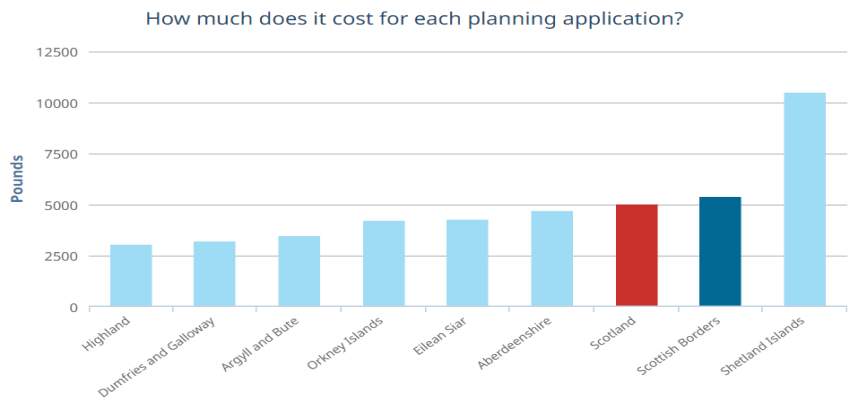
Please note that the 21/22 Development and Planning figures will not be received from the Scottish Government until July 2022.

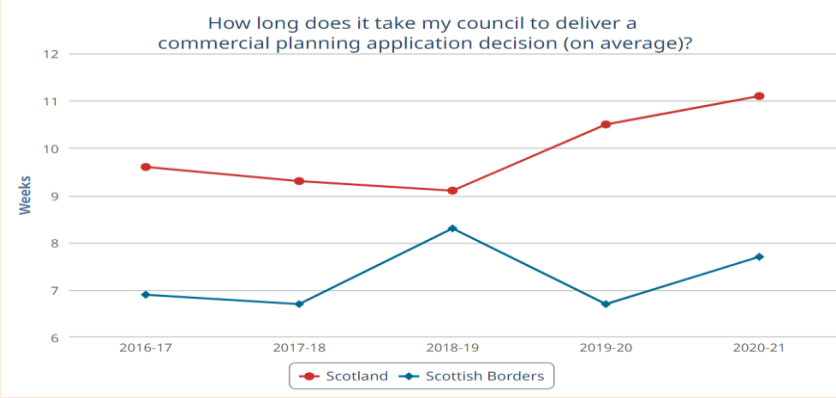
OUR SERVICES FOR YOU

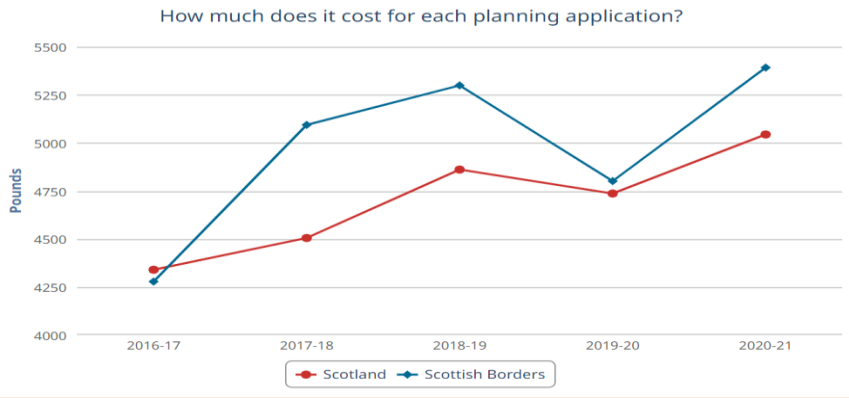
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Planning – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Waste and Recycling

*SEPA verified figs

Performance Indicators	Basis	2019	2020	2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Target	Trend	Status
Household Waste Recycled	% Recycled rolling annual basis	*49.17 %	*52.79 %	55.02%	52.69%	54.87%	54.82%	55.02%	-	↗	
Household Waste Landfilled	% Landfilled rolling annual basis	*28.80 %	*0.27 %	0.29%	0.26%	0.28%	0.28%	0.29%	-	↗	
Household Waste Other Treatment	% Other Treatment rolling annual basis	*22.02 %	*46.95 %	44.69%	47.05%	44.85%	44.89%	44.69%	-	↘	
Recycling – Community Recycling Centres (CRC)	% Recycled rolling annual basis	63.56%	75.21%	75.66%	75.43%	75.89%	76.18%	75.66%	-	↗	

Observations:

Note: Recycling data is reported on a rolling annual basis. Years relate to calendar years to align to SEPA reporting. Q3 2021 relates to the year to September 2021.

It is important to note that the data used to calculate this indicator has not yet been validated by SEPA and it is possible that some material streams will need to be re-categorised. This may result in an adjustment to performance for the year.

The Council's Waste and Recycling Performance Indicators have shown significant improvement since June 2019. This follows the closure of the Council's landfill site and the commencement of a new residual waste contract, which involves the pre-treatment of waste to extract potentially recyclable material prior to treatment by Energy from Waste. The latest performance figures show the impact of 2 full years under the contractual arrangements and we therefore do not anticipate further significant improvements at this stage.

Annual **Household Recycling Rate** – in Q4 there has been a small increase in recycling rate from 54.82% to 55.02% which could be due to seasonal variation and the decrease in "other treatment" rate.

In 2021 there has been an increase of **2.23%** in the waste being recycled compared to the figure recorded in 2020.

Annual **Household Waste Landfilled** – in Q4 the waste landfilled rate has increased slightly by 0.01% to 0.29%. .

In 2021 there has been a small increase of **0.02%** in the waste being landfilled compared to the figure recorded in 2020.

Annual **Household Waste Other Treatment** – in Q4 we have seen a slight decrease in "other treatment" rate from 44.89% to 44.69%.

In 2021 there has been an decrease of **2.26%** in the other treatment of waste compared to the figure recorded in 2020.

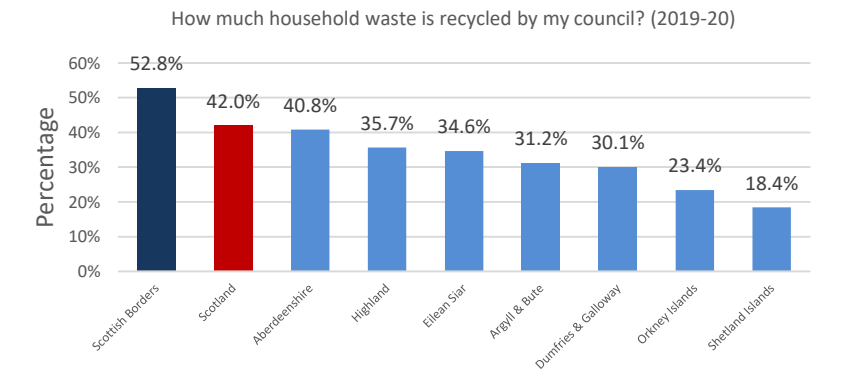
Annual average **CRC Recycling Rate** – in Q4 there has been an decrease in the CRC recycling rate from 76.18% to 75.66%. We saw a small decrease in green waste, rubble and wood being recycled at our CRC's, the change could also be attributed to seasonal variation.

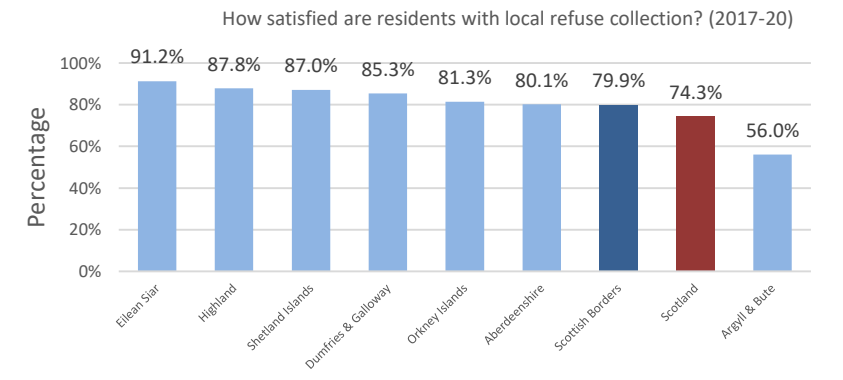
In 2021 there has been an increase of **0.45%** in the recycling at community recycling centres compared to the figure recorded in 2020.

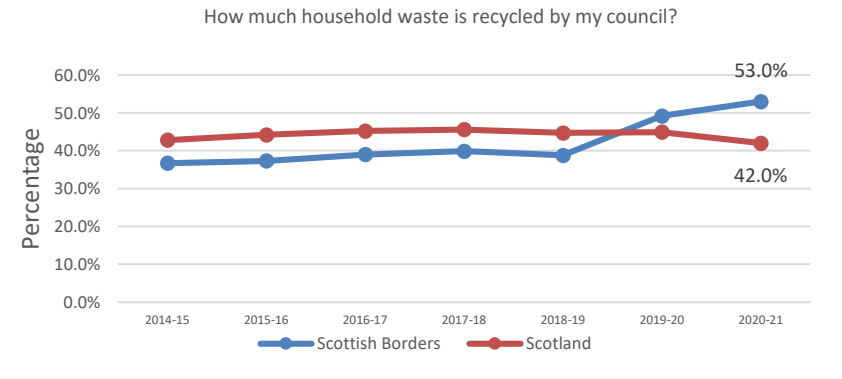
OUR SERVICES FOR YOU

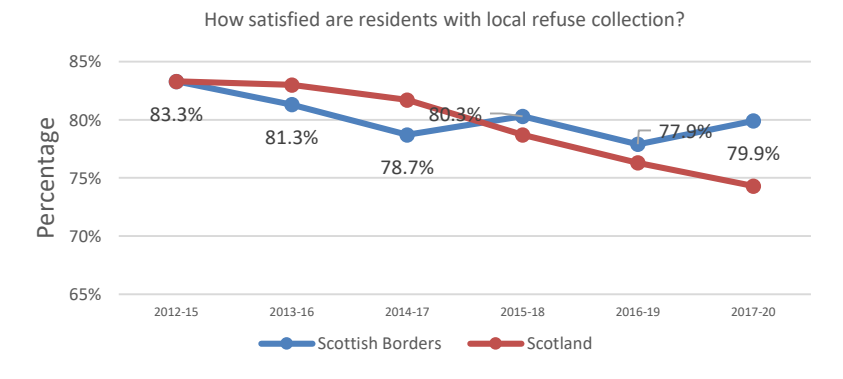
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Waste – How do we compare to others ? (Local Government Benchmarking)







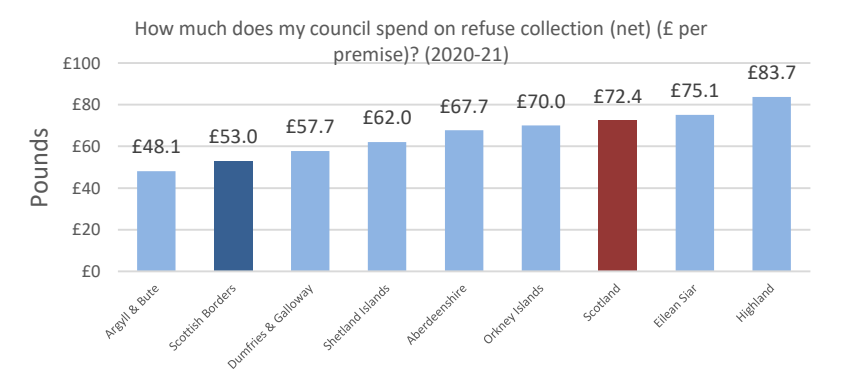


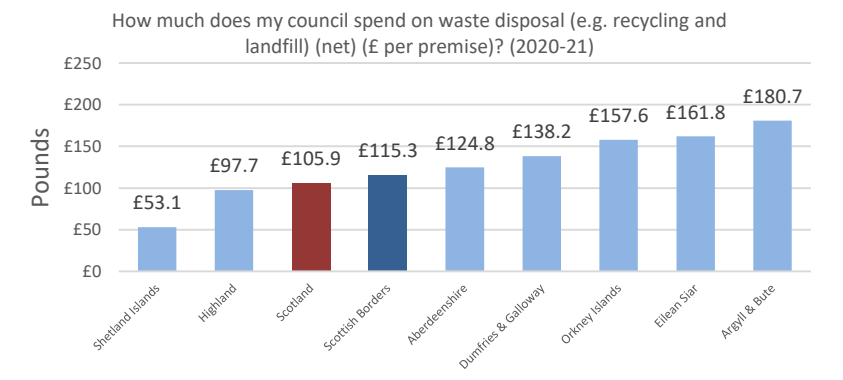
Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

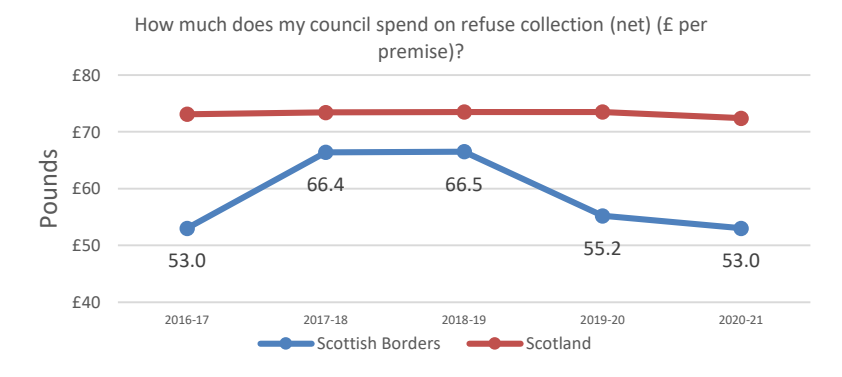
OUR SERVICES FOR YOU

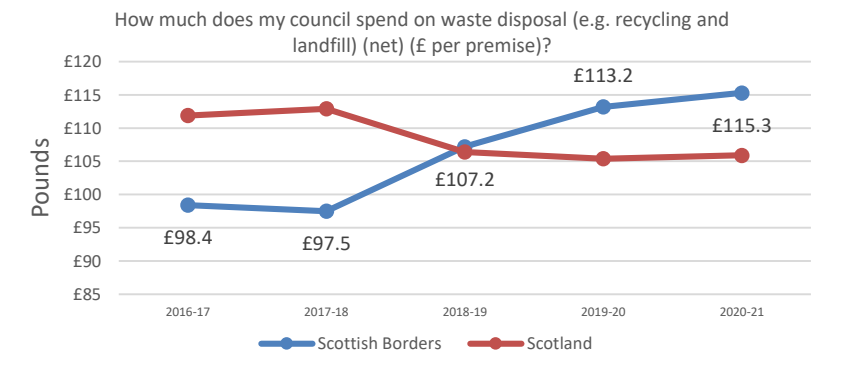
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Waste – How do we compare to others ? (Local Government Benchmarking Framework)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Energy Use (26 key Sites)

* Vs 2019-20

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend *	Status
Electricity Consumption	Kwh in period	7,567,839	6,713,382	8,823,213	1,648,469	1,428,707	2,614,831	2,776,340	-	↗	
Gas Consumption	Kwh in period	12,183,596	12,856,277	16,227,895	2,791,566	1,342,163	5,221,872	6,240,742	-	↗	

Observations:
Note: Figures relate to 26 key sites and include some estimated bills so will be subject to minor changes.

These figures include some estimated bills so will be subject to minor changes

Overall Performance
Overall our energy consumption was 17% higher than the same period last year. Increases in consumption and the cost of fuel have increased our overall costs by 24%.

Electricity:
Our electricity consumption in Q4 was 21% higher than the same period last year, costs increased by 25%. Electricity usage increase, in comparison to the same period last year, are likely to be due to more of SBC's assets opening back up and returning to usual operation.

Gas:
Our gas consumption increased by 16% in Q4 compared to the same period last year with an increase in costs of 22%. This increase is possibly due to weather and more SBC assets returning to usual operation as well as increased ventilation requirement due to COVID.

Actions we are taking to improve our performance:
As part of the transformation programme of works the Energy Efficiency Programme (EEP) is focussed on delivering cost effective energy reductions that represent best value for money while reducing the our energy consumption and costs as much as possible.

What we have done:
- Continued with our programme of LED upgrades on various sites
- Continued with our programme of installing solar panel arrays
- Retrofitting oil heating systems with biomass boilers
- Converting oil boilers to natural gas
- Installing gas CHP which generates electricity while capturing heat that would otherwise be wasted and using it in our buildings
- Upgraded aging storage heaters with high heat retention heaters or new quick reacting closely controlled electric heaters
- Replacing thermally inefficient glazing with high efficiency double glazing

What's coming up:
- Further phases of LED lighting projects
- Construction phase completing for a multi-site energy efficiency project procured through the Non-Domestic Energy Efficiency Framework (NDEEF)
- Looking at ways to maximise renewable energy potential by installing battery systems
- Conducting option appraisals to eliminate expensive and high carbon fuels from our estate
- We are identifying and planning priority work at our most inefficient properties and highest consumers
- We are working closely with our managed services partners to identify and implement efficiency opportunities
- We continue to work hard with our new buildings to ensure they are run as efficiently as possible
- We are actively engaging with new building projects at design concept stage to ensure our new building stock is as efficient as possible and renewable energy opportunities are realised.

For more on performance visit **www.scotborders.gov.uk/performance** or email **performance@scotborders.gov.uk**
Correct at time of publication: 25th May 2022

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Road Casualties

Performance Indicators	Basis	2019	2020	2021	Q1 21	Q2 21	Q3 21	Q4 21	Target	Trend	Status
Fatalities on Borders Roads	Number in period	6	5	7	1	1	4	1	8.6	↗	
Seriously Injured on Borders Roads	Number in period	68	47	57	8	19	18	12	58.9	↗	

Observations:

Note that Road Casualty figures here are reported on a calendar year basis, by quarter.

Tragically there was **1 fatality resulting from a road accident in the Scottish Borders** in Q4 of 2021. This compares to a figure of 4 in the previous quarter, while there were 2 fatalities in the equivalent period of 2020. Overall, in 2021 there were 7 fatalities on Borders Roads. This is a increase of 2 fatalities when compared to 2020 and 1 more than in 2019.

There were 57 serious injuries as a result of road accidents in 2021. This is an increase of 9 from the previous COVID 19 impacted year, but for the first time in several years (2011 being the last time) this was below the nationally set target reduction (58.9) for the area.

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Customer Advice & Support Services

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Housing Benefit New Claims	Average time to process in days	13.63	16.99	17.51	17.26	18.87	17.29	13.97	23.00	↗	
Housing Benefit Change Events	Average time to process in days	4.90	3.73	6.71	6.14	7.34	7.45	5.63	7.00	↗	
Welfare Benefits – People Contacting Us	Number in period	1,264	1,126	1,105	312	261	262	270	-	↘	
Welfare Benefits – Monetary Gain	£m in additional benefits, cases closed in the quarter	£4.916m	£4.237m	£3.390m	£796.3k	£663.2k	£1,173m	£757.9k	-	↘	
Welfare Benefits – Cumulative Monetary Gain	£m in additional benefits, cases closed ytd	£4.916m	£4.237m	£3.390m	£796.3k	£1.460m	£2,633m	£3.390m	-	↘	

Observations:

Housing Benefit: Although there is an overall increase in the average time to process in 21-22 (17.55) when compared to 20-21 (16.99), the data demonstrates a positive trend throughout the last year – reducing from an average of 17.26 days in Q1 to 13.97 days in Q4. Both housing benefit measures remain well within target.

There has been a small reduction in 21-22 of 23 **people contacting SBC regarding Welfare Benefits** compared to 20-21.

There has been a reduction of £847k in the **Cumulative Monetary Gains** for 21-22 with a figure of £3.390m compared to the 20-21 figure of £4.237m.

There are a number of factors which have affected the service in over the last couple of years; Covid has impacted on the monetary gains, the DWP have significant backlogs for several benefits so confirmation of awards and decisions are delayed, referrals for appeals have reduced and The Tribunals Service is still not operating a full capacity.

There has also been a Financial Inclusion Officer vacancy since September. This post has been re-advertised and it is hoped it will be filled soon.

Macmillan referrals have reduced which has followed a national trend and appears to be linked to a reduction in cancer diagnosis, referrals to The Early Years Service have increased and gains are at a similar level to last year.

Generally, there has been an increase in referrals for people in crisis situations which require immediate short term support and that trend is likely to continue.

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Council Tax Collection

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Council Tax Due that was collected	% in period (ytd)	96.62%	95.97%	96.5%	30.88%	56.21%	81.57%	96.5%	96.62%	↗	

Observations:

Council Tax collection has improved on last year by over 0.50% and almost recovered to the pre pandemic level of 96.62%.

This is commendable due to the avoidance of targeted recovery work during the pandemic.

Property

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Capital receipts	Cumulative in year £m	£676k	£645k	£280k	£44k	£278k	£280k	£281k	£1.185m (annual)	↘	
Properties surplus	Number at end of period	39	39	16	36	39	38	16	-	↘	
Properties marketed	Number at end of period	7	5	13	8	14	12	13	-	↗	
Properties under offer	Number at end of period	15	12	12	15	12	12	12	-	→	

Observations:

The **Capital Receipts** figure has seen a reduction of £365k on the 20-21 figure.

The number of **surplus properties** at the end of 21-22 has significantly reduced to the number of surplus properties at the end of 20-21. The reduction is 23 from 39 - 16.

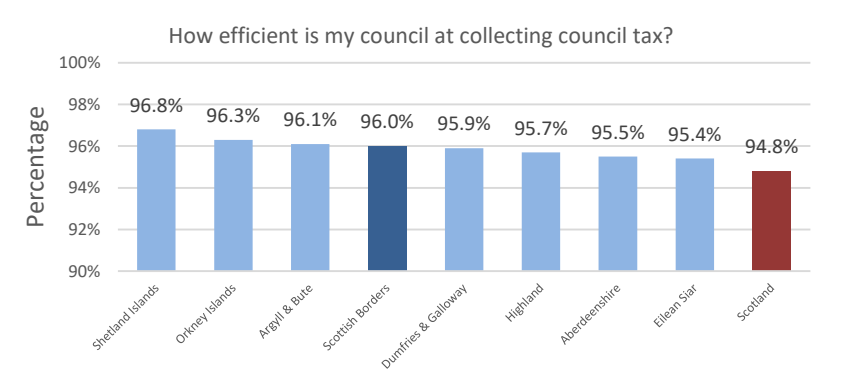
At the end of 21-22 there are 13 **properties being** marketed, which is in increase on the 5 properties that were being marketed at the end of 20-21.

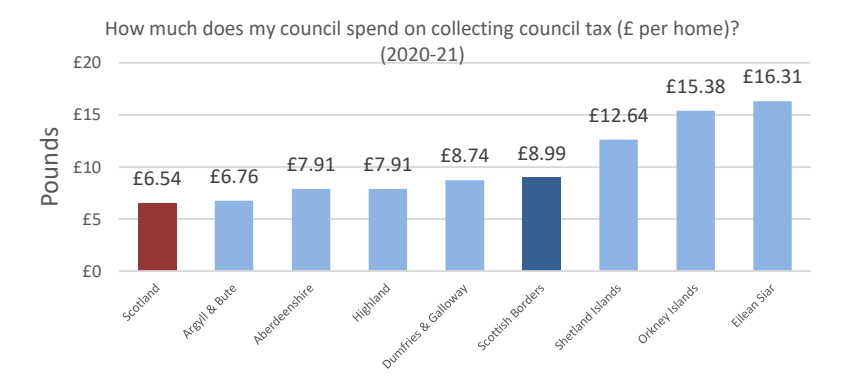
There are currently 12 **properties under offer** at the end of 20-21 and this is the same number that were under offer at the end of 20-21.

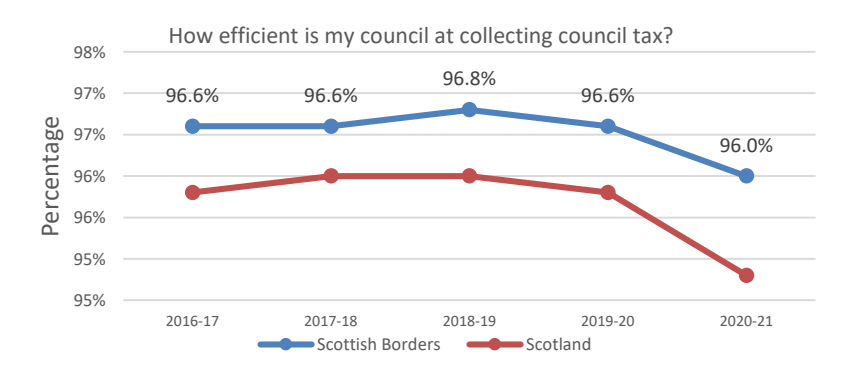
OUR SERVICES FOR YOU

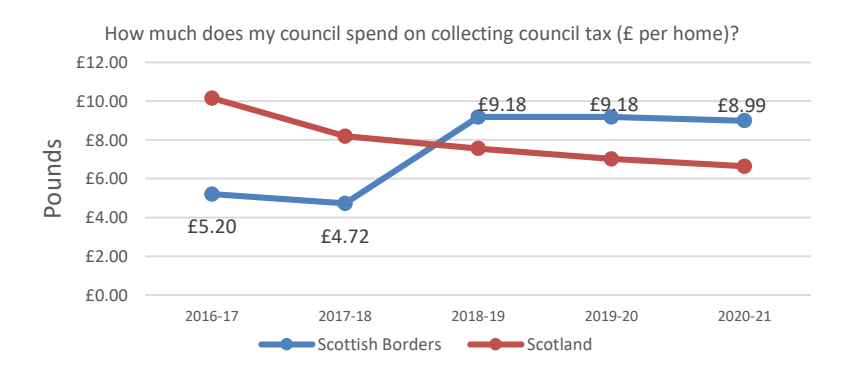
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Council Tax Collection – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)









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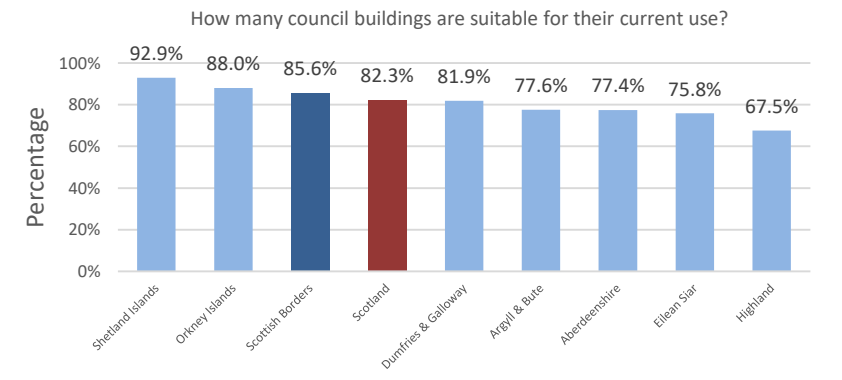
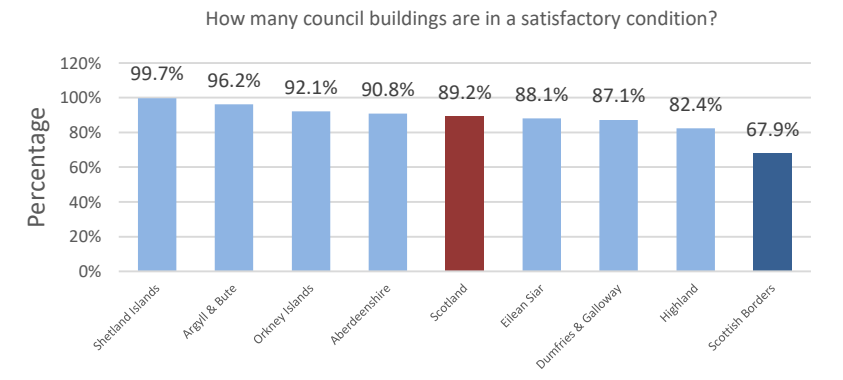
Correct at time of publication: 25th May 2022

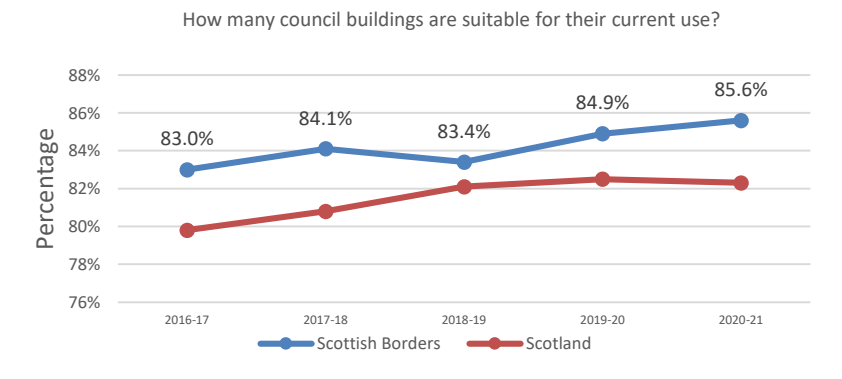
OUR SERVICES FOR YOU

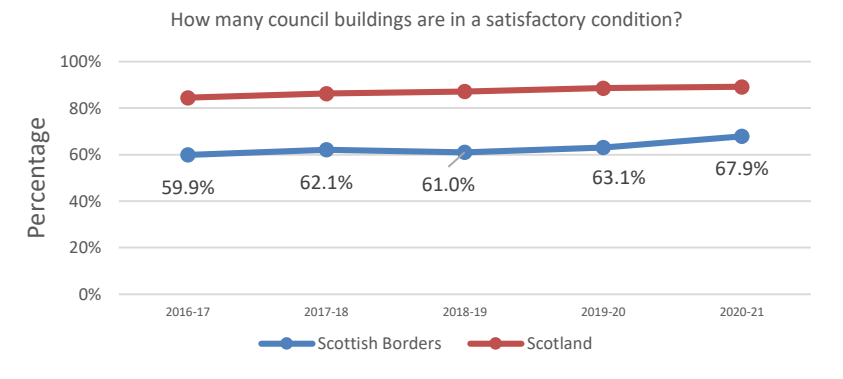
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Property – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)









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OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Complaints Handling

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Complaints Closed at Stage One avg days	Average time to process in days	5.1	7.22	9.94	6.01	8.06	10.53	15.14	5	↗	
Complaints Closed at Stage One within time	% Closed within 5 working days	80.6%	73.14%	78.12%	79.89%	74.86%	76.97%	80.75%	100%	↗	
Complaints Closed at Stage Two avg days	Average time to process in days	19.65	19.95	24.02	27.67	19.15	21	28	20	↗	
Complaints Closed at Stage Two within time	% Closed within 20 working days	70.2%	59.55%	58.73%	50%	62.96%	63.64%	58.33%	100%	↘	
Complaints Closed – Escalated – avg days	Average time to process in days	20.23	18.19	19.24	19.71	19.17	17.29	20.8	20	↗	
Complaints Closed – Escalated – within time	% Closed within 20 working days	62.4%	81.67%	60.27%	71.43%	50%	57.14%	62.5%	100%	↘	
Number of Complaints Closed	Number in period	614	742	830	215	211	205	205	-	↗	

Observations:

In Quarter 4 (2021/22) we have averaged 15.14 working days at the first stage to respond to complaints, this has increased by 4.61 working days when compared to Quarter 3 21/22 (10.53). In comparison to Quarter 4 in 2020/21 there has been an increase of 8.97 working days (6.17). Our target response time is 5 working days for stage one complaints, this target has not been met since Q4 19/20.

Our Customer Relationship Management System is used to manage complaints within the allocated timescales and we are continuing to develop a new process in Jadu which we expect will help improve performance in complaint handling across many areas. New and refresher training will happen as part of the roll out.

The percentage of **complaints closed within 5 working days** at the first stage has increased by 3.78% in Quarter 4 (2021/22) compared with Quarter 3 (2021/22) (76.97%). This has increased by 9.71% when comparing with Quarter 4 of 2020/21 (71.04%). Our target is 100%.

Quarter 4 (2021/22) experienced a slight increase of 7 working days to **respond to complaints at the investigation stage** when compared to Quarter 3 (2021/22) (21). In comparison to Quarter 4 in 2020/21 there has been an increase of 8.52 working days (19.48). Our target is 20 working days.

In Quarter 4 (2021/22) there has been a decrease of 5.31% in the volume of **complaints closed within timescales at stage 2**, investigation stage; when compared to Quarter 3 (2021/22) (63.64%). In comparison to Quarter 4 in 2020/21 this has decreased by 2.78% (61.11%). Our target is 100%.

We use our Customer Relationship Management System to manage complaints within the allocated timescales. We are developing a new process in Jadu which we expect will help improve performance in complaint handling across many areas. We also provide refresher training where necessary.

Quarter 4 (2021/22) has seen an increase of 1.32 **days taken to respond to complaints after they have been escalated** in comparison to Quarter 3 (2021/22) (17.29). In comparison to Quarter 4 in 2020/21 the number of days increased by 1.8 (19). Our target is working 20 days.

Until this quarter, we have continuously hit our target of less than 20 working days since Q4 (2019/20).

The percentage of **escalated complaints closed within 20 working days** at the escalation stage has increased this quarter by 5.36% when compared with Quarter 3 (2021/22) (57.14%). In comparison to Quarter 4 in 2020/21 (60%) this has decreased by 2.5%. Our target is 100%.

It should be noted that the small number of complaints that are escalated means significant swings in performance can occur when just 1 or 2 complaints breach timescales.

Quarter 4 (2021/22) experienced no change in the **number of complaints** closed when compared with Quarter 3 (2021/22) (205). When compared with

Q4 of 2020/21 there has been a decrease of 1 complaint closed (206). 47% of complaints were classified as 'Justified' and 48 % as 'Unjustified'. In addition 5% complaints were classified as 'Policy'.

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Complaints Handling – How do we compare to others ? (SBC Complaints Annual Report 2020/21)

Complaints Closed by Stage

	2019/20			2020/21		
	SBC	Family Group	Scotland	SBC	Family Group	Scotland
Stage One	75%	76.5%	89.1%	85.4%	76.6%	88.7%
Stage Two	21%	20.4%	7.8%	12.2%	20%	8.4%
Escalated from Stage One	5%	3.1%	3.2%	2.4%	3.4%	2.8%

Complaints Closed by Stage

	2019/20			2020/21		
	SBC	Family Group	Scotland	SBC	Family Group	Scotland
Stage One	543	4,029	48,596	639	3,310	45,001
Stage Two	149	1,076	4,239	91	862	4,240
Escalated from Stage One	33	163	1,726	18	147	1,419

Complaints Upheld / Not Upheld

	2019/20			2020/21		
	SBC	Family Group	Scotland	SBC	Family Group	Scotland
Stage One - Upheld	48%	50%	62%	36.6%	50.7%	61.3%
Stage One - Not Upheld	52%	49.1%	36.3%	63.4%	49.2%	35.9%
Stage Two - Upheld	47%	38%	47%	38.5%	42.2%	43.7%
Stage Two - Not Upheld	53%	61.8%	53.7%	61.5%	57.8%	48.4%
Escalated from Stage One - Upheld	30%	49%	51%	22.2%	44.9%	44.8%
Escalated from Stage One - Not Upheld	70%	50.9%	45.5%	77.8%	55.1%	49.5%

Complaints Closed Against Timescales

	2019/20			2020/21		
	SBC	Family Group	Scotland	SBC	Family Group	Scotland
Stage One	77%	66.3%	61%	80%	72.2%	71.1%
Stage Two	60%	67.2%	61.9%	66%	69.3%	62.7%
Escalated from Stage One	24%	52.1%	59.7%	22%	53.7%	65.5%

Sources: Scottish Borders Council Complaints Annual Report 2018/19

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Freedom of Information Requests (FOI)

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
% of FOI requests completed on time	% in period	88%	85%	83%	86%	80%	82%	84%	100%	↘	
Number of FOI requests received	Number in period	1,254	959	1,137	264	276	276	321	-	↗	

Observations:

The proportion of information requests completed on time this quarter increased ever so slightly from Q3. While the Council endeavours to respond to 100% of information requests within the statutory timeframe, there are a variety of reasons which contribute to the occasions when this is not achieved. The number of requests for information responded to in Q4 was 292 and the number of these responses issued over the legislative timescale was 49.

Some of the reasons for late responses include requests requiring input from all schools, incomplete responses and attachments including too much or too little redaction, public interest test not being applied to exemptions/ exceptions, staff not having appropriate amount of time to consider requests and large amounts of duplication (e.g. emails) leading to inconsistencies.

The Council's Review Group held 10 review group meetings in Q4. This is highest number received for some time. It is positive that the majority were upheld, with some requiring an explanation of how the Council records and hold information.

The Council received notice of one appeal to the Scottish Information Commissioner in Q4. The Applicant was dissatisfied with the way SBC had handled their request for information. This is still ongoing, as well as others from previous years. The Council awaits to hear from the SIC on all ongoing appeals.

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Social Media

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Facebook Engagements	Number in period	516.7k	560.4k	361.6k	74.9k	74.2k	107.7k	104.7k	-	↘	
Twitter Engagements	Number in period	58.3k	50.4k	31.9k	8.3k	5.9k	10.8k	6.8k	-	↘	

Observations:

In the fourth quarter of 2021/22 the total reach of all 313 Facebook posts on the SBC corporate account was 1,746,537, with 104,681 post engagements.
Our Twitter posts during the period were seen 221,802 times, with 6,836 engagements. The number of followers increased by 126.

During 2021/22 the total reach of all Facebook posts from the SBC corporate account was 7,740,718, with 361,589 post engagements.
Twitter posts were seen 1,340,543 times, with 31,872 engagements. During the year the number of Twitter followers increased by 372.

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Assessor – Council Tax Valuation List and Valuation Roll (Non Domestic Rates)

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Council Tax Valuation List- Time taken to add new properties to the List	% Within 3 months of the date of occupation/completion and the issue of the banding notice	90%	92%	92%	93%	93%	91%	92%	92%	→	
Valuation Roll (Non Domestic) - Time taken to amend the valuation roll to reflect new, altered or demolished properties	% Within 3 months of the date of completion and the issue of the valuation notice	63%	61%	81%	94%	83%	76%	72%	65%	↗	

Observations:

These figures are reported annually to Scottish Government and analysed on a monthly basis by Management Team. Other statistical information can be found at www.saa.gov.uk/general-statistics/

The Assessor for Scottish Borders Council is an independent statutory
official who is personally responsible for the preparation and maintenance of the Valuation Roll and Council Tax Valuation List for the Scottish Borders Valuation Area.

The **Council Tax Valuation List** contains all domestic properties showing an allocated Council Tax band which is based on the market value of the property as at 1991. The Assessor measures performance relating to the time taken for new properties to be added to the Valuation List within the current financial year. Targets are based on previous achievements, review of processes, the pressures on resources and the volume of work anticipated in other areas of the Service. 2021-22 has seen a significant increase in new entries compared to 2020-21 i.e. from 350 in 2020-21 to 582 in 2021-22. .

The target of 92% of entries made within 3 months has been met for 2021-22.

The implementation of the presumption of no survey in 2018 and other changes to working practices set out below has enabled these performance improvements to be achieved.

The **Valuation Roll** contains an entry and a rateable value for every non-domestic property in the Scottish Borders. The Assessor measures performance relating to the time taken for valuation amendments to be reflected in the Valuation Roll within the current financial year. The Assessor reviewed his target for 2020-21 to reflect the impact of the Covid-19 pandemic in respect of the restriction on physical surveys of non-domestic properties. Following the implementation of changes to working practices during 2020-21 as described below this target has been revised to a level comparable to that in the years prior to 2020-21, aiming to achieve 65% of valuation amendments completed within 3 months.

The number of valuation amendments during 2021-22 was 571 with 72% made within the target. It should be noted that this is the best recorded annual performance.

Actions we are taking to improve/maintain performance

Valuation Roll – encouraging a "self-service" risk-based approach to reduce the volume of physical surveys and allow desk-top valuations where appropriate. Increased frequency of discussions at individual, group and section level on caseload and work allocation to further improve response time, quality and accuracy. Benchmarking against Assessors with similar geographic areas e.g. Dumfries & Galloway.

Council Tax – maintaining a presumption of no survey. Additional communications to ensure taxpayers inform the Assessor/Customer Advice when they move into a new domestic property. Increased frequency of discussions at individual, group and section level on caseload and work allocation to further improve response time, quality and accuracy. Benchmarking against Assessors with similar geographic areas e.g. Dumfries & Galloway.

OUR SERVICES FOR YOU

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Staff Absence

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
SBC Absence Rate – Staff	Annual absence rate % to end of quarter reported	5.23%	4.74%	5.49%	5.02%	4.71%	6.27%	5.94%	-	↗	
SBC Absence Rate – Teaching Staff	Annual absence rate % to end of quarter reported	3.48%	1.98%	3.44%	3.13%	2.42%	4.35%	3.84%	-	↗	

Observations:

Note: These figures do not include any periods of absence recorded as self-isolation.

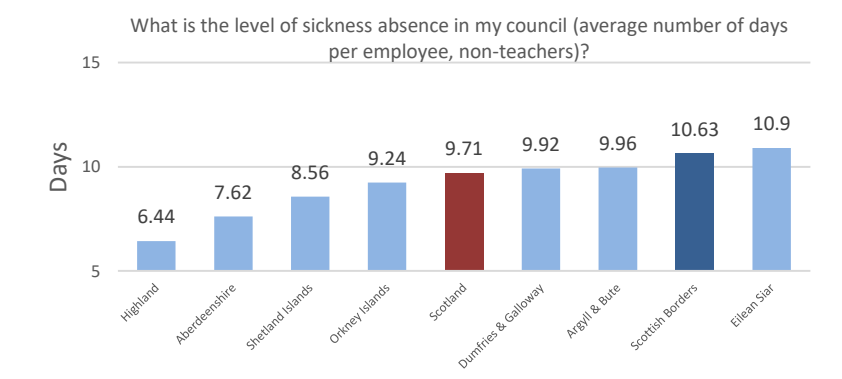
Staff absence rates are higher compared to the figures in 20/21 (Staff 4.74% and Teachers 1.98%) but similar rates to the figures that were seen in 19/20 (Staff 5.23% and Teachers 3.48%).

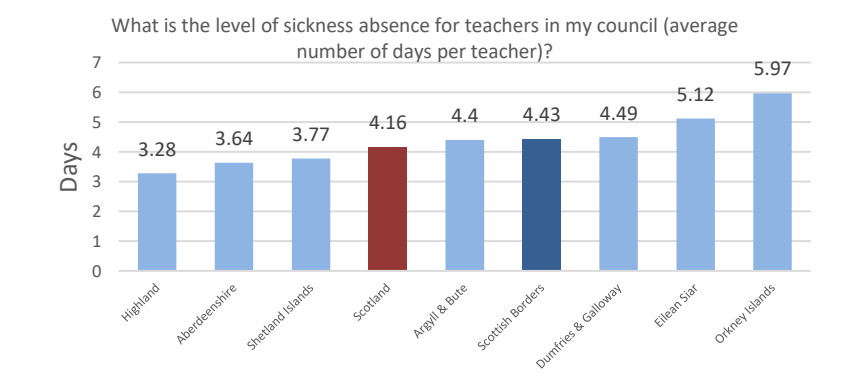
The increased figures are linked to the impact of the COVID-19 pandemic.

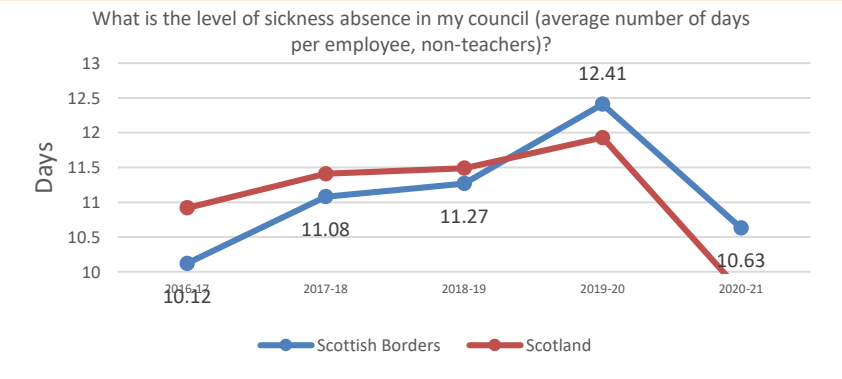
OUR SERVICES FOR YOU

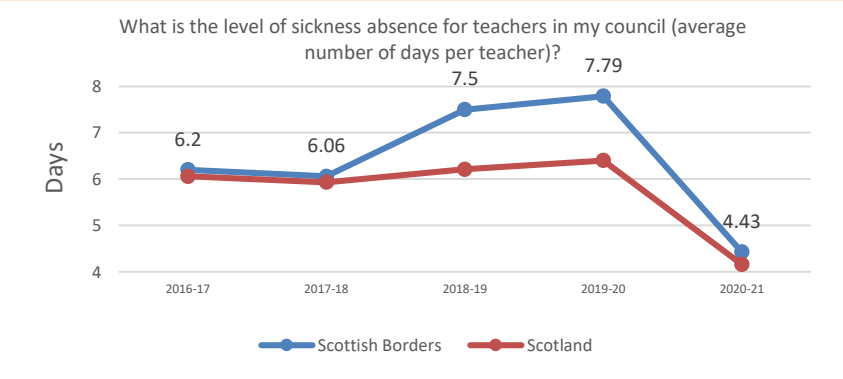
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Staff Absence – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)







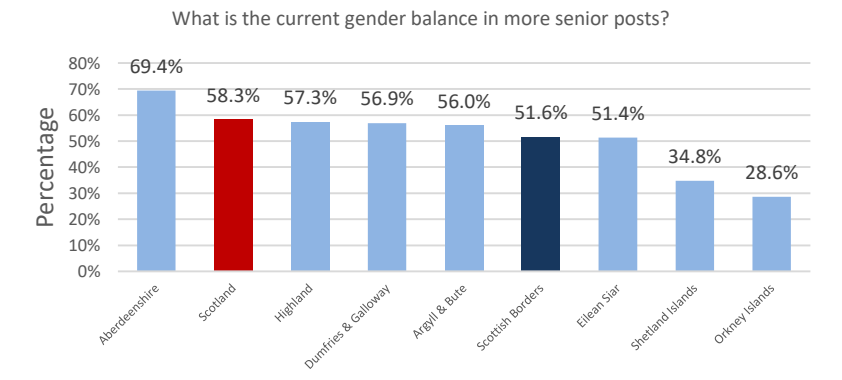


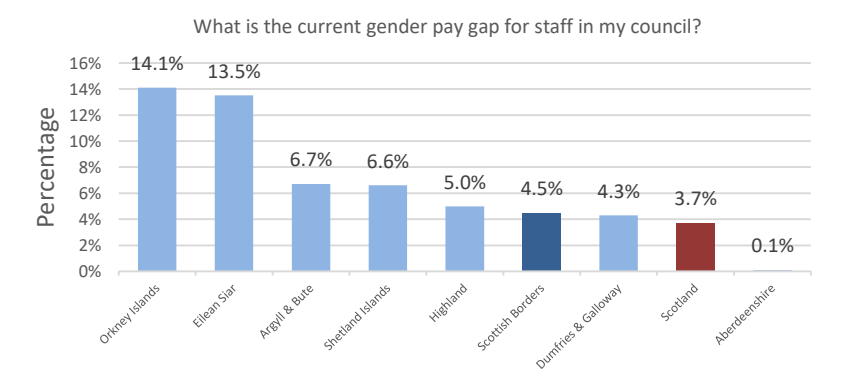
Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

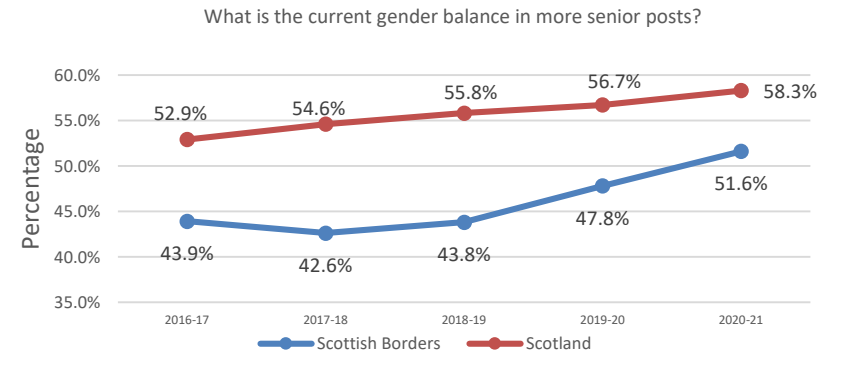
OUR SERVICES FOR YOU

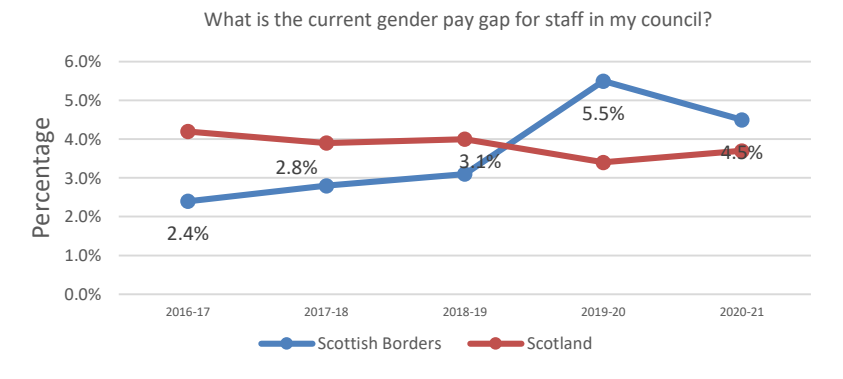
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Gender – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Schools

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Attendance – Primary Schools	% Attendance in period	94.4%	97.1%	91.42%	95.4%	93.6%	91.3%	92.43%	95%	↘	
Attendance – Secondary Schools	% Attendance in period	91.0%	97.9%	86.82%	89.6%	89.8%	87%	88.53%	92%	↘	
School Attendance – Overall	% Attendance in period	92.7%	97.5%	89.1%	92.5%	91.7%	89.2%	90.5%	93.5%	↘	
Exclusion Incidents – Primary Schools	Number in period	46	3	13	2	0	2	9	-	↗	
Exclusions (students) – Primary Schools	Number in period	38	3	12	1	0	2	9	-	↗	
Exclusion Incidents – Secondary Schools	Number in period	158	47	77	11	16	21	29	-	↗	
Exclusions (students) – Secondary Schools	Number in period	153	46	77	11	16	22	28	-	↗	
School Exclusion Incidents – Overall	Number in period	204	50	90	13	16	23	38	-	↗	
School Exclusions (students) – Overall	Number in period	191	49	89	12	16	24	37	-	↗	
School / Nursery Inspections	Number in period	5	0	3	0	0	3	0	-	↗	

Observations:

Both **Primary and Secondary attendance** for the year show a deterioration when compared to 2020/21.

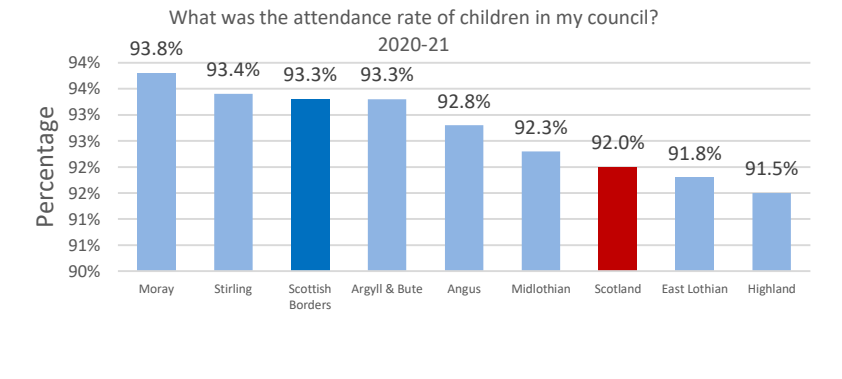
Overall **Primary and Secondary exclusions** figures in 2021/22 have increased to 89 compared to 2020/21 when there were 50 exclusions. However, the number of exclusions is still dramatically lower compared to the figure of 191 exclusions in 2019/20.

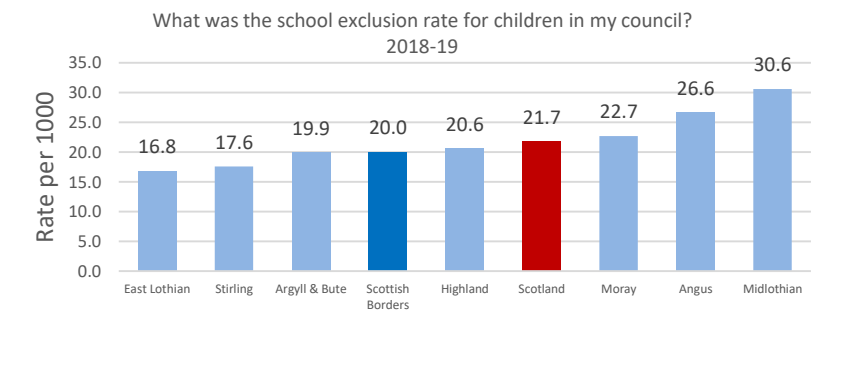
3 nursery inspections were carried out by the Care Inspectorate during 2021/22 following no inspection taking place in 2020/21 due to covid.

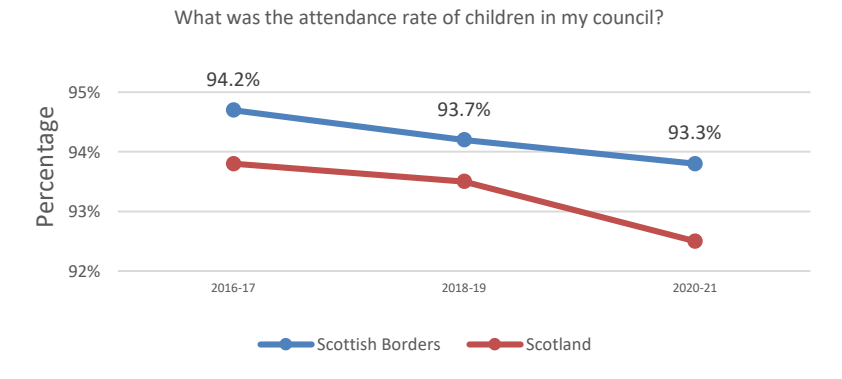
INDEPENDENT, ACHIEVING PEOPLE

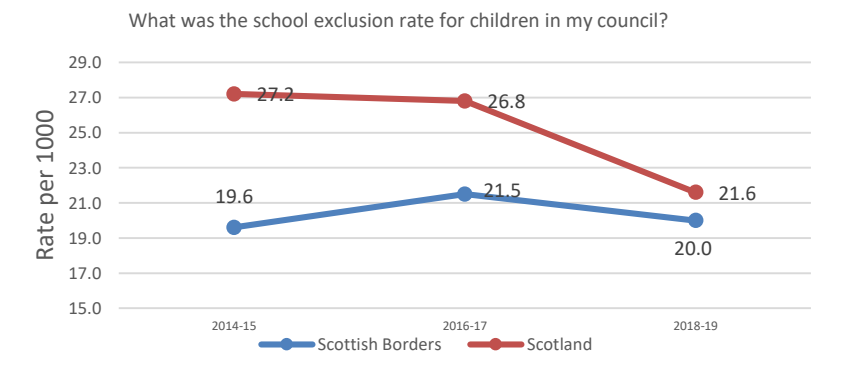
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Children's Services – How do we compare to others ? (Local Government Benchmarking Framework)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

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Correct at time of publication: 25th May 2022

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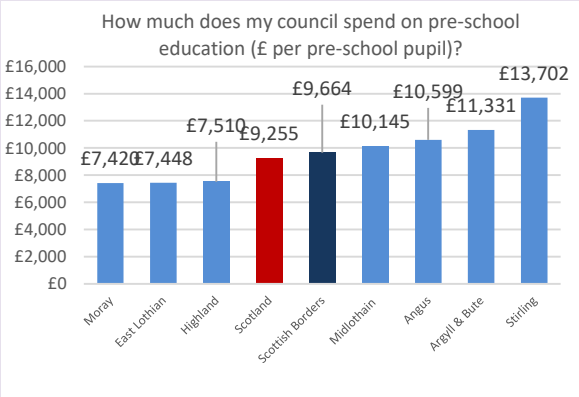
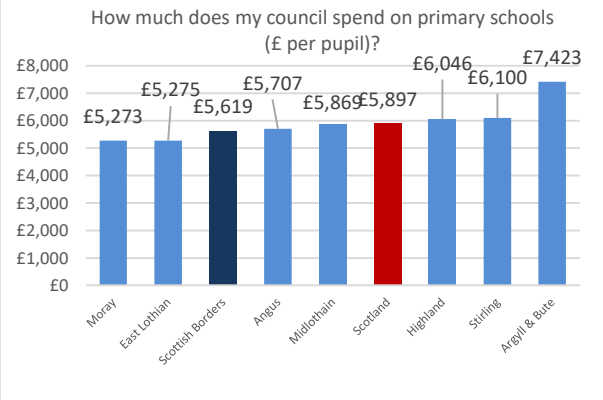
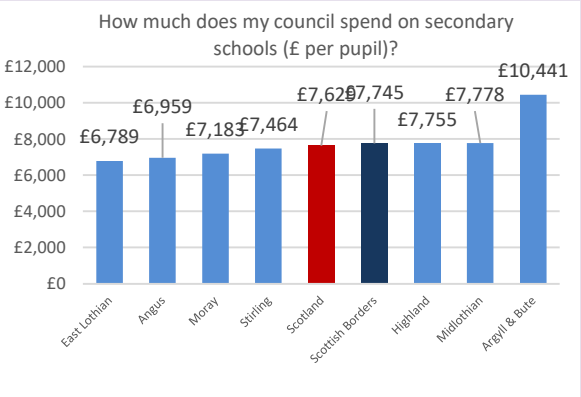
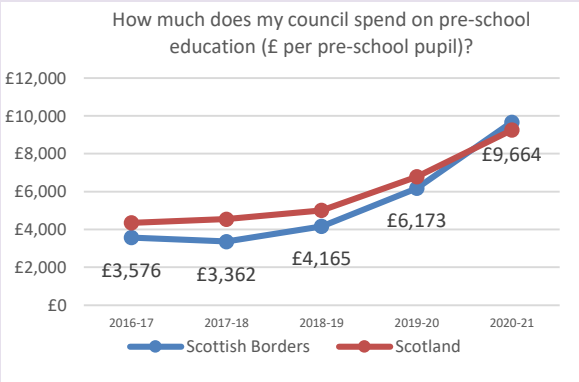
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

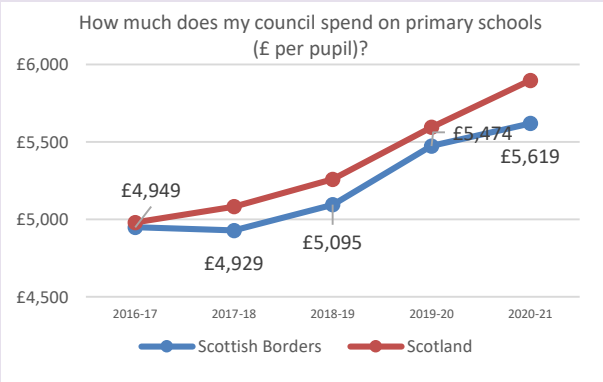
Spend on Schools – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)

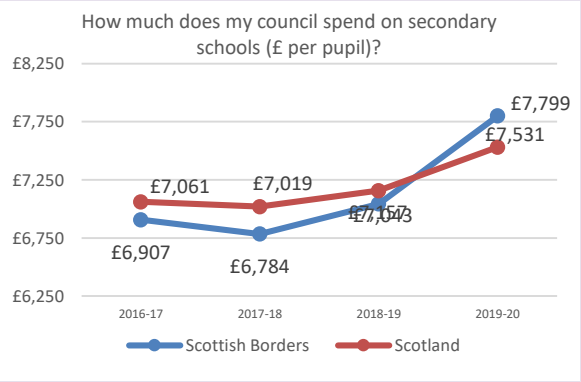












Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Children & Families Social Work

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Looked After Children (aged 12+) in Community Family Based Placement rather than residential	% at end of period	64%	63%	65%	66%	65%	66%	65%	80%	↗	
Looked After Children (all ages) in Community Family Based Placement rather than residential	% at end of period	80%	81%	81%	83%	81%	82%	81%	80%	→	
Number of Looked After Children	Number at end of period	200	180	191	186	189	188	191	-	↗	
Inter-agency Referral Discussions - child	Number in period	475	422	469	108	99	155	107	-	↗	
Child Protection Register	Number at end of period	30	53	50	35	46	42	50	-	↘	

Observations:

Young People reaching adolescence who are Looked After generally have more complex needs and trauma histories, as well as more agency in relation to decision-making. This results in a higher proportion of external care placements being required than with younger children.

Looked after Children (all ages) in Community Family Based Placements remains positive and above target at 81% for 2021/22 and this is the same figure as 2020/21.

The overall **Number of Looked After Children** shows an increase of 11 between 2020/21 and 2021/22. This is snapshot data and does not take in to account fluctuations throughout the period. This too will be affected by the implementation of Continuing Care.

The **number of Inter-agency Referral Discussions (IRD)** continues to fluctuate over the quarters. IRD's provide a whole system co-ordinated approach to ensuring vulnerable children are highlighted, supported and their situation monitored to provide stability. 2021/22 shows an increase of 47 IRDs having taken pace compared to 2020/21. However, Q4 of 2021/22 had 48 fewer IRDs compared to Q3.

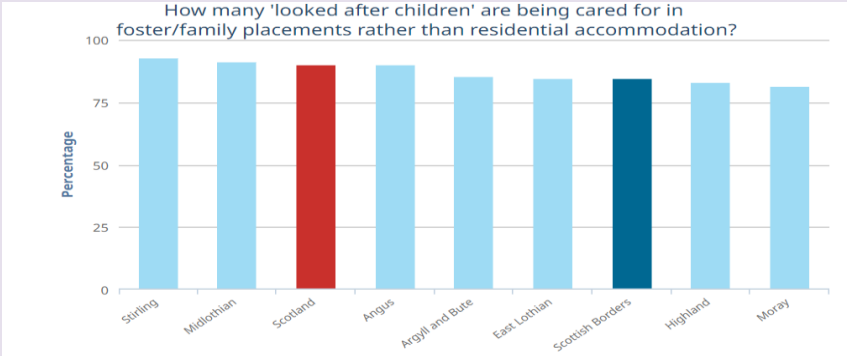
The **number of children on the Child Protection Register** has decreased compared to 2020/21. As with the LAC figure, this is a snapshot at the end of the period and doesn't take in to account fluctuations throughout the period.

It should be noted that there has been an increase in the number of children on the Child Protection Register between Q3 and Q4 due to a large family group being registered.

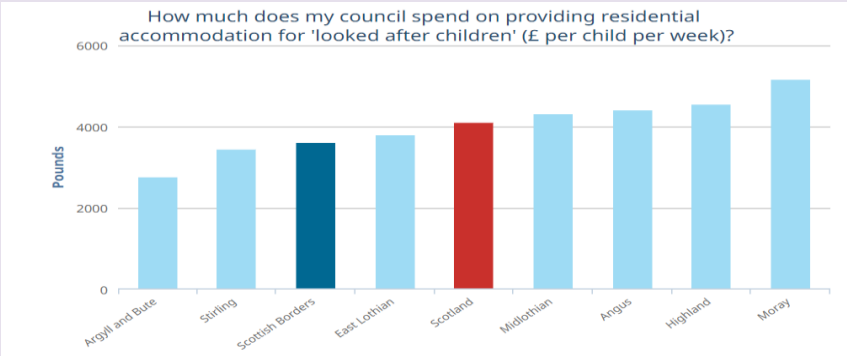
INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Children's Services – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)



For Children's Services, Adult Social Care Services and Housing Services indicators similar councils are grouped by their level of deprivation



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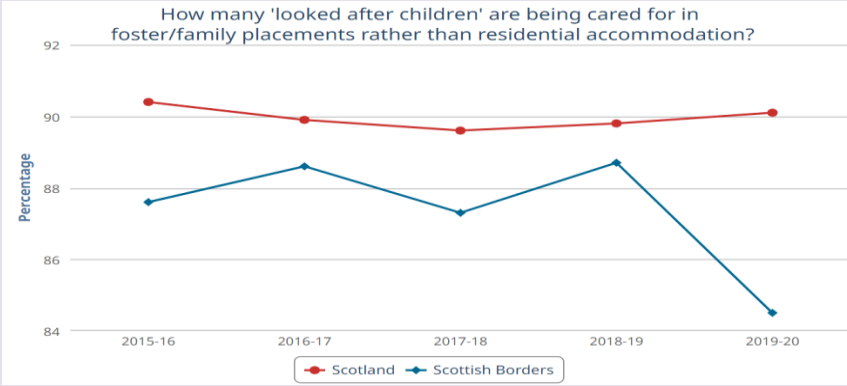

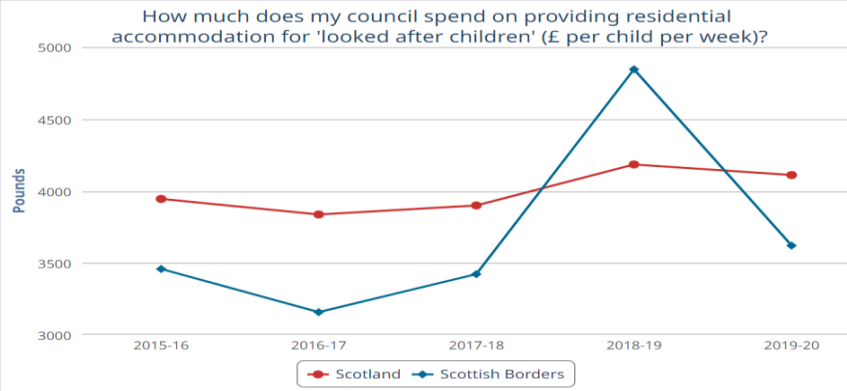

Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

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Correct at time of publication: 25th May 2022

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OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Community Learning & Development (Annual Performance)

*3 quarters only

Performance Indicators	18-19	19-20	*20-21	21-22	Trend	Status
Participation – Number of Learners	717	685	*274	*347	↗	
Participation - Number of learning programmes delivered	896	817	*321	*412	↗	
Achievement - Number of learning programmes that lead to outcomes of: Increased employability	204	147	*31	*75	↗	
Achievement - Number of learning programmes that lead to outcomes of: Increased health and wellbeing	562	598	*125	*191	↗	
Achievement - Number of learning programmes that lead to outcomes of: Increased skills	317	305	*75	*138	↗	
Achievement - Number of learning programmes that lead to outcomes of: Family outcomes	326	284	*63	*55	↘	
Progression - Number of learning programmes that lead to: Progression to employment, further learning, volunteering or participation in a community activity	484	400	*113	*148	↗	
Progression - Number of learning programmes that lead to: Accreditation (nationally recognised)	346	204	*46	*98	↗	

Observations: (Note: Figs currently compiled on Annual Basis)

Each learning programme leads to the achievement of evidenced learning outcomes. Learners of all ages (9-65+yrs) may take part in more than one learning programme, which is delivered locally, largely in schools, online and Community Centres, across the Borders. Learning is designed to be accessible to vulnerable learners, including: people with few or no qualifications; socially isolated; additional support needs; living in SIMD deciles 1-3; low income; unemployed; health issues and care experienced young people.

Learning programmes include: literacy, numeracy; English for Speakers of Other Languages (ESOL); employability; family learning; transitions for vulnerable young people; building young people's resilience; intergenerational learning; transitions; health and wellbeing and skills development.

The impact of CV-19 is apparent in the significantly reduced number of participants. The CLD service has been at the heart of the Community Assistance Hubs and the Council's Emergency Response role over the course of the last two year. This, along with lockdown, social distancing, and budget cuts has heavily impacted upon our capacity to deliver learning programmes and achieve their planned outcomes.

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Modern Apprentices

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
New Modern Apprentices employed this year	Cumulative in year number	39	28	60	8	37	54	60	-	↗	
Number of Current Modern Apprentices	Number at end of period	50	45	56	46	57	56	56	-	↗	
Modern Apprentices securing employment with SBC after MA	Cumulative in year number	14	24	33	3	12	27	33	-	↗	

Observations:

Over the last financial year SBC have recruited 60 apprentices in a variety of departments where they will gain an industry approved qualifications along with in depth real work experience. This is an increase of 114% from last year's intake of 28 apprentices.

SBC currently employ 56 apprentices working across a range of services such as Community Learning & Development, Protective Services, Passenger Transport, Roads, Waste Management, Employment Support , Human Resources, Customer Advice and Support, Parks and Environment, Children & Families, Social Work, Children & Young People - Early Years, Finance, Business Support and Housing Strategy. The period of apprenticeships vary from 12 months to 4 years depending on the apprenticeship qualification.

During the last 12 months 33 apprentices have secured paid employment with SBC after their apprenticeship..

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OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Adult Social Care

**** 3 quarters only***

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Adults (aged 65+) receiving care at home	% at end of period	79%	78%	*78%	79%	78%	78%	n/a	70%	→	
Adults using Self Directed Support (SDS) approach	% at end of period	94.4%	96.0%	*95.3%	95.3%	95.2%	95.4%	n/a	90%	↘	

Bed days

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Bed days associated with delayed discharges from hospital (residents 75+)	Rate per 1000 population, in period	656	601	-	189	227	309		180	↘	
Bed days associated with Emergency Admissions (75+)	Rate per 1000 population, in period	3285.38	3627.40	-	1452	1265.3	1322		10% Scottish avg	↗	

Observations:

The data for **emergency admission occupied bed days (age 75+)** has increased again in the current quarter after reducing in the previous quarter.

Bed Days Associated with Delayed Discharge delivery against planned activity has been lower:
- There have been significant challenges relating to social care workforce which has heavily impacted on social care capacity available in the Scottish Borders (including the impacts of covid-19 and issues with recruitment / retention).
- A number of external social care providers have had to return packages of care to SB Cares, the in house provider as provider of last resort
- As a result of limited workforce, external and in-house residential care settings have had to reduce the capacity available in line with safe staffing legislation, SSSC and Care Inspectorate requirements
- Covid outbreaks in a number of care settings have resulted in the temporary loss of capacity

There has been significant challenge associated to recruitment of Healthcare Support Workers to Home First (20 posts were advertised and 3 were filled). This is reflective of the position relating to recruitment in social care.
- Medical cover arrangements for interim care settings have been challenged due to primary care pressures
- A small number of higher need individuals in residential care settings have required the support from more staff than normal in their residential care setting, which had affected the ability of some care settings to take to their full capacity.

This has been compounded by an increase in demand and level of need for care both in our communities and in hospital.

There is significant work being undertaken on recruitment within social care, and an Integrated Workforce Plan is currently being developed by NHSB/SBC on behalf of the IJB. There is a weekly HSCP Discharge Performance review meeting which reviews the position and implements further actions where required. The HSCP / Commissioning team has put into place a number of further plans put into place to counter the loss of capacity and increase in demand. This includes the development of technology enabled care, interim care, non-registered care, reablement within SB Cares, the development of Rapid Response, step up beds and social prescribing.

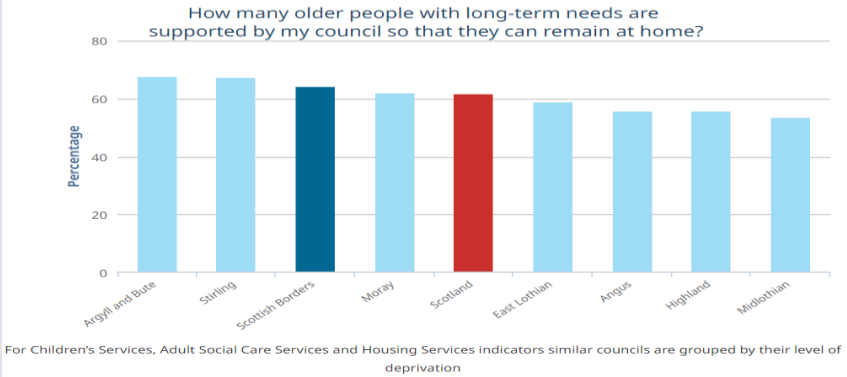
The Q4 figures for **Adults using SDS** and those **aged 65+ receiving care at home** are unavailable due to a change of system being used. Work is being undertaken to be able to collect this information from the new Total Mobile system. Based on the figures that were reported for the first 3 quarters on 2021-22, the trend remains fairly static and above target.

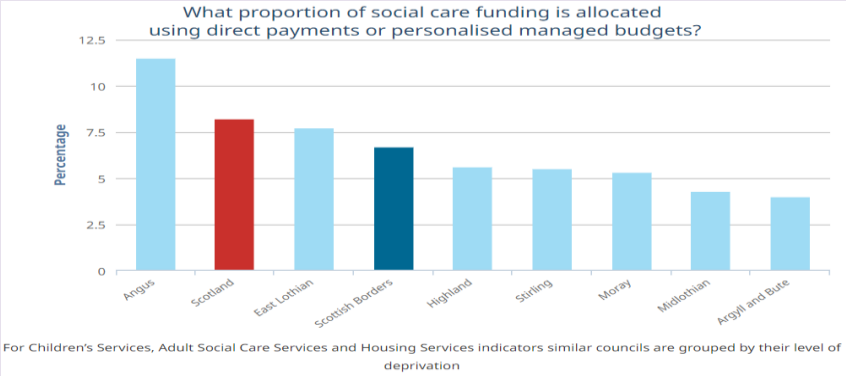
 # Please note these indicators are under review with the intention of incorporating additional social care measures in the future.

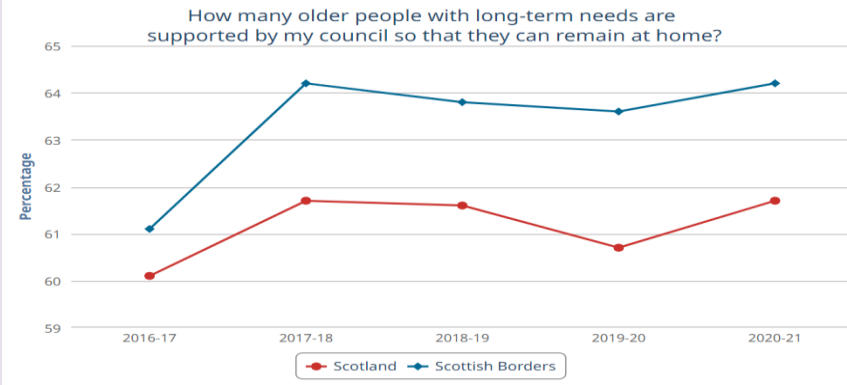
INDEPENDENT, ACHIEVING PEOPLE

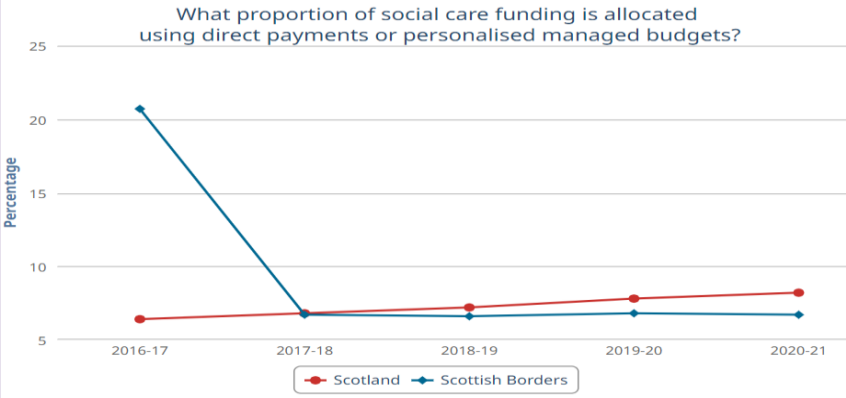
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Adult Social Care Services – How do we compare to others ? (Local Government Benchmarking Framework 2020-21)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

N.B. The sharp rise in the 2016-17 figure was due to an error in counting. This cannot be changed but has been accepted as an error

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INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Adult Protection

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Adult protection - Concerns	Number in period	356	238	287	62	92	69	64	-	↗	
Adult protection - Investigations	Number in period	205	123	186	42	65	43	36	-	↗	
Referrals To Domestic Abuse Services	Number in year to date	693	453	462	129	255	363	462	453	↗	
Reported incidents of domestic abuse	Number in year to date	1,129	1,282	1,284	336	658	967	1,284	1,283	→	
High Risk domestic abuse cases discussed at Multi Agency Risk Assessment Conference	Number in year to date	102	123	117	40	65	92	117	123	↘	

Observations:

There has been an increase in the number of **Adult Protection Concerns and Investigations** in 2021/22 compared to 2020/21.

Referrals to Domestic Abuse Services

62 referrals into DAAS (Adults) in 2021/22, which is 9 additional referrals when compared to 2020/21 and equates to a 2% increase. The COVID-19 pandemic has had an impact on referrals into domestic abuse services but the referrals have increased slightly in 2021/22. As government measures to combat COVID-19 ease it is expected that referrals into the Domestic Abuse Advocacy Support service (DAAS) will increase.

Reported Incidents of Domestic Abuse

Where we are

1 additional incident reported in 2021/22 when compared to 2020/21, which equates to a 0.1% increase.

Our Successes/Our Issues

There remain concerns that domestic abuse is underreported, particularly during the current pandemic.

What We Are Doing

During the pandemic increased scrutiny of the number of domestic abuse incidents that are recorded for the Scottish Borders and the related number of referrals to the DAAS Service has been undertaken with regular updates provided to Police Scotland and Scottish Borders Council Management Team.

Referrals to MARAC

117 referrals to MARAC in 2021/22, which is 6 referrals (4.9%) less than 2020/21. During the COVID-19 lockdown MARAC has been running via MS Teams and agency attendance has been excellent. The current Information Sharing Protocol is being reviewed to ensure compliance with GDPR. MARAC will continue to operate via MS Teams until normal service can be resumed. There will be a survey of partner agencies to ascertain views on returning to a blended model of MARAC meetings.

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Safer Communities

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Cases showing agreement or improvement after mediation	% in period	90.7%	63.6%	14.8%	7.7%	14.8%	14.8%	14.8%	80%	↘	
% of clients surveyed (Adults) that reported feeling safer on exit from Domestic Abuse Advocacy Support	% in period (Annual)	100%	74%	-	-	-	-	-	100%	↘	20/21
Referrals to mediation	Number in year to date	152	49	15	4	15	15	15	49	↘	

Observations:

Cases showing agreement/improvement after mediation
14.8% of mediation cases have shown agreement/improvement following mediation in 2021/22 against a baseline target of 80%. The success rate has been significantly affected by COVID-19 lockdown restrictions. This figure is the same as provided for quarter 2 and quarter 3 as the mediation officer post has been vacant since the beginning of quarter 3 and no mediation service has been able to be provided. Initially the decrease in success rate was largely due to the impact of the COVID-19 lockdown meaning there was little opportunity to conduct mediation through face to face contact. However since the end of quarter 2 there has been no mediation officer in place and this has further impacted performance.

The antisocial behaviour officers of the Antisocial Behaviour Unit (ASBU) are undergoing accredited mediation training. Some officers employed by Registered Social Landlords are also undertaking the accredited mediation training. Once officers are trained it will give more resilience in offering a mediation service.

Referrals to Mediation
A decrease of 34 referrals in 2021/22 to date when compared to 2020/21 for the same time period, which equates to a 69.4% decrease. However the mediation officer has now left post resulting in no mediation being undertaken in quarter 3 and quarter 4.

The decrease in referrals initially was is due to the impact of the COVID-19 lockdown and the inability to conduct face to face mediation. However since the end of quarter 2 there has been no mediation officer in place and this has impacted referrals further.

The antisocial behaviour officers of the Antisocial Behaviour Unit (ASBU) are undergoing accredited mediation training.
Some officers employed by Registered Social Landlords are also undertaking the accredited mediation training. Once officers are trained it will give more resilience in offering a mediation service.

INDEPENDENT, ACHIEVING PEOPLE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Safer Communities

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Number of reported ASB Incidents	Number in year to date	5,460	7,289	5,334	1,686	3,169	4,334	5,334	7,190	↘	
ASB Early Interventions	Number in year to date	804	898	830	194	454	538	830	898	↘	
Monitored for ASB	Number in year to date	4,184	4,084	4,340	518	958	1,244	1,620	4,084	↗	
Group 1-5 recorded crimes and offences	Number in year to date	3,577	3,495	3,700	1,001	1,963	2,842	3,700	3,467	↗	

Observations:

ASB Incidents

A 25.8% decrease in incidents in 2021/22 for the year to date when compared to 2020/21 for the same time period. This equates to 1856 fewer incidents recorded.

The significant decrease is mainly due to an easing of COVID-19 government restrictions in 2021/22 when compared to what was in place in 2020/21. Breaches of government restrictions are recorded as antisocial behaviour by Police Scotland.

Through a multi-agency partnership we continue to intervene at the earliest opportunity to reports of antisocial behaviour.
The Police Scotland Community Actions Teams (CAT), which are funded by Scottish Borders Council, respond to community issues regarding antisocial behaviour with significant success.

ASB Interventions

A decrease of 68 interventions in 2021/22 when compared to 2020/21, which equates to a 7.6% decrease.

There was an initial impact to services due to the COVID-19 pandemic, however all agencies have now adapted their ways of working and responding to issues and early interventions are similar to last year at this point.

Throughout the pandemic there has been a reduced provision of mediation and victim support services. If these services had been fully operational it is likely that early intervention figures would have been higher.
We continue to work as a partnership to share information and respond in a coordinated way.

We are using analysis to better understand antisocial behaviour and to improve the approach being taken and the outcomes for complainers

A decrease of 76 interventions in 2021/22 for the year to date when compared to 2020/21 for the same time period, which equates to a 12.4% decrease.

There was an initial impact to services due to the COVID-19 pandemic, however all agencies have now adapted their ways of working and responding to issues and early interventions are similar to last year at this point. Throughout the pandemic there has been a reduced provision of mediation and victim support services. If these services had been fully operational it is likely that early intervention figures would have been higher.
We continue to work as a partnership to share information and respond in a coordinated way.

We are using analysis to better understand antisocial behaviour and to improve the approach being taken and the outcomes for complainers.

Monitored for ASB

25 fewer people monitored for antisocial behaviour in 2021/22 when compared to 2020/21, which equates to a 1.5% decrease, which is positive. We are currently looking at amendments to the current antisocial behaviour recording system to enable us to better analyse and understand the effectiveness of intervention methods and so improve the approach being taken and as a result improve the outcomes for complainers. There was an initial impact to services due to the COVID-19 pandemic, however all agencies have now adapted their ways of working and responding to issues.

We are continuously looking at what other agencies do or what diversions can be implemented. A formal process exists between partner agencies to take a consistent approach to addressing antisocial behaviour.

Group 1-5 Recorded Crimes

A 6.7% increase in group 1-5 crimes in 2021/22 to when compared to 2020/21, which equates to 233 additional victims.

The Coronavirus pandemic resulted in a reduction in the number of crimes being reported in quarter 1 and quarter 2 of 2020/21. For 2021/22 the number of crimes is higher in comparison as there is not the same level of restrictions now in place.

The levels of crimes and antisocial behaviour incidents are constantly monitored Police Scotland and partner agencies intervene early to address issues identified.

A THRIVING ECONOMY, WITH OPPORTUNITIES FOR EVERYONE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Economic Development and Procurement

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Total number of start-up customers who have begun trading (Business Gateway)	Total number in period	-	-	154	3	45	51	55	150	-	
Number of clients attending start-up workshops/seminars (Business Gateway)	Total number in period	-	-	515	170	75	101	169	250	-	
Number of jobs created (Business Gateway)	Annual Total number of jobs	-	-	-	Annual Measure	Annual Measure	Annual Measure	-	n/a	-	
Sector breakdown of Business Start-Ups (Business Gateway)	Annual breakdown	-	-	-	Annual Measure	Annual Measure	Annual Measure	-	n/a	-	
Industrial and commercial properties owned by the council that were occupied	% occupied at end of period	91%	91%	89%	91%	92%	92%	89%	88%	↘	
Invoices paid within 30 days	% in period	90%	95%	94%	95%	92%	92%	95%	93%	↘	
PCIP Score (Procurement Capability Improvement Programme)	Bi-annual score	n/a	78% 2018	n/a	Bi-annual Measure	Bi-annual Measure	Bi-annual Measure	Bi-annual Measure	-	-	
Additional homes provided affordable to people in the Borders, based on our wages?	Number provided in year Annual measure	141	107	314	-	116	84	114	128 (Annual)	↗	

Observations:

During Q4 21/22 the Business Gateway team continue to focus on client engagement, assisting individuals to start-up in business and raising awareness of the service to partner organisations including Scottish Borders Chamber of Commerce, Skills Development Scotland, Zero Waste Scotland, Scottish Borders PACE partnership.

The Business Gateway team continue to input into the Business Support Partnership/Business Gateway National pilot to test the Target Operating Model (TOM) to ensure the TOM fits with a rural delivery model.

The Business Gateway team have refreshed all Business Gateway workshops for the coming year, shorting session to 90 minutes with more focus on a single topic. The refreshed workshops will launch in May.

In 2020/21, no reporting was done because the Business Gateway team lost all of its advisers (except one) to SOSE. At that stage, a BG service had not been transferred to SOSE and SBC's focus was entirely focused on COVID business support in that year.

BG service was transferred under contract from SBS to SOSE in April 2021 with a focus this year on economic recovery.

In 2021/22 numbers are back up, and above target, with 154 start-ups for the year (target 150).

Additionally, SOSE assisted 270 existing businesses in 2021/22.

The 21-22 **Property Occupancy Rate** is 89% which is a slight drop from 92% for 20-21 and also from Q3 of 20-21. However, SBC are still within the annual target on of 88% of properties owned by the council which are occupied.

This indicator of **Invoices paid within 30 days** has now stabilised with both the quarterly figure and the annual 21-22 exceeding the target of 93%

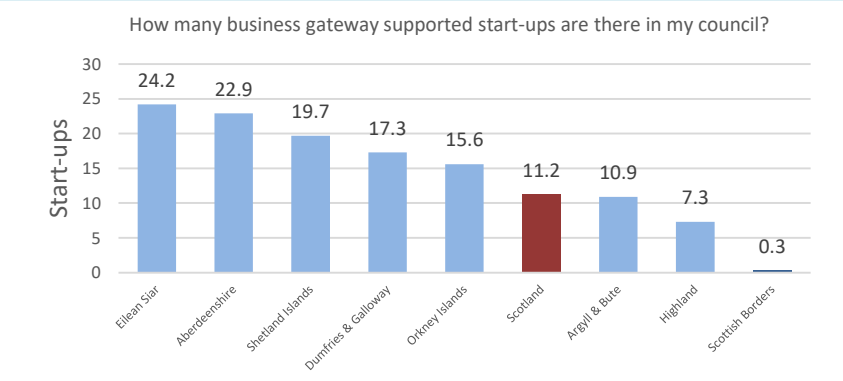
The PCIP data remains the same since 2018. The figure is usually reviewed and updated every 2 years, however this has been delayed until 2023 due to the pandemic.

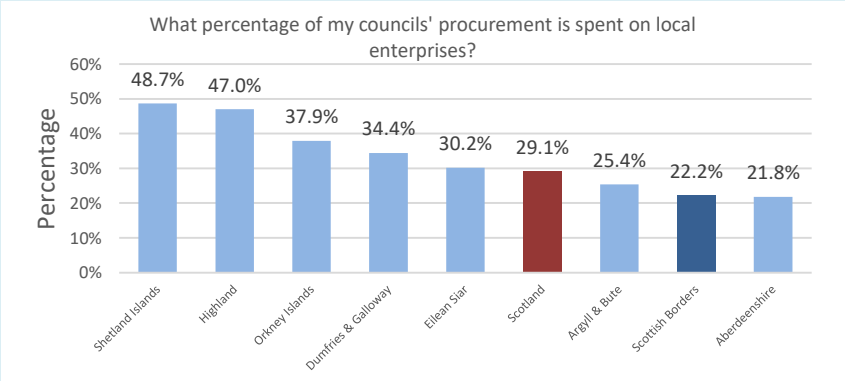
The current **annual affordable housing** target is 128. However, SBC have exceeded this figure with providing 314 affordable houses in the year 2021/22

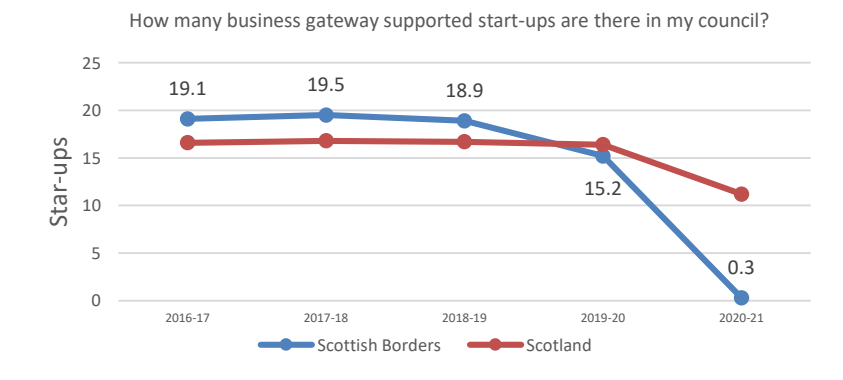
A THRIVING ECONOMY, WITH OPPORTUNITIES FOR EVERYONE

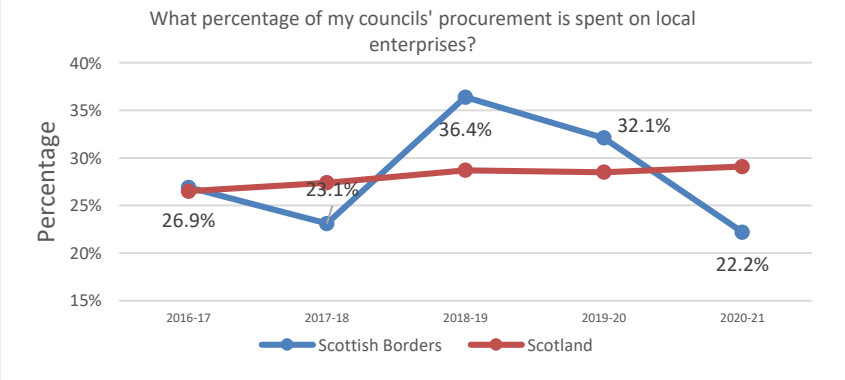
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Economic Development – How do we compare to Others ? (Local Government Benchmarking Framework 2020-21)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

A THRIVING ECONOMY, WITH OPPORTUNITIES FOR EVERYONE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Employment

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
16 - 64 Employment rate	% final quarter in period	74.9%	77.2%	n/a	72.7%	70.9%	68.6%	n/a	73.1% (Scotland)	↘	
16 - 64 Claimant Count	% final quarter in period	2.77%	5.33%	4.08%	5.15%	4.23%	3.67%	3.47%	4.61%	↘	
18 - 24 Claimant Count	% final quarter in period	5.17%	9.9%	6.67%	9.25%	7.27%	5.57%	4.9%	6.07%	↘	

Observations:

The **16-64 employment rate** was 68.6% in the year to December 2021. The number of those employed in the Scottish Borders fell by 1,400 in the year to this Quarter to 47,900. The rate was lower than that of Scotland (73.1%) and lower than that of Great Britain (74.8%).

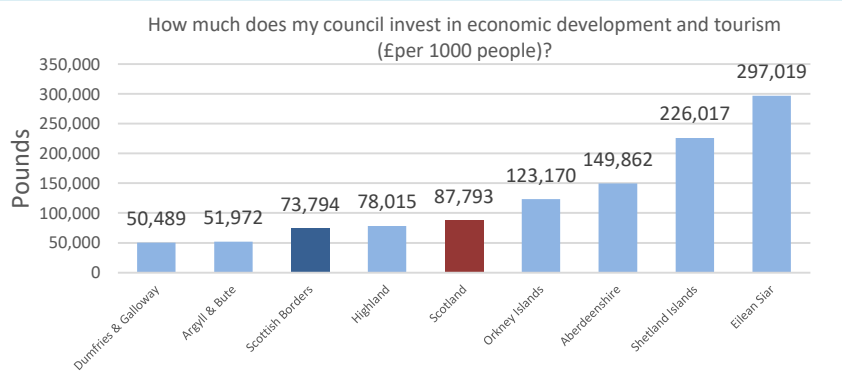
The average rate of people aged **16-64 claiming out-of-work benefits** was 3.47%, lower than the Scottish rate of 3.9%. At the end of March 2022, there were 2,235 people claiming out-of-work benefits, which is 130 less than at the end of the previous Quarter..

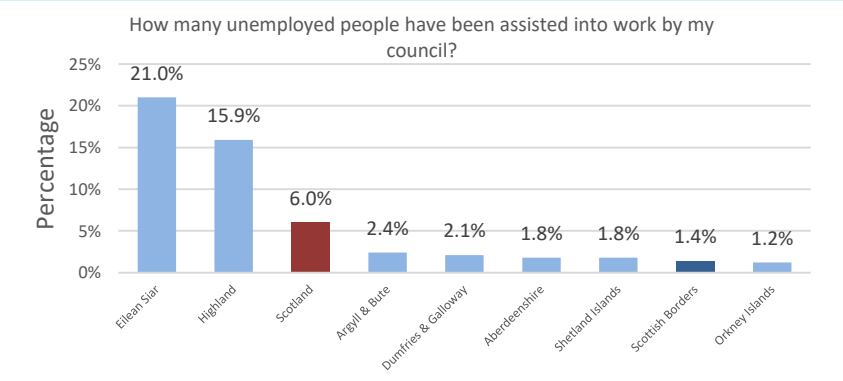
The average rate of people aged **18-24 claiming out-of-work benefits** was 4.9% in this Quarter, which was higher than the Scottish average of 4.57%. At the end of March 2022, there were 360 young people claiming out-of-work benefits, which was 40 less than at the end of the previous Quarter.

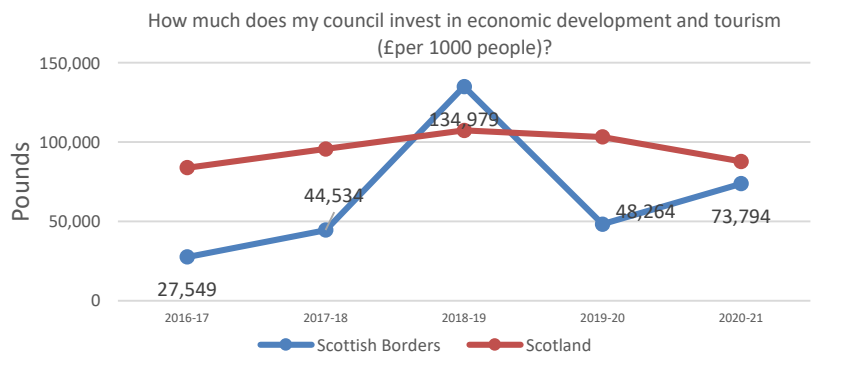
A THRIVING ECONOMY, WITH OPPORTUNITIES FOR EVERYONE

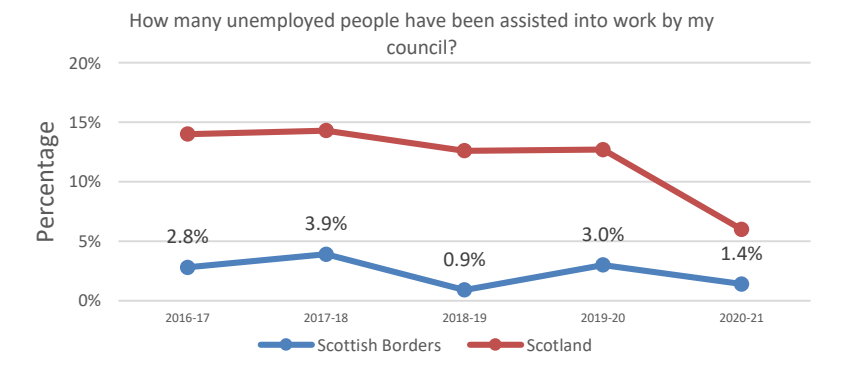
OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Economic Development – How do we compare to Others ? (Local Government Benchmarking Framework 2020-21)









Source: Adapted from mylocalcouncil website, latest LGBF family group & national comparisons

For more on performance visit **www.scotborders.gov.uk/performance** or email **performance@scotborders.gov.uk**
Correct at time of publication: 25th May 2022

A THRIVING ECONOMY, WITH OPPORTUNITIES FOR EVERYONE

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Major Projects

Performance Indicators	Basis	* 19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Trend	Status
Top Capital projects on target	Number with 'Green' RAG at end of period	12	18	15	14	14	15	15	-	-
Top Capital projects slightly behind target	Number with 'Amber' RAG at end of period	6	3	3	4	4	3	3	-	-
Top Capital projects not on target	Number with 'Red' RAG at end of period	0	0	0	0	0	0	0	-	-

Observations:

Note that details of Capital Monitoring are provided to Executive Committee under a separate agenda item.

EMPOWERED VIBRANT COMMUNITIES

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Community Empowerment

	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Asset transfer requests Received	Number in period	4	3	1	0	0	0	1	-	↘	
Asset transfer requests Agreed	Number in period	3	0	1	0	1	0	0	-	↗	
Asset transfer requests Refused	Number in period	0	0	0	0	0	0	0	-	→	
Community Participation requests Received	Number in period	3	0	0	0	0	0	0	-	→	
Community Participation requests Agreed	Number in period	3	0	0	0	0	0	0	-	→	
Community Participation requests Refused	Number in period	1	0	0	0	0	0	0	-	→	
People carrying out volunteer work with SBC	Number of people volunteering	181 Q4	197	852	326	275	312	276	-	↗	

Observations:

One formal **asset transfer request** was received during Q4. This was from A Greener Hawick and requests to purchase land formally used as allotments at Borthaugh Road, Hawick. The proposal is to re-establish allotments on the site. A decision is due to be made by 29 August 2022. More information about the request is available on the SBC website.

Jedburgh Leisure Facilities Trust continued to manage both sets of public toilets in the town during quarter four.

Although one formal **participation request** was submitted during Q4 more information is required before it is validated. Officers are working with the group and providing support as required to get the request to the stage when it can be validated and progressed. It is expected that validation will take place in Q1 2022/23 and will be recorded in the performance update then.

CLD is starting to welcome **volunteers** back following the pandemic although numbers are very low; two people volunteered with the service during quarter four.

The number of young people carrying out volunteer work as part of the Duke of Edinburgh Awards Scheme has fallen in quarter four but it is hoped that additional advertising and support to schools will see numbers increase.

The estimated economic benefit to the Borders, of the volunteer activity recorded here, during January – March 2022 was £33,027.78

Walk It have introduced new walks and have developed the Walk Together Talk Together walks that

are targeted towards ANS parents and carers.

EMPOWERED VIBRANT COMMUNITIES

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Community Funding

Community Fund – Total Value of funding	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21 - 22	Q4 21-22	Target	Trend	Status
Total Scottish Borders	£ awarded in period	£198.5k	# £416.1k	# £335.1k	# £149.8k	# £35.2k	# £37.3k	# £112.8k	-	-	
Berwickshire	£ awarded in period	£17.1k	# £111.7k	# £17.3k	# £0	# £12.3k	# £0	# £5k	-	-	
Cheviot	£ awarded in period	£26.0k	# £78.4k	# £20.8k	# £2.6k	# £1.1k	# £8.3k	# £8.8k	-	-	
Eildon	£ awarded in period	£88.3k	# £93.3k	# £100.5k	# £33.1k	# £21.8k	# £26.1k	# £19.5k	-	-	
Teviot & Liddesdale	£ awarded in period	£22.6k	# £45.7k	# £75.6k	# £27.6k	# £0	# £0	# £48k	-	-	
Tweeddale	£ awarded in period	£43.4k	# £70.9k	# £120.9k	# £86.5k	# £0	# £3k	# £31.4k	-	-	
Borders-Wide	£ awarded in period	£1.1k	# £16.1k	# £0	# £0	# £0	# £0	# £0	-	-	
Performance Indicators	**Basis**	**19-20**	**20-21**	**21-22**	**Q1 21-22**	**Q2 21-22**	**Q3 21 - 22**	**Q4 21-22**	**Target**	**Trend**	**Status**
Neighbourhood Small Schemes Fund	£ awarded in period year to date	£282.9k	£242.1k	£534.5k	£74.5k	£111.3K	£161.1k	£187.6k	-	↗	

Observations:

 # Community fund: *Please note that the 2019/20 Community Fund was suspended on 20 March 2020, due to Covid-19, and the 2020/21 Fund opened at the beginning of September. Therefore, the amounts reported will relate to this position until all outstanding applications are progressed and is reflected in the increased figures for Q3 2020/21 onwards.*

In relation to the **Neighbourhood Small Schemes Fund**, cumulatively to Q4 2021/22, 102 projects were awarded a total of £187,595. Amounts awarded ranged from £50 to £12,765 and averaged £1,839

EMPOWERED VIBRANT COMMUNITIES

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Community Resilience

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Community Resilience – SB Alert Registrations	Number at end of period	6,211	6,458	6,950	6,454	6,477 (Oct 21)	6,611	6,950	10,000 (2 yrs)	↗	
Active community resilience plans	Number at end of period	55	59	65	59	65	65	65	-	↗	
Progressing community resilience plans	Number at end of period	0	0	0	6	0	0	0	-	↗	

Observations:

Note: Target for SB Alert Registrations is an aspiration to reach 10,000 over 2 years.

6,950 **people are registered with SB Alert** at the end of 2021/22. The benefits of SB Alert will continue to be highlighted through the social media feeds and Resilient Community Groups to encourage additional sign up.

More information about community resilience can be found at: https://www.scotborders.gov.uk/info/20008/emergencies_and_safety/191/resilient_communities

EMPOWERED VIBRANT COMMUNITIES

OUR PERFORMANCE DURING THE YEAR 2021/22 - **APRIL 2021** to **MARCH 2022**

Community Benefits

Performance Indicators	Basis	19-20	20-21	21-22	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
Contracts awarded with community benefit clauses	Number during period	18	14	21	4	6	5	6	-	↗	
Employment opportunities delivered as a result of community benefit clauses	Number during period	46	39	15	7	6	2	0	-	↘	

Observations:

Community Benefits information is reported twice yearly. The next update will be included in the Q2 22/23 Performance Report.

During this reporting period **contracts awarded that contained a community benefit clause** included:

Q3

- Internal Wall Insulation
- Co-Mingled Recyclate, Transport And Treatment Services
- EV Charging Feasibility - Project Manager
- Feasibility Study – Master Planning
- Eddleston Water Path – Engineer & Principal Designer Support

Q4

- Heat Pumps and Cavity Wall Insulation
- Solar PV Batteries
- Energy Efficiency Contractors
- Occupational Health Service
- Resource Matching eReferral and Digital Flow Solution
- Gala Water Natural Flood Management Flood Study

Actions we are taking to improve/maintain performance:

It should be noted that the number of contracts awarded and start dates of those contracts will be subject to natural variation dependant on the timing of the contract award, scope and scale of contract opportunities from the Council. It is therefore not possible to trend this indicator on a short term basis.

The following **new start employment opportunities** were realised from the following projects;

Q3

The Hawick Flood Protection Scheme – 2 New Starts

Q4

Nil

During this reporting period work experience remains limited due to the Covid recovery period, it is anticipated to improve in future reporting periods.

As evidenced by the new opportunities noted above, the Hawick Flood Protection Scheme contract continues to support the local economy through employment opportunities.

Actions we are taking to improve/maintain performance:

Monitoring of all contracted community benefit clause is in place to ensure delivery is achieved.

APPENDIX 4: RECOVERY PLAN PROGRESS

OUR PLAN for 2018-23
and your part in it
COVID-19 RECOVERY PLAN PROGRESS

RECOVERY PLAN PROGRESS REPORTING APPROACH

SBC has developed a Recovery Plan that identifies key actions to lead the organisation through its recovery from the pandemic whilst supporting the delivery of our Strategic Aims set out in the Corporate Plan.

The Recovery Plan, along with the Corporate Plan, will shape and support ongoing service improvement as agreed at Council on 27 May 2021.

It is important that we keep track of the difference this Recovery Plan is making over the next 12 months and, in order to do this, we will collect data and organise it in a way that gives us a clear measure of our success and Appendix 3 outlines the indicators we are using to do this.

Further work is required to develop additional indicators to allow us to fully monitor progress of the Recovery Plan. This work will be undertaken over the next few months in order to provide a more cohesive picture of our progress

OUR SERVICES FOR YOU - RECOVERY

*Existing Performance Indicator

Recovery Plan Principle	How will it be monitored?	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
1. MAINTAIN RESILIENT AND SUSTAINABLE SERVICES	% of complaints classified as 'Failure to deliver service'.	34.59%	47.87%	-	-	-	↗	
	Average waiting time from Referral to Assessment of need (adult social care). (weeks)	7.8	5.7	-	-	-	↘	
2. DEVELOP OUR PEOPLE AND FUTURE WAYS OF WORKING	Staff engagement							
	*Absence rate of Teaching Staff	3.13%	2.42%	4.35%	3.84%	-	↘	
	*Absence rate of Non-Teaching Staff	5.02%	4.71%	6.27%	5.94%	-	↘	

OUR PLAN for 2018-23
and your part in it
COVID-19 RECOVERY PLAN PROGRESS

INDEPENDENT, ACHIEVING PEOPLE- RECOVERY

*Existing Performance Indicator

Recovery Plan Principle	How will it be monitored?	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
3. HELP OUR CHILDREN AND YOUNG PEOPLE TO ACHIEVE THEIR EDUCATIONAL AND ATTAINMENT AIMS	% of Student absences due to parents isolating against advice.	-	1%	-	-	-	-	
	*School Attendance overall	92.5%	91.7%	-	-	-	↘	
4. DELIVER DIGITAL PERFORMANCE TO MAKE THE MOST EFFECTIVE USE OF OUR RESOURCES	Cumulative total amount invested in digital services (£)	-	-	-	-	-	-	
	*Customer Contacts (F2F, Email, Web)	-	-	-	-	-	-	

A THRIVING ECONOMY WITH OPPORTUNITIES FOR EVERYONE - RECOVERY

Recovery Plan Principle	How will it be monitored?	Q1 21-22	Q2 21-22	Q2 21-22	Q4 21-22	Target	Trend	Status
5. SUPPORT BUSINESS AND GROW THE ECONOMY	£'s issued to Businesses as part of the Covid-19 Recovery Fund.	-	-	-	-	-	-	
	*Number of clients attending start-up workshops/seminars (Business Gateway)	164	70	-	-	-	-	
6. INVEST IN REGENERATION AND A SUSTAINABLE FUTURE	*Total Number of Business Start-Ups that began trading (Business Gateway).	3	45	51	55	-	↗	
	*Number of affordable homes provided to people in the Borders.	0	116	84	114	-	↗	

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Correct at time of publication: 25th May 2022

OUR PLAN for 2018-23
and your part in it
COVID-19 RECOVERY PLAN PROGRESS

EMPOWERED, VIBRANT COMMUNITIES - RECOVERY

Recovery Plan Principle	How will it be monitored?	Q1 21-22	Q2 21-22	Q3 21-22	Q4 21-22	Target	Trend	Status
7. HARNESS THE POWER OF OUR COMMUNITIES TO TACKLE INEQUALITY AND SOCIAL EXCLUSION	*Number of people contacting the Welfare Benefits service.	6,454	6,477	6,611	-	10,000 (2 yrs)	↗	
	Number of Groups/Organisations applying to the Build Back a Better Borders Recovery Fund Value of Funding awarded (£)	-	16 £88.9k	29 £212.8k	-	-	-	
	Number of Test and Protect Welfare calls made.	-	1,518	1,271	-	-	-	
	*Number of active Community Resilience Plans	59	-	-	-	-		
8. CLIMATE CHANGE	Reduce CO2 emissions by 6.1% per year.	-	-	-	-	-	-	
	Number of eCars introduced to rural areas.	-	-	-	-	-	-	
	*Electricity consumption. (Kwh in period)	1,648,469	1,428,707	2,614,831	2,776,340	-	↗	
	*Gas consumption. (Kwh in period)	2,791,566	1,342,163	5,221,872	6,240,742	-	↗	

Observations:
Text messages are now being sent to people over the age of 18 years and below 65 years with the contact details for SBC CASS in case anyone needs support whilst self-isolating. T&P welfare calls continue to be made to those out-with this age group.

APPENDIX 5: PERFORMANCE INDICATOR SCHEDULE

OUR PLAN for 2018-23
and your part in it
PERFORMANCE INDICATORS SCHEDULE

Our Services For You

Indicators	Quarterly (#Exec)	Annual (*LGBF)
Planning Application Times	●	Bus & Ind
Planning Application numbers	●	
Cost Per Planning Application		●
Waste Treatment/Recycling Rates	●	Household
Adult Satisfaction - refuse collection		●
Net cost of waste collection per premise		●
Net cost of waste disposal per premise		●
Energy Consumption & Costs By Fuel Type	●	
Road Casualties - Killed & Seriously Injured	●	
Housing Benefits Processing Times	●	
Welfare Benefits - Referrals & Monetary Gain	●	
Customer Interactions By Channel	●	
Council Tax - Collection Levels	●	●
Cost per dwelling of collecting council tax		●
Operation Buildings % - Suitable for current use / Satisfactory Condition		●
Capital Receipts Generated	●	
Properties Surplus / Marketed / Under Offer	●	
Complaints - % Within Timescale	●	
Complaints - Days to respond	●	
Complaints - Numbers	●	
FOI's Received & Completed on Time	●	

Indicators	Quarterly (#Exec)	Annual (*LGBF)
Social Media Engagements By Type	●	
Assessor Performance	●	
Gender pay gap		●
Highest paid 5% employees who are women		●
Sickness absence days - non teacher		●
Sickness absence days - teacher		●
Support services as a % of total gross expenditure		●
Adult Satisfaction - Libraries / Parks & Open Spaces / Museums & Galleries / Leisure Facilities		●
Cost of parks & open spaces per 1,000 popn		●
Cost per attendance - Sports / Libraries / Museums		●
% Roads that should be considered for maintenance treatment by Class	Annual Overall	●
Adult Satisfaction - street cleaning		●
Cost of roads per kilometre		●
Cost per 1,000 population -Trading Standards / environmental health		●
Net cost of street cleaning per 1,000 population		●
Street Cleanliness Score		●
Staff Absence Rates	●	●

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Exec: Indicators for Executive Committee Reporting
* LGBF: Indicators for Local Government Benchmarking Framework

Independent, Achieving People

Indicators	Quarterly (#Exec)	Annual (*LGBF)
School Attendance Rate(s)	●	●
School Exclusions Rates(s)	●	●
School attendance rate (Looked After Children)		●
School exclusion rates ('looked after children')		●
Schools/Nurseries inspected	●	
Resident Satisfaction - Schools		●
Cost per Pupil By School Type (Pri/Sec/Pre)		●
Funded early years provision which is graded good/better		●
Children meeting developmental milestones		●
Pupil Attainment - Deprived Areas By Level		●
Pupil Attainment By Level	Annual	●
Pupil Attainment By SIMD Quintile		●
Pupils Positive Destinations		●
Participation rate for 16-19 year olds	Annual	●
Child - Inter-agency Referral Discussions	●	
Looked After Children - Number	●	
Looked After Children - Placement	●	Community
Looked After Children - Gross Costs - Residential / Community		●
Looked After Children - more than 1 placement in the last year		●
Number on Child Protection Register	●	
Child protection re-registrations		●

Indicators	Quarterly (#Exec)	Annual (*LGBF)
Community Learning & Development - Achievement	Annual	
Community Learning & Development - Participation	Annual	
Community Learning & Development - Progression	Annual	
Modern Apprentices - Council Employment	●	
Adults 65+ receiving care at home	●	●
Adults supported at home - agree that services/support had an impact in improving/maintaining quality of life		●
Home care costs per hour 65+		●
Residential costs per week 65+		●
Clients using the Self Directed Support approach	●	
Bed Days - Delayed Discharges / Emergency Admissions 75+	●	
Adult Protection - Concerns & Investigations	●	
Adult Satisfaction - Care or Support		●
Direct Payments + Managed Personalised Budgets spend on adults 18+ as a % of total social work spend on adults 18+		●
Domestic Abuse - Referrals / Incidents / MARAC	●	
Anti-Social Behaviour - Numbers / Early Interventions / Monitored	●	
Group 1-5 Crimes Numbers	●	
Mediation - Referrals & Improvement	●	

Exec: Indicators for Executive Committee Reporting
* LGBF: Indicators for Local Government Benchmarking Framework

OUR PLAN for 2018-23
and your part in it
PERFORMANCE INDICATORS SCHEDULE

A Thriving Economy, With Opportunities For Everyone

Indicators	Quarterly (#Exec)	Annual (*LGBF)
Business Gateway - Businesses Supported	•	
Business Gateway - Start Ups	•	per 10k popn
Invoices paid within 30 days	•	•
Occupancy Rates of Industrial and Commercial Units	•	
Immediately available employment land as a % of total land allocated for employment purposes in the local dev plan		•
Procurement Capability Improvement Programme Score	Annual	
% of procurement spend spent on local enterprises		•
Scottish Borders Business Fund - Number / Value of grants	•	
Employment Rate & Claimant Count	•	
Unemployed people assisted into work - council operated / funded employability programmes		•
Investment in Economic Development & Tourism per 1,000 Population		•
Proportion of people earning less than the living wage		•
Proportion of properties receiving superfast broadband		•
Town Vacancy Rates		•
Capital Project Summary	•	

Empowered Vibrant Communities

Indicators	Quarterly (#Exec)	Annual (*LGBF)
Asset Transfers	•	
Participation Requests	•	
Volunteer Hours	•	
Community Fund - Value of Funding (inc By Locality)	•	
Neighbourhood Small Schemes Fund - value awarded	•	
Community Resilience Plans by Stage	•	
SB Alert Registration Numbers	•	
Community Benefit Clauses - Contracts / Employment & Skills Opportunities	•	

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COMMUNITY ACTION TEAM

IMPACT REPORT FOR **QUARTER 4 - JANUARY 2022** to **MARCH 2022**

BERWICKSHIRE

TASKING DURING PERIOD

1. Quad bike patrols and intelligence gathering in Monynut Forest were carried out by the CAT in January.
2. CAT action days on Hare Coursing undertaken.

EVIDENCE OF IMPACT

1. 7 fixed penalty notices in respect of off road motorcycling were issued in one day.
2. 3 quad bike patrols carried out and engagement with farmers to encourage reporting of rural crime.

CHEVIOT

TASKING DURING PERIOD

1. An initiative was carried out in Kelso in January focused on Illegal and inconsiderate parking.
2. The CAT are working closely with Midlothian CAT and Northumbria Police regarding quad bike thefts.

EVIDENCE OF IMPACT

1. Parking patrols, a letter drop to businesses in the town centre and social media messaging were undertaken.
2. Night time patrols in February recovered two stashed quad bikes following a theft near Morebattle.

EILDON

TASKING DURING PERIOD

1. CAT carried out work in respect of antisocial driving in Galashiels alongside Roads Policing Officers and VOSA staff in February.
2. Following intelligence received a warrant was executed in Galashiels in March.

EVIDENCE OF IMPACT

1. Vehicles with mechanical issues or defects or which were committing offences were identified. One vehicle was given an instant prohibition order.
2. Class A drugs worth £10,400 were seized.

TEVIOT

TASKING DURING PERIOD

1. Following intelligence received a warrant was executed in Hawick in January.
2. Following intelligence received warrants were executed at 2 addresses in Hawick in February.

EVIDENCE OF IMPACT

1. Recovery of over 2 kilograms of herbal cannabis worth up to £30,000 was made.
2. Heroin, with a value of up to £18,300 was seized.

TWEEDDALE

TASKING DURING PERIOD

1. Young people causing damage and issues in Innerleithen in January were addressed by the CAT.
2. Fire raising/vandalism at Vale of Leithen football club in February was investigated by the CAT.
3. CAT officers attended a housebreaking incident..

EVIDENCE OF IMPACT

1. Several youths were identified and charged for vandalisms in the area.
2. 3 youths were identified and charged.
3. Following a pursuit a stolen vehicle was recovered and a suspect apprehended.

COMMUNITY ACTION TEAM (CAT) ACTIONS

	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Raised in Quarter	14	5	7	7	9	5	7	5	12	10	9	13	7	8	3	8	8	7	6	7
Accepted in Quarter	13	5	6	3	4	4	5	3	7	7	6	10	7	7	2	5	7	6	2	5

% of tasking accepted by the CAT across all localities	*2020/21*	*2021/22 Yea*
	73%	*73%*

NOTE: Not all issues received and discussed at the CAT oversight group meeting are taken on as actions by the CAT. Some actions may be more appropriately followed up and actioned by another service within SBC or by a partner organisation. Also some actions are tasked directly through Police Scotland so are not reflected in the figures above but show the impact the team is having in the Borders.

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Safer communities partnership

COMMUNITY ACTION TEAM

IMPACT REPORT FOR **QUARTER 4 - JANUARY 2022** to **MARCH 2022**

HI-VISIBILITY FOOT PATROL (HOURS)

Q1	Q2	Q3	Q4
337	305	126	193

Foot patrols are the number of hours CAT officers spend in a specific location carrying out foot patrols. The figure quoted is in individual officer hours.

MOBILE PATROL (HOURS)

Q1	Q2	Q3	Q4
1,862	1,603	1077	1719

Mobile patrols are those carried out in marked Police Scotland vehicles and can involve 1 or more officers. The figure quoted is in individual officer hours.

STATIC ROAD CHECKS

Q1	Q2	Q3	Q4
92	49	38	98

Static road checks are proactive stops of vehicles in known problem locations to prevent or detect criminal or antisocial acts involving vehicles.

ANTI-SOCIAL BEHAVIOUR WARNING LETTERS ISSUED TO UNDER 18s

Q1	Q2	Q3	Q4
88	25	18	12

Where young people aged under 18 are evidenced committing antisocial behaviour (including drinking alcohol) warning letters are issued to parents/guardians to advise them of the situation.

NUMBER OF DRUG SEARCHES UNDERTAKEN PERSONS

Q1	Q2	Q3	Q4
74	29	28	42

55%
of searches were positive for drugs in quarter 4. **52%** of searches were positive for drugs for the whole of 2021/22.

NUMBER OF DRUG SEARCHES UNDERTAKEN PREMISES

Q1	Q2	Q3	Q4
14	11	6	12

83%
of searches were positive for drugs in quarter 4. **84%** of searches were positive for drugs for the whole of 2021/22.

	BERWICKSHIRE				CHEVIOT				EILDON				TEVIOT				TWEEDDALE			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
PARKING: No of Tickets Issued	6	31	0	7	11	44	0	34	127	120	11	79	48	44	0	62	60	27	0	37

2021/22 Year to date all localities	Q1	Q2	Q3	Q4
	252	266	11	219

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Correct at time of publication: 25th May 2022

safer communities partnership

COMMUNITY ACTION TEAM

ANNUAL SUMMARY FOR THE YEAR 2021/22

HI-VISIBILITY FOOT PATROL (HOURS)

961 Foot Patrol Hours **Hours** during 2021/22

ANNUAL TOTALS			
19-20	585	20-21	1,365

MOBILE PATROL (HOURS)

6,261 Mobile Patrol **Hours** during 2021/22

ANNUAL TOTALS			
19-20	1,046	20-21	5,854

STATIC ROAD CHECKS

277 Static Road Checks carried out during 2021/22

ANNUAL TOTALS			
19-20	117	20-21	284

ANTI-SOCIAL BEHAVIOUR WARNING LETTERS ISSUED TO UNDER 18s

143 ASB Warning **Letters Issued** to under 18s during 2021/22

ANNUAL TOTALS			
19-20	-	20-21	185

NUMBER OF PARKING TICKETS ISSUED

748 parking tickets **issued** during 2021/22

ANNUAL TOTALS			
19-20	742	20-21	844

NUMBER OF DRUG SEARCHES UNDERTAKEN PERSONS

173 drug searches of people were undertaken in 2021/22

ANNUAL TOTALS			
19-20	185	20-21	274

PERCENTAGE OF POSITIVE SEARCHES PERSONS

52% of searches were positive for drugs in 2021/22

NUMBER OF DRUG SEARCHES UNDERTAKEN PREMISES

43 drug searches of premises were undertaken in 2021/22

ANNUAL TOTALS			
19-20	55	20-21	74

PERCENTAGE OF POSITIVE SEARCHES PREMISES

84% of searches were positive for drugs in 2021/22

SB safer communities partnership

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STRATEGIC HOUSING INVESTMENT PLAN PROGRESS FOR 2021-2022

Report by Director – Infrastructure and Environment

EXECUTIVE COMMITTEE

14 June 2022

1 PURPOSE AND SUMMARY

1.1 The purpose of this report is to advise Members of the affordable housing annual completions and progress made in the delivery of the Strategic Housing Investment Plan (SHIP) projects for the period 2021-2022.

1.2 The Strategic Housing Investment Plan (SHIP) is the sole document for targeting affordable housing investment in Scottish Borders. This provides a rolling 5 year planning horizon of identified and prioritised affordable housing development intentions. Current Scottish Government Guidance requires that each Council submit a SHIP on an annual basis. In common with previous submissions, Scottish Borders Council's SHIP 2022-27 has also received very positive feedback from Scottish Government Officials.

1.3 This report advises Members that for the financial period 2021-2022, 314 affordable homes were delivered against envisaged projects set out in the current SHIP 2022-2027. This exceeds the Council's Local Housing Strategy 2017-2022 (LHS) annual target of 128 new affordable homes. Of the 314 homes delivered, Registered Social Landlords delivered 237 additional homes through new building and conversion, plus 60 via purchases of existing homes. In addition, 16 individual house purchases were assisted by Scottish Government's Open Market Shared Ownership scheme. Finally, Scottish Government's Rural Housing Fund assisted a long term empty home to be brought back into use. This represents a 5 year average annual delivery of 180 affordable homes. On another positive note, as at 31 March 2021, 329 affordable homes were under construction, an additional 246 have secured Planning Consent, and Planning Applications were being considered for a further 46 homes.

2 RECOMMENDATIONS

2.1 It is recommended that the Executive endorse the progress made in the delivery of affordable housing in 2021-2022.

3 STRATEGIC HOUSING INVESTMENT PLAN PROGRESS UPDATE

3.1 The SHIP 2022-27 sets out how affordable housing projects are prioritised to meet affordable housing needs identified in the Local Housing Strategy 2017-2022 and how new planned projects will be delivered in practice. The SHIP 2022-27 complies with the most recently published Scottish Government Guidance issued in June 2021. The current SHIP was formally agreed by the Executive Committee on 14 September 2020 and subsequently submitted to Scottish Ministers prior to the required 31 October 2021 deadline. Scottish Government Officials have confirmed that due to the current size of SHIP programmes and the national focus on increasing the supply of affordable housing, SHIP submissions will continue to be required on an annual basis. Work has already started on the next SHIP 2023-2028 submission which has an anticipated deadline of 31 October 2022. A report will be brought to Committee in due course prior to submission to Scottish Government.

3.2 The SHIP 2022-2027 [Table 4] estimated 312 affordable housing completions for the period April 2021 – March 2022. Set against this estimate, a total of 314 homes were delivered during 2021-22 as set out in Table 1 below. Of the 314 homes delivered, Registered Social Landlords have delivered 237 through new build and remodelling, plus 60 individual house purchases, which includes the disposal of all 54 homes previously owned by Bridge Homes Limited Liability Partnership. A further 16 individual home purchases have been assisted via the Scottish Government's Open Market Shared Ownership mechanism. Finally, 1 long term empty home was brought back into use via grant assistance from Scottish Government's Rural Housing Fund. Of the 237 additional homes provided by RSLs, 48 were built to Wheelchair Housing Standard.

This represents a Local Housing Strategy 2017-2022 (5 year) average annual affordable housing delivery of 180 homes which significantly exceeds the the annual target of 128 homes. The high number of completions in 2021-22 has been partly due to the adverse impact of the Covid pandemic with some projects completing in 2021/22 rather than 2020/21 as originally programmed.

However, not all projects completed in 2021/22 as originally programmed. These were the Eildon HA projects at Elm Court Hawick [21 homes], High Buckholm Ph1 Galashiels [11 homes] and SBHA projects at Glensax Road Peebles [6 homes] and Tweed Court Kelso [12 homes]. Finally, the Ettrick and Yarrow Community Development Company's Kirkhope Steading project at Ettrick Bridge (5 homes) did not complete as per original programme. The housing providers and their agents are managing the slippage within the terms and conditions of the individual building contracts in order to achieve completions and handovers as soon as possible in 2022/23. Council Officers are monitoring the situation. In addition, SBHA opted not to progress the proposed integration of 2 bedsit flats at Croft Street Galashiels.

Table 1: Project Completions 2021-22

RSL	Project Name	Supplier	Units GN	Units PN	Units Total	Status Update as at 31/03/22
BHA	Beanburn Ph1 Ayton	HA Rent	21	10	31	Complete
Cairn	Abbotsford Crt Galashiels	HA Rent	0	2	2	Complete
EHA	Angraflat Kelso	HA Rent	49	0	49	Complete
EHA	Bridge Homes Various	MMR	54	0	54	Complete
EHA	Huddersfield St Galashiels	HA Rent	28	7	35	Complete

EHA	South Park Peebles	HA Rent	18	0	18	Complete
EHA	Sergeant's Park Ph2 Newtown	HA Rent	63	0	63	Complete
EHA	Wilkie Gardens Galashiels	HA Rent	0	39	39	Complete
SBHA	6&24 Allars Cres Hawick	HA Rent	2	0	2	Complete
SBHA	Individual House purchases	HA Rent	3	0	3	Complete
WH	Individual House Purchase	HA Rent	1	0	1	Complete
RHF	Plenderleith Farm Oxnam	MMR	1	0	1	Complete
OMSE	Open Market Shared Equity purchase	HA Rent	16	0	16	Complete
Total			**256**	**58**	**314**	

3.3 Figure 1 below illustrates the developments which completed during 2021-2022.

Figure 1: Completed Developments in 2021-2022

3.4 The SHIP does not address unsubsidised private sector market housing, or include opportunistic unplanned provision of affordable housing by other means. However, it is recognised that new private house building makes a significant contribution to the sustainability of communities and provides opportunities to deliver affordable housing by delivering sites through the operation of the Planning system and the Council's Affordable Housing Policy, and collaboration with Registered Social Landlords [RSLs].

3.5 At 31 March 2022, 329 affordable homes were under construction (13 projects), 246 homes have secured Planning Consent (14 projects) and 46 homes [3 projects] were at Planning Application stage. Current programming information estimates that around 185 affordable homes

could potentially be delivered by RSLs and other providers during 2022/23. This figure does not take account of any Open Market Shared Equity assisted purchases, or other additional opportunistic acquisitions which could potentially complete during 2022/23.

3.6 Council Officers continue to engage with RSL housing partners to bring forward projects that have been identified through the routine SHIP project prioritisation assessment and review process. This enables projects to be accelerated in the event of any additional funding and resources being made available. Quarterly Programme meetings with Berwickshire Housing Association, Eildon Housing Association, Scottish Borders Housing Association, Trust Housing Association, Waverley Housing, Scottish Government (More Homes Division) and the Council are central to this project prioritisation and review process. Officers and partners also continue to proactively seek out and explore potential additional site and project opportunities that can be secured for affordable housing.

4 IMPLICATIONS

4.1. Financial

(a) Ensuring the effective development and delivery of SHIP projects continues to be dependent on SBC's provision of core services, financial resource allocations from the Scottish Government, partner agencies and private developers and individuals.

(b) There are a number of funding resources that the Council and its development partners have drawn upon including Affordable Housing Supply Programme Funding, Second Homes Council Tax, Developer Contributions Registered Social Landlord Private Finance Borrowing, Charitable Bond funding, Scottish Water Grant Funding and Rural Housing Fund.

(c) During 2021-2022, the Council used no Affordable Housing Policy Developer Contributions to assist delivery of additional affordable homes.

(d) During 2021-2022, the Council used £0.262m Second Homes / Council Tax funding to assist Eildon Housing Association to provide Extra Care Housing through conversion of the former Kelso High School, £0.345m for the purchase of the former industrial site on Melrose Road Galashiels, £0.120m grant contribution to assist Ettrick and Yarrow Community Development Company deliver its Kirkhope Steading project and £0.013m towards costs of employing an Empty Homes Officer. In addition a contribution of £0.140m was made to the Council's Revenue Budget. This budget makes provision for the following spend commitments in 2022/23, £0.280m for demolition and site clearance works at Melrose Road affordable housing site Galashiels, the balance of £0.487m grant towards costs of Kelso Extra Care Housing, £0.300m for Empty Homes Grants, £0.140 transfer to revenue budget and £20,125 towards staffing costs for employing an Empty Homes Officer. This leaves an uncommitted balance of £2.452m.

(e) Scottish Government made a record funding allocation of £18.562m from its Affordable Housing Supply Programme budget to the Scottish Borders area for 2021-2022. This has been fully spent in progressing delivery of affordable housing projects within Scottish Borders. In addition, Scottish Borders has benefitted from the re-allocation of slippage funding of an additional £0.276m from other Council areas, giving an estimated outturn grant spend of £18.838m.

In addition, Scottish Government has also contributed an estimated additional £0.626m which has facilitated the individual home purchase of 16 homes through use of its Open Market Shared Equity scheme in 2021/22.

Scottish Government More Homes Division Officials have indicated that the Council and Registered Social Landlord partners should plan on the basis of an Affordable Housing Supply Programme allocation of £16.0m to Scottish Borders for 2022-2023.

(f) The delivery of new supply affordable houses in 2021/22 will generate an estimated £0.270m additional Council Tax income for the Council in 2022/23, based on average of Band "C". This income has been reflected in the Councils revenue budget. In addition the positive economic impact of the delivery of the affordable housing programme has an important role in reducing income inequality for people in the Borders, and has led to the creation of numerous direct construction jobs, apprenticeships, and indirect jobs within the construction supply chain.

4.2 **Risk and Mitigations**

No specific concerns have been identified which require to be addressed. Delivery of the SHIP is largely dependent upon a number of variables, not least of which relate to resource and other political and organisation decision making processes beyond the control of the Council. However, governance and control measures are in place to ensure delivery of the SHIP including monitoring contractor performance and quarterly programme meetings involving Council Officers, RSL partners and Scottish Government Officials.

4.3 **Integrated Impact Assessments.**

(a) In line with both Council policy and legislative requirement, the SHIP 2022- 2027 was subject to an Integrated Impact Assessment. This identified no concerns about the way the delivery of the SHIP may adversely impact on any of the equalities groups. To date none of the SHIP submissions have identified any concerns regarding adverse impact on equalities groups through delivery of the SHIP.

(b) These plans are predicated on the endorsement of the principle of equalities as articulated in the SHIP Guidance. In addition, to an Integrated Impact Assessment, SHIPs are also subject to Strategic Environmental Assessment screening and a Rural Proofing Assessment.

(c) Houses produced by Registered Social Landlords will be allocated according to their individual allocations policy and procedures. As a consequence, the RSLs are subject to the weight of Statutory Scrutiny via the Scottish Housing Regulator's Regulation and Inspection processes.

4.4 **Sustainable Development Goals.**

(a) In accordance with Section 7 of the Environmental Assessment (Scotland) Act 2005, a pre-screening assessment was carried out using the criteria specified in Schedule 2 of the Act. The pre-screening assessments identified no, or minimal, negative effects in relation to the environment, hence SHIPs have been exempt from Strategic Environmental Assessment (SEA) requirements under Section 7(1) of the Act.

(b) By seeking to deliver more new affordable houses, the SHIP 2022-27 promotes sustainable communities and helps to overcome many of the housing supply challenges faced locally.

(c) There are no adverse economic or social effects resulting from the recommendations of this report. In addition, delivery of SHIP 2022-27 and potential environmental effects from new build housing will be addressed through the Development Management and Planning processes and application of national policies and standards.

(d) The objectives of SHIP are consistent with the United Nations Sustainable Development Goals [SDG], 11 Sustainable Cities and 13 Climate Action. Specifically, the SHIP responds to the ambition of SDG 11 by promoting access to adequate, safe, and affordable housing, by ensuring integrated, inclusive and sustainable settlement, and by strengthening regional development planning. With respect to SDG 13, development will be at least consistent with Scottish Building Standards and the national objective of net zero greenhouse gases by 2045.

4.5 **Climate Change**

(a) It is considered that there are no direct effects on the Council's carbon emissions arising from the report recommendations.

(b) New additional affordable housing will have a general effect on the region's carbon footprint, however, these are addressed within the Council's Planning and Building Standards processes, and will be consistent with meeting the housing requirements and standards as set out by the Scottish Government. RSLs aim that their new housing will be built to "Silver Standard" which exceeds current Scottish Building Standards.

(c) It should be noted that at its meeting of 25 September 2020, the Council committed to setting a target "as soon as possible" for achieving a reduction in the Council's carbon emissions, which is at least consistent with the Scottish Government's target of net zero by 2045 and the intermediate targets set out in the Climate Change (Emissions Reduction Targets) (Scotland) Act 2019. The Council's Planning and Building Standards will reflect and implement the developing national public policy position and requirements.

In addition, Full Council considered and agreed the recommendations set out in a Climate change Route Map at its meeting on 17 June 2021.

4.6 **Rural Proofing**

(a) Rural proofing applies to all areas of Scottish Borders classified by Scottish Government as `remote rural' or `accessible rural'. This applies to all areas of Scottish Borders outwith the towns of Galashiels/Tweedbank, Hawick, Peebles, Kelso, Selkirk, Jedburgh, Eyemouth, and Innerleithen.

(b) The SHIP Project Working Group carried out a Rural Proofing exercise as part of the preparation of the SHIP 2022-2027. It is considered that the delivery of the SHIP will have no unforeseen adverse impacts on the rural areas, and that the needs of rural areas have been properly taken into account. It is considered that the SHIP will have a positive effect by increasing the supply of affordable homes throughout the Scottish Borders.

4.7 **Data Protection Impact Statement**

There are no personal data implications arising from the recommendation set out in this report.

4.8 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made.

5 CONSULTATION

5.1 The SHIP Working Group has been consulted and contributed to this report.

5.2 The Director (Finance and Corporate Governance), the Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director (People, Performance and Change), the Clerk to the Council and Corporate Communications are being consulted and any comments received will be incorporated in the final report.

Approved by

Director – Infrastructure and Environment Signature : John Curry

Author

Name	Designation and Contact Number
Gerry Begg	Lead Officer - Housing Strategy, Policy and Development (01896-662770)

Background Papers: Strategic Housing Investment Plan 2022-27.
Previous Minute Reference: Report by Director Infrastructure and Environment to Executive Committee 14 September 2021.

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WHEELCHAIR ACCESSIBLE HOUSING DELIVERY 2021-2022

Report by the Director – Infrastructure and Environment

EXECUTIVE COMMITTEE

14 June 2022

1 PURPOSE AND SUMMARY

1.1 **This report provides an annual update regarding the numbers of wheelchair accessible homes delivered against the Council target for the period 2021/2022.**

1.2 Revised Scottish Government Guidance required Councils to set all tenure wheelchair accessible housing targets. On 17 November 2020, the Executive Committee agreed an annual target of 20 houses. During 2021-2022, Registered Social Landlords delivered 48 wheelchair accessible homes, and the private sector delivered none.

2 RECOMMENDATIONS

2.1 **It is recommended that the Executive Committee welcomes the 48 wheelchair standard homes delivered by Registered Social Landlords during 2020/21 and expresses disappointment that no wheelchair standard homes were delivered by the private sector in the same period.**

3 THE STRATEGIC CONTEXT

3.1 Over the last 5 years there has been increasing policy interest in the provision of affordable and adaptable housing for household which contain a wheelchair user. In 2016, the Scottish Government launched "A Fairer Scotland for Disabled People: Delivery Plan 2016-21". In 2018, the Equalities and Human Rights Commission's 18-month enquiry in housing for disabled people, concluded that that the chronic shortage of accessible homes was a breach of disabled people's rights and was a hidden housing crisis. Most recently Scottish Government has issued Guidance in March and August 2019 which requires Councils to set targets for the delivery of wheelchair accessible homes across all tenures. Councils have a close working relationship with Registered Social Landlord [RSL] sector through the Strategic Housing Investment Plan [SHIP] processes. The Executive Committee agreed the current SHIP 2022-2027 on 14th September 2020, which contains Registered Social Landlords' affordable housing project proposals which also include delivery of a number of wheelchair accessible homes. However, on the other hand, Scottish Councils have expressed their concerns regarding their ability to set and enforce such targets for the private sector.

3.2 At its meeting of 17 November 2020, the Council's Executive Committee agreed 20 wheelchair homes as an annual target, with Registered Social Landlords [RSLs] to deliver 15 of these. The Executive also agreed that an annual update report be brought to this Committee to report on progress delivery.

4 WHEELCHAIR ACCESSIBLE HOUSING DELIVERY 2020-2021

4.1 During the period 2021-2022, Registered Social Landlords delivered 48 wheelchair standard homes. These were located as follows, 2 houses at Beanburn Ph1 Ayton by Berwickshire Housing Association, and Eildon Housing Association delivered 7 flats at Huddersfield Street Galashiels and all 39 flats within the Wilkie Gardens Extra Care Housing development in Galashiels. However, no wheelchair standard homes were delivered by the private sector.

To set this in some context, during 2020-2021, RSLs delivered 2 wheelchair standard flats, and the private sector delivered none. Delivery of new housing typically has a 3 to 4 year lead in time from design to completion. Therefore it is anticipated that it will take a corresponding time from when the Council set the above target, for new supply wheelchair accessible homes to be produced in additional to those previously programmed. It is envisaged that additional wheelchair accessible homes will be delivered in future years.

5 IMPLICATIONS

5.1 Financial

There are no costs attached to any of the recommendation in this report.

5.2 Risk and Mitigations

This report is for noting, and no specific concerns have been identified which require to be addressed.

5.3 **Integrated Impact Assessments**

(a) In line with both Council policy and legislative requirement, the SHIP 2022-2027 has been subjected to an Integrated Impact Assessment. This Assessment identified any no concerns about the way the delivery of the SHIP is likely to adversely impact on any of the equalities groupings. It is considered that the setting of an annual Wheelchair Accessible Housing target will provide further stimulus toward increasing the supply of such homes throughout Scottish Borders.

(b) Houses produced by RSLs are allocated according to their individual allocations policy and procedures. As a consequence of being an RSL, they are subject to the weight of Statutory scrutiny via external Regulation and Inspection carried out by the Scottish Housing Regulator.

5.4 **Sustainable Development Goals**

(a) In accordance with Section 7 of the Environmental Assessment (Scotland) Act 2005 pre-screening assessment of the SHIP 2022-2027 was undertaken using the criteria specified in Schedule 2 of the Act. The pre-screening assessments identified no or minimal effects in relation to the environment hence the SHIP is exempt from SEA requirements under Section 7 (1) of the Act.

(b) By seeking to provide more new affordable houses including wheelchair accessible housing, the SHIP will promote sustainable communities and help to address many of the housing supply challenges identified in the Local Housing Strategy 2017-2022.

(c) There are no adverse economic or social effects resulting from SHIP delivery, and potential environmental effects from provision of wheelchair accessible and other new build housing will be addressed through the Planning Process and National policies and standards, and will be consistent with meeting the housing requirements and standards as set out by Scottish Government.

(d) The objectives of the SHIP are consistent with United Nations Sustainable Development Goals (SDG) 11, Sustainable Cities and Communities, and 13 Climate Action. Specifically the SHIP responds to the ambition of SDG 11 by promoting access to adequate, safe and affordable housing by ensuring integrated inclusive and sustainable settlements and by strengthening regional development planning. With respect to SDG 13, development will be at least consistent with Scottish Building Standards and the national objective of net zero greenhouse gases by 2045.

5.5 **Climate Change**

(a) It is considered that there are no direct effects on the Council's carbon emissions arising from the delivery of wheelchair accessible housing.

(b) New Build housing will have a general effect on the region's carbon footprint however these are addressed within the Council's Planning and Building Standards processes, and will be consistent with meeting the housing requirements and current applicable standards as set out by the Scottish Government.

(c) It is anticipated that RSL affordable housing proposed in the SHIP 2022-2027 will be built to meet Scottish Government's "Silver Standard" as a minimum. In the event that this cannot be reached, new houses will be built to comply with current Scottish Building

Standards, thereby seeking to maximise the opportunity for energy efficiency and reduction of fuel poverty.

(d) It should be noted that at its meeting of 25 September 2020, the Council committed to setting a target as soon as possible for achieving a reduction in the Council's carbon emissions which is at least consistent with the Scottish Government target of net zero by 2045, and the intermediate targets set out in the Climate Change (Emissions Reduction Targets) (Scotland) Act 2019. The Council's Planning and Building Standards will reflect and implement the developing national and local public policy positions and requirements. In addition, the Full Council Meeting on 17 June 2021 considered and agreed the recommendations set out in a Climate Change Route Map report.

5.6 **Rural Proofing**

(a) Rural proofing applies to all areas of Scottish Borders classified by Scottish Government as `remote rural' or `accessible rural'. This applies to all areas of Scottish Borders outwith the towns of Galashiels/Tweedbank, Hawick, Peebles, Innerleithen, Selkirk, Eyemouth, Jedburgh and Kelso.

(b) The SHIP project working group carried out a Rural Proofing exercise in August 2021 as part of the preparation of the SHIP 2022/27. It was considered that the delivery of wheelchair accessible homes will have a positive effect by increasing the supply of affordable homes across Scottish Borders.

5.7 **Data Protection Impact Statement**

There are no personal data implications arising from the recommendation set out in this report.

5.8 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made to the Scheme of Administration or Scheme of Delegation as a result of this report.

6 CONSULTATION

6.1 The Director (Finance & Corporate Governance), the Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director (People Performance & Change), the Clerk to the Council and Corporate Communications are being consulted and any comments will be incorporated into the final report.

Approved by

John Curry **Signature .....**
Director Infrastructure and Environment.

Author(s)

Name	Designation and Contact Number
Gerry Begg	Lead Officer - Housing Strategy, Policy and Development 01896-662770

Background Papers: SHIP 2022-27 Document Executive Committee 14th September 2021.

Previous Minute Reference: Wheelchair accessible housing target report by the Executive Director Corporate Improvement and Economy to the Executive Committee 17th November 2020.

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